SOUTH KING FIRE & RESCUE

Special Meeting/Bond Update
September 14, 2016
Station 67

At 0900 hours, Commissioner Gates stated that since we are still waiting for a few individuals to arrive, the Commissioners will take a quick tour of the roof construction, the meeting will begin immediately following the tour.

Commissioner Gates called the meeting to order at 0915 hours with Commissioners Thompson, Fossos, Fuller and Rickert in attendance. Board Secretary Lauri Perry recording.

The Pledge of Allegiance was led by Central Kitsap Fire Commissioner Dave Fergus.

COMMISSIONERS COMMENTS

Commissioner Fossos had no comments.

Commissioner Rickert is pleased to be here today and looks forward to learning more about the Bond progress.

Commissioner Thompson had no comments.

Commissioner Fuller had no comments.

Commissioner Gates had no comments.

PUBLIC COMMENTS

There were no public comments.

BOND UPDATE

Chief Church welcomed everyone to the Bond Update Special Meeting and turned it over to A/C Plumlee. A/C Plumlee introduced Ed McManamna from Rice Fergus Miller; he has been the lead on the project. Ed McNamara presented the following information:

Policy Statements and Common improvements for all stations

Seismic Upgrades – provide immediate Occupancy level at all stations

Generators – provide emergency generators at Stations 61, 64, 65 and 66.

Repair and replace Nederman Vehicle Exhaust Systems as needed.

Provide decon and bunker gear storage facilities at all stations.

Roofing – provide new roof replacements at Stations 62, 63, 64 and 67.

Site Security – provide fences and gates at all stations

Access Control – provide security and access control systems at each station.

Maintenance and operational improvements for mechanical and electrical systems.

Fueling stations upgrade and improvements at each station.

Firefighter sleep rooms, provide a minimum of;

- 4 sleep rooms at Stations 61, 65 and 66
- 6 sleep rooms at Stations 62 and 63
- 7 sleep rooms at Station 64 (5 FFs and 2 Medics)
- 8 sleep rooms at Station 67 (5 FFs, 2 Medics and 1 Medical Supervisor)

There has been some interaction with the crews and sharing of information. The crews know their stations and they have a lot of great information to share with Rice Fergus Miller. Rice Fergus Miller has been working with vendors and using the KCDA contract, so far it has assisted us in saving funds on projects.

Here is a breakdown of the works that will be done at each of the stations:

Station 67 Project Goals;

- Seismic Mechanical and Electrical Upgrades
- Roof
- Overhead Door Replacement
- New Bunker Gear Room
- Kitchen Cabinet Replacement
- IT Server Room

Status:

- Roofing Project – construction underway
- Remodel – permit review underway
- Bidding and Construction – November 2016

Station 63 Project Goals;

- New Decon, Bunker Gear Rooms
- New Shop and Storage Loft
- Seismic, Mechanical and Electrical Upgrades
- Roof Replacement
- Provide full Fire Sprinkler System
- Upstairs and Portions of Main Floor Remodel completed in 2010

Status;

- Permit review underway
- Bidding and Construction – November 2016

Station 61 Project Goals;

- New Sewer Connection
- Four (4) Individual Restrooms
- Six (6) Individual Sleep Rooms
- New Decon and Bunker Gear Storage
- Seismic, Mechanical and Electrical Upgrades
- Roof Replacement

Status;

- Permit and document preparation underway
- Permit Submittal – November 2016

Station 66 Project Goals;

- Complete Station Remodel
- Four (4) Sleep Rooms
- Two (2) Restrooms
- Two (2) Drive Thru Bays
- New Mechanical and Electrical Systems

Exterior;

- New siding and windows
- New Coiling Bay Doors

Status;

- Permit Document Preparation – underway
- Permit Submittal – November 2016

Station 64 Project Goals;

- Kitchen and Lobby Remodel
- New Decon, Bunker Gear Storage and Shop Space
- Seismic, Mechanical and Electrical Upgrades
- Roof Replacement and Weatherization Improvements

Status;

- Starting Design – October 2016

Station 65 Project Goals;

- New Lobby and Watch Office
- New Decon, Bunker Gear Storage and Shop
- Seismic Improvements
- Mechanical and Electrical Upgrades
- Parking Repairs
- Roofing replaced and solarium removed last year

Status;

- Design starting in July 2017

Station 62 Project Goals;

- New Flooring Upstairs
- Crew Kitchen and Restroom Upgrades
- New Decon, Bunker Gear Storage
- Seismic Improvements, Mechanical and Electrical Upgrades
- Roof Replacement

Status;

- Design Starting July 2017

Station 68 Project Goals;

- ADA Restrooms
- Efficient Training Offices
- New Lobby for Controlled Access
- Additional Training Class Space
- Training Storage
- Bunker Gear Storage and Decon
- Seismic Improvements
- Mechanical and Electrical Upgrades

Status;

- Design starting January 2017

Training Campus Improvements Project Goals;

- Security Fencing at Site Perimeter for Site Security
- New Paved Drill Area
- Parking for 9/11 Memorial
- On-site and Offsite Improvements Along 320th

Status;

- Design staring January 2017

Projected Construction budget (in Millions);

Stations	Budgeted	Updated
61	1.9	2.0
62	1.7	1.7
63	1.3	1.3
64	1.4	1.4
65	1.0	1.0
66	2.6	2.4
67	.7	.6
68	2.1	2.1
Training Campus	3.4	3.4

There was some discussion about the tour at the Joint Central Kitsap Fire and Water District building.

At 1025 hours the meeting recessed for a Five minute break.

At 1030 hours Meeting reconvened.

Executive Director of Business Operations Joe Ganem and Finance Manager Delia Fjelstad gave a presentation on the Bond Finance and Compliance.

Monitoring Activities;

- Arbitrage and IRS filings
- Use of Proceeds
- Use of Facilities

Annual Review

- Prevent Violations in Bond Requirements
- Identify Potential Violations and
- Correct Identified Violations Through Appropriate Remedial Steps Immediately

Disclosure Requirements;

- Annual Filing
- Material Event Notices
- Bond Counsel Review

Procurement and Documentation

- Verify State Contract and Interlocal Agreement Status
- Follow Bid Process
- Work with Vendors and Consultants to Stay Within Budgeted Amounts
- Document Everything

Emergency Vehicles – A/C Kahler reported that they have visited and test drove VRFA apparatus, it has the same engine and drive line that we are looking at. They have an order target date of November 1st. There won't be any aerial apparatus discussions until after the first of the year.

Aid Car – A/C Plumlee noted that our new Aid Cars should be delivered October of 2016; they were purchased via an Interlocal Agreement from Braun Northwest.

Technology Upgrades – Information Systems Manager Mitchell Lee reported on the following items that were budgeted via the Bond;

- Network Infrastructure
- Phone Systems
- Server Systems
- Mobile Computing

The network upgrade has been completed on time and under budget. The next project is the phone system, it should be delivered within the next month and it will be under budget.

ESO Solutions (Air Card/Hotspots/Tablets for EMS Reports) they have been testing two (2) different manufacturer's equipment; the goal is to implement this, the first part of 2017. Mitchell has met several times with the City of Federal Way and VRFA to see what works for them and what doesn't work for them so we don't make the same mistakes.

The IT Division will be moving to Station 67 in early 2017

Meeting adjourned at 1111 hours.

COMMISSIONER (CHAIR)	COMMISSIONER (VICE CHAIR)
COMMISSIONER	COMMISSIONER
COMMISSIONER	

BOARD SECRETARY

SOUTH KING FIRE & RESCUE IS AN EQUAL OPPORTUNITY EMPLOYER