SOUTH KING FIRE & RESCUE

October 29, 2013
Station 68

Commissioner Gates called the meeting to order at 1700 hours with Commissioners Fossos, Freitas and Rickert in attendance Commissioner Thompson was in attendance via phone. Board Secretary Lauri Perry recording.

Pledge of Allegiance was led by Commissioner Freitas.

APPROVAL OF MINUTES

Commissioner Gates asked for the approval of the minutes of the September 24, 2013 Commissioner's regular meeting. Commissioner Fossos made a Motion to approve the September 24, 2013 minutes as submitted; Motion was seconded by Commissioner Rickert. Commissioner Freitas asked if you have looked at the minutes, then he asked if Chief Church has looked at them. Commissioner Gates noted that you would have to ask Chief Church that question. Chief Church replied, yes, he has looked at them. Commissioner Freitas then added that the minutes refer to agreements/mutual aid agreements and the EMS (Emergency Management) Committee requested to review the agreements, he hasn't seen them and Commissioner Rickert hasn't seen them. He would like to see the Editors comments changed since the committee hasn't reviewed the agreements. It was decided after a lot discussion that the Editor's comment would be changed to Administrative Staff has reviewed the mutual aid agreements. Commissioner Freitas then added that the EMS committee has requested to review the mutual aid agreements. Motion passed unanimously.

Commissioner Gates asked for the approval of the minutes of the October 15, 2013 Budget Hearing/Special Meeting. Commissioner Fossos made a motion to approve the October 15th minutes. Motion was seconded by Commissioner Rickert. Commissioner Thompson added second page, Commissioners line add… "as established by the Washington State Commission on Salaries". Commissioner Freitas added that there are no Commissioner comments about specific budget items in the report. Motion passed unanimously.

COMMISSIONERS COMMENTS

Commissioner Rickert had no comments.

Commissioner Freitas is holding his comments for specific agenda items.

Commissioner Thompson had no comments.

Commissioner Fossos noted that he attended the Seattle Medic One Foundation Dinner. It was well attended and a very worthwhile event; we should take a look at going next year.

Commissioner Gates had no comments.

PUBLIC COMMENTS

Jerry Galland reported that at the last Commissioners meeting, Commissioner Fossos brought up the idea of having an attendance list, he suggested that we look at Whatcom County Fire District 5 as a model to follow. Commissioner Gates thanked him. Commissioner Fossos added that the reason he brought up the idea about having a sign in sheet is a person made an allegation that they have attended as many meetings as the Commissioners and that is not true statement.

COMMISSIONER COMMITTEE REPORTS

Commissioners Gates noted that the Budget, Finance & Audit Committee met on October 1st to review the 2014 draft budget and for the Entrance Meeting with the Auditors the report is in your packet and they met today with the Auditors for the Exit Conference. Commissioner Gates passed out the draft Exit Conference documents. He added that the Exit Conference went very well, there were no issues. There were three (3) hotline complaints, which the Auditors also investigated while they were at the office and there was no merit whatsoever to these complaints. Commissioner Gates was very pleased to have another clean audit. This marks the 12th consecutive year of clean audits and no findings.

Commissioner Rickert added that he was very pleased with a clean audit; the auditor noted that staff was very cooperative and they were happy to answer any questions. The Auditors reviewed our inventory to make sure items that were purchased were logged and they also went out to the stations to make sure items that were assigned to the stations were in fact at the stations.

Commissioner Freitas added that he requested to meet with the Auditor and the Chief. He has been accused of intimidating staff at different times and his business is with the Chief not his staff. Commissioner Freitas requested that staff be excused from the meeting with the Auditor, and that he meet solely with the Chief and the Auditor. The Chief was unable to attend. Commissioner Gates replied that he was not aware that he requested to meet with the Chief, as it was his understanding that he wanted to meet with the Auditors to hear their comments regarding the Audit, which is why we set-up the second meeting. Commissioner Freitas added that at that time (as the meeting with the Auditor started) he requested to meet with the Chief because he has been accused of intimidating staff by many members of this group. Commissioner Gates asked what does this have to do with the Auditor. Commissioner Freitas replied it has to do with meeting with the Auditor and the Chief and not intimidating the staff. Some of the questions that he had were Chief and Auditor type questions, not staff type questions. As a Board we have lots of attendance and scrutiny from staff and he has specific questions and that meeting did not happen.

RESOLUTION #492 – ADOPTING A BUDGET FOR 2014

Chief Church read Resolution #492 into record. Commissioner Rickert made a Motion to adopt Resolution #492; Motion was seconded by Commissioner Fossos. Commissioner Freitas added that in the budget, revenue forecast for 2014-2016, there are significant challenges in upcoming years 2015-2016 and he doesn't see the significant challenges are

addressed by this Board. This Board needs to take some action towards upcoming budget years to address and include the use of public involvement.

Motion passed 4-1 with Commissioner Freitas voting against Resolution #492.

RESOLUTION #493 – ADOPTING PROPERTY TAXES TO BE COLLECTED IN 2014

Chief Church read Resolution #493 into record. Commissioner Fossos made a Motion to adopt Resolution #493; Motion was seconded by Commissioner Thompson. Motion carried unanimously.

ADMINISTRATIVE TEAM REPORT

Chief Church thanked those that participated in October 5th Spaghetti Feed, it was an incredible evening; they raised $20,000, which is an increase of over $7,000 for their highest year. The dessert frenzy was a popular bidding event.

Chief Church thanked Mary Stevens, Kendra Stevens, Captain Crossen, Dave Mataftin Jr., and D/C Pennington for participating in the Des Moines Chili Cook-Off; it was a great opportunity to interact with the public.

Chief Church congratulated and thanked David Lawson and Finance staff for their efforts and another clean audit.

Chief Church reminded everyone that on Saturday, November 2nd the Federal Way Chamber will host their annual Gala at Twin Lakes Country Club, it should be a great evening, and he is looking forward to attending.

OCTOBER BUDGET

CFO Lawson reported that the October budget is 2.2% over budget. CFO Lawson read into the record the list of expenditures for the month of October.

Mid-Month Utility/AP Warrants (105110-105129) totaling	$49,722.32
Accounts Payable Warrants (105130-105243) totaling	$580,570.54
Payroll Direct Deposit Document for 155 indiv. DD006904-007058 totaling	$898,422.32
Payroll Warrants (#100107-100108 for 2 individuals)	$5,520.68
Payroll Electronic Federal Tax Payment totaling	$191,197.66
TOTAL approval	$1,725,433.52

Meeting adjourned at 1732 hours.

COMMISSIONER (CHAIR) COMMISSIONER (VICE CHAIR)

_____ COMMISSIONER

_____ COMMISSIONER

_____ COMMISSIONER

_____ BOARD SECRETARY

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