Invitation to Bid

SOUTH KING FIRE
INVITATION FOR BID FOR
Towing and Impound Services

Scope of Work

South King Fire is selecting towing and impound services for facilities located in Federal Way, Des Moines, and Unincorporated King County. The awarded contractor is responsible for towing and, if required, impounding abandoned vehicles at South King Fire's request. The contractor must be within a 30-minute drive from South King Fire's headquarters facilities at 31617 1st Ave S, Federal Way, and can tow Class A, B, and C vehicles. All towing must occur within one (1) hour of the request by South King Fire's employees. The contractor provides a dispatch service 24 hours a day, 365 days a year, and is responsible for disposing of vehicles and handling the administration and costs associated with towing and impounding. The contractor shall comply with all applicable federal, state, and local laws, ordinances, and regulations.

Bid Requirements:

For consideration, towing contractors must submit the following:

1) Business name, address, and registered tow truck operator license number from the Washington State Department of Licensing
2) Contact information
3) Description of company and experience providing tow and impounding services in King County
4) Include geographical area of service
5) For towing services, list the rates for services based on:
    a. Towing Class A, B, and C vehicles
    b. Impounding Class A, B, and C vehicles
6) List any additional charges
7) References

Bid Instructions

South King Fire, 31617 1st Avenue South, Federal Way, WA 98003, will receive sealed bids until 2:00 p.m. (1400 hours) on Monday, July 29, 2024. The bids will be opened at 2:01 p.m. (1401 hours) on Monday, July 29, 2024, and reviewed before the final declaration of the winning bid within 2 business days.

South King Fire reserves the right to reject any or all bids or accept any presented that meet or exceed these specifications and which they deem to be in the best interest of the Fire District. They are not necessarily bound to accept the low bid.

The owner reserves the right to reject any or all bids, waive minor irregularities in the bidding process, and to accept the bid deemed best for them.

Station Locations

Station 60
35100 Pacific Hwy S, Federal Way, WA 98003

Station 61
3203 S. 360th St, Auburn, WA 98001

Station 62
31617 1st Ave S, Federal Way, WA 98003

Station 63
33414 21 Ave SW, Federal Way, WA 98003

Station 64
3700 S. 320th St, Federal Way, WA 98003

Station 65
4966 S. 298th St, Auburn, WA 98001

Station 66
27010 15 Ave. S, Des Moines, WA 98198

Station 67
2238 S 223rd St, Des Moines, WA 98198

Station 68
1405 SW. 312 ST, Federal Way, WA 98023

Federal Way City Hall
33325 8th Ave S, Federal Way, WA 98003

Bid times and location:

Public Notice	Federal Way Mirror: Friday, July 5, 2024 DJC: Wednesday, July 10, 2024
ITB Issued	Monday, July 8, 2024
Sealed bid is Due:	2:00 p.m. (1400) on Monday, July 29, 2024
Opening of sealed bid:	2:01 p.m. (1401) on Monday, July 29, 2024
Declaration of winning bid:	Within 2 business day of Bid Opening
Location of bid process:	South King Fire 31617 1st Avenue South Federal Way, WA 98003

Bids are to be received in a sealed envelope marked:

Sealed Bid for Towing and Impound Services

Address:
Attn: Kelsey Barrett
South King Fire
31617 1st Ave S
Federal Way, WA 98003

Fire District Contact:

Mitchell Lee
Director of Enterprise Services
(253) 946-7335