SOUTH KING FIRE
September 23, 2025
Station 68 and Virtual

Commissioner Baruso called the Regular Meeting to order at 1700 hours with Commissioners Vadino, Gates and Fuller in attendance. Commissioner Burrus will not be attending the meeting. Board Secretary Lauri Perry recording.

The Pledge of Allegiance was led by Assistant Chief Suckoll.

To listen to the full meeting, please visit our website.

APPROVAL OF THE MINUTES

Commissioner Baruso requested a Motion and a second to approve the August 26, 2025, Regular Meeting Minutes. Commissioner Fuller made a Motion to approve the minutes from our Regular Meeting on August 26, 2025. Motion was seconded by Commissioner Vadino.

COMMISSIONER COMMENTS

Commissioner Fuller noted that he appreciated receiving the notification that E361 had been in an accident as he received several questions from our citizens. He was pleased that our personnel received only minor injuries.

Commissioner Vadino had no comments.

Commissioner Gates had no comments.

Commissioner Baruso echoed what Commissioner Fuller mentioned. He thanked Executive Director Ganem for notifying the Board about the incident.

PUBLIC COMEMNTS

There were no public comments.

COMMISSIONER COMMITTEE REPORTS

Commissioner Vadino reported that the Budget, Finance & Audit Committee met twice, the report is in your packet.

Commissioner Vadino reported that the Hiring Committee met, and an updated draft Fire Chief Job Description was sent out to the Commissioners with the intent of it being approved tonight so we can kick-off the Fire Chief Recruitment process.

Commissioner Vadino reported that the Commissioner Guidelines were sent out on behalf of the Policy and Procedure Committee.

Commissioner Gates suggested that on page 7 of the Fire Chief Job Description that we update the schedule to working five (5) days a week. After some additional discussion on the work week, Commissioner Vadino made a motion to approve the Job Description with the amendment to reflect an

8 hour, five days a week work week. Motion was seconded by Commissioner Gates. Motion was approved.

ADMINISTRATIVE TEAM REPORT

Executive Director Ganem reported that he doesn't have a lot to report out on, its budget season.

In response to the accident that involved E361, he was pleased to hear that there weren't any serious injuries and added how pleased he was to have an engaged Administrative Team that supports our firefighters. Chiefs Michaels, Suckoll, Winter and Andersen were great, all of them automatically did what needed to be done, they were all involved in different areas from checking in with the crew that was working at Station 61, going to the hospital to check on our personnel that were transported, to meeting the tow truck and going to Station 60. We have not seen this type of engagement from our Chief Officers in years, so thank you!

Commissioner Burrus joined the meeting at 1717 hours.

Assistant Chief Michaels added that he was pleased to see that our crews did exactly what they are supposed to do, and the rig did exactly what it is supposed to do, by protecting our personnel. It is unfortunate that the rig (fire engine) received extensive damage, and we will be without it for an extended period of time but better it was the rig and not our personnel. Had the rig not been in the position that it was, we probably would have lost some lives.

Fire Marshal Nichols noted that he is starting to work on Community Risk Assessment and has been working with Travis to gather data on how to reduce the number of repetitive calls. This is going to take a couple of years to slowly reduce the number of calls that we respond to. We used to have a Fall Prevention Program that kind of disappeared before FM Nichols began his career with SKF. This is definitely something that we are looking into based on the data for certain neighborhoods. We have responded to one (1) single family residence 60 times last year for falls or lift assistance, so there is definitely a need out there for more assistance. It's about getting the right resources and the people willing to accept these resources.

There was some additional discussion on several topics.

SEPTEMBER BUDGET

Executive Director Ganem reported that we are three-quarters the way through the year and we should be at 75% of our budget. We are still treading under budget as we have currently expensed 70.23% of our budget which puts us at 4.77% under budget.

Finance Manager Barrett read into the record the list of expenditures for the month of September.

Mid-Month Utility Warrants (#120919-120936) totaling	$414,318.68
Accounts Payable Warrants (#120937-121024) totaling	$1,904,445.90
Payroll Direct Deposit Document for 227 indiv. DD007902-008128 totaling	$1,830,435.27
Payroll Electronic Federal Tax Payment totaling	$420,170.70
Medical Claims as of September 16, 2025	$257,212.94
TOTAL approval	$4,826,583.49

APPROVAL OF VOUCHERS

Commissioner Baruso requested a Motion and a second to approve tonight's vouchers. Commissioner Gates moved approval of the vouchers. Motion was seconded by Commissioner Vadino. Motion passed.

The meeting adjourned at 1748 hours.

COMMISSIONER (CHAIR)

COMMISSIONER (VICE CHAIR)

COMMISSIONER

COMMISSIONER

COMMISSIONER

BOARD SECRETARY