SOUTH KING FIRE & RESCUE
November 24, 2020
Virtual Meeting per Governor Inslee's Proclamation
Station 68

Commissioner Gates called the regular meeting to order at 1700 hours with Commissioners Rickert, Fuller, Berger and Thompson in attendance via the virtual meeting. Board Secretary Lauri Perry recording.

The Pledge of Allegiance was led by Commissioner Thompson.

APPROVAL OF MINUTES

Commissioner Gates asked for the approval of the Regular Meeting Minutes on October 27, 2020. Commissioner Berger made a Motion to approve the minutes. Motion was seconded by Commissioner Thompson. Motion passed unanimously.

COMMISSIONER COMMENTS

Commissioner Thompson wished everyone a Happy Thanksgiving and reminded everyone to stay safe during the holidays, you are doing a great job we will get through this thing. Commissioner Thompson also thanked everyone for what they are doing.

Commissioner Rickert thanked everyone for the work they have done throughout the year. He also wished everyone a Happy Thanksgiving and reminded everyone, don't forget to wear your masks.

Commissioner Fuller wished everyone a Happy Thanksgiving.

Commissioner Berger echoed what the other Commissioners have said.

Commissioner Gates echoed what the other Commissioners have said and he wished everyone a Merry Christmas since our next board meeting is after Christmas.

PUBLIC COMMENTS

Commissioner Gates noted that due to COVID-19 and the virtual meeting all public comments were to be submitted in writing prior to 3:00 pm today, we have not received any written public comments at this time.

COMMISSIONER COMMITTEE REPORTS

Commissioner Gates wasn't aware of any committee meetings.

RESOLUTION 585 – FLEET MISC. SURPLUS ITEMS

Chief Pennington read Resolution 585 into record. Commissioner Thompson made a Motion to approve Resolution 585. Motion was seconded by Commissioner Rickert. Motion passed unanimously.

RESOLUTION 586 – REAPPOINT LAURI PERRY BOARD SECRETARY

Chief Pennington read Resolution 586 into record. Commissioner Thompson made a Motion to approve Resolution 586. Motion was seconded by Commissioner Berger. Commissioner Gates added Lauri has been our board secretary for 12 years she has done an excellent job. In talking to Commissioner Thompson about the reappointment, his comment was if it isn't broke don't fix it. Motion passed unanimously.

ADMINISTRATIVE TEAM REPORT

OPERATIONS – AC Crossen

AC Crossen noted it has been a busy month. We had a great event at Station 63 for Halloween with the candy shoot that DE Hoag put together, it was a very popular event we even had some people who saw it on social media drove from Seattle to witness it. Lots of people attended this and they were grateful with all of the COIVD restrictions in place that we still did an event like this. We had a 2nd alarm fire earlier this week, everything went well. We have 1 FF at Academy – she will be completing FF1, 2 and hazmat testing, we will see her February 1st. AC Crossen thanked HR for all of the help. We will be hiring 5 people, they will start in mid-January and proceed on to the Academy on February 1st. Our Operations personnel are on the verge of their vacation picks for 2021. Commissioner Rickert asked if there would be a graduation ceremony, AC Crossen noted that there will be a graduation ceremony however with the COVID restrictions in place, the immediate family members may be the only ones invited to the ceremony and so it would be a virtual graduation like the last one. AC Crossen will let everyone know if it changes.

SPECIAL OPERATIONS – BOND – EMERGENCY MANAGEMENT – AC Mataftin

AC Mataftin reported that Station 60, bldg. 1 is slightly ahead of schedule, things are going quite well. Commissioner Berger had a question, he has been reading about the COVID vaccine and the order that the vaccine will be administered. AC Goodsell replied that he has also read similar reports he has heard that nursing homes, healthcare workers followed by first responders followed by those over 80 and police officers, however we do not know exactly how that's going to work out. The earliest that the vaccines could be available is December 14th.

FMO – CAO – AC Goodsell

AC Goodsell noted that the COVID numbers are increasing in King County, since we last met we have had several of our members in quarantine with only 1 testing positive. He reminded everyone to use caution, wear face coverings and wash your hands.

FMO - Chris Boone joined FMO earlier this year, since we weren't able to officially recognize him at a Commissioner's meeting we were able to officially recognize his promotion to Deputy Fire Marshal in the truck bay at 62. He has been a welcome addition to the team, they are really pleased to have him on board he is doing great.

CARES – Captain Smith will be forwarding information on the CARES program to the Commissioners.

COVID Testing – Lt. Greg Willett is doing a fantastic job supervising the process. They are operating at capacity, they have had lots of people lined up for testing they have completed as many as 1,100 tests a day at this location.

Capt. Chaney noted that we were able to post a story about the COVID testing at the Aquatic Center everyone is doing a great job handling lots of people for their COVID tests. We had another great opportunity for Veterans Day to get a story out there about FF Timothy Gurule one of our newest members talking with some of our other members about their time serving in the Military in the same company and being deployed together. We had a great event at the Federal Way Celebration Park for Halloween, it was a drive through event, "Trunk or Treat" we passed out lots of candy. We were also able to put DE Hoag in touch with King 5 News for the candy shoot that she put together to pass our Halloween candy at Station 63 while social distancing. Commissioner Gates asked how long it is taking to get the COVID results back from the testing site at the Aquatic Center. AC Goodsell responded that the results should be available in 24 hours, however due to the number of people that are being tested before Thanksgiving it has taken up to 2 days to get results.

FLEET & FACILITIES

AC Chaney reported that Fleet has moved into Station 60, they are trying to get everything put away, they still have a mess on the floor, but they are working on it and they are also working on our rigs and operating full time out of Station 60. Facilities is waiting for the remodel at Station 60 to be completed, then they will move from Station 68. Commissioner Fuller mentioned during the COVID calls some other agencies are talking about PPE shortages, how were are doing on PPE supplies. AC Chaney noted that we are doing very good we have we have 29,480 N95 masks and 78,000 gowns. AC Chaney added that we are in very good shape.

HUMAN RESOURCES

HR Manager Mary Stevens didn't have anything to report. Commissioner Thompson inquired if the recent promotion lists were published. Mary noted that yes they have she will forward him a copy of the Lieutenant, Captain and Battalion Chief lists.

Chief Pennington

Chief Pennington noted that as you can see across the organization people are doing some phenomenal things, he is very proud of all of our members and the great things they are doing.

Chief Pennington has an interlocal agreement between South King Fire & Rescue and the City of Des Moines, he is asking for the Boards permission to sign the agreement. It has to do with the creation of the Emergency Operations Center (EOC) that was created at Station 67. We are still involved with the Emergency Operations with the City of Federal Way, however we provide services to two (2) cities. We can walk in, turn on the lights and the EOC is ready to go, we don't have to pull things out of boxes and set everything up. Commissioner Berger inquired as why there would not be a joint budget to operate the EOC for ongoing maintenance and supplies. Chief Pennington replied that we budget dollars for the things that we need as does the City to support the EOC we do have a line item for Emergency Management to support this. The King County Medic One EOC is just down the hall and the City of Des Moines Public Works Division is just across the street. Commissioner Berger made a Motion to approve the agreement as proposed by Chief Pennington. Motion was seconded by Commissioner Thompson. Motion passed unanimously.

Chief Pennington noted that our boat is reaching the end of life. We hired Anthony Hemstad as a legislative advocate to work on securing some regional funds to replace the aging boat. The boat is a regional asset it covers the areas between Seattle and Tacoma, it is staffed 24/7. In July we received

confirmation that we would receive $750,000 in regional dollars for a boat, through a grant via the Department of Commerce. Chief Pennington is asking for the Boards permission to sign the grant to receive $727,750, by expensing this money it allows us to move forward with the grant and to reach out to boat venders. Commissioner Gates asked if legal counsel has reviewed the contract. Chief Pennington noted that the contract is not open for discussion and/or debate, he added that we have until June 2021, to expense the funds and get reimbursed. AC Mataftin added that he has been looking at 2 boat builders, one is an 18 months build cycle and the other one is a 6 month build cycle. Commissioner Gates asked a few questions about information in the contract. AC Mataftin noted that there needs to be some clean-up on the contract, with approval tonight we would go back to for one final revision on the contract, we have no control over the contract. They drafted the entire contract, we have had no input, it's a broiler contract and a number of the things in the contract don't apply to us. The contract has been reviewed by the Attorney General's Office. Commissioner Gates added that he doesn't want to hold things up but we need to have our legal counsel review the contract, before we agree to it. Commissioner Berger added that if he is being asked to approve this, he would like to see the contract. The question was asked about going out to bid, AC Mataftin added that we are looking at purchasing the boat via GSA so we would not have to go out to bid.

This was tabled for legal counsel review and to be reviewed by each of the Commissioners.

NOVEMBER BUDGET

Finance specialist Kelsey Barrett read into record the list of expenditures for the month of November.

Mid-Month Utility Warrants (114714-114738) totaling	$284,523.37
Accounts Payable Warrants (114739-114806) totaling	$889,027.44
Payroll Direct Deposit Document for 181 indiv. DD022012--022102 totaling	$1,299,439.86
Payroll Warrant for 0 individual #	$0
Payroll Electronic Federal Tax Payment totaling	$300,042.67
Medical Claims as of November 18, 2020	$92,244.10
TOTAL approval	$2,865,277.44

Kelsey added that we are at 2.28% under budget.

APPROVAL OF VOUCHERS

Commissioner Gates noted that since this is a virtual meeting and the Board will not be signing the vouchers tonight, he requested a Motion and a second to approve the vouchers. Commissioner Thompson made a Motion to approve the vouchers as presented. Motion was seconded by Commissioner Fuller. Motion passed unanimously.

Meeting adjourned at 1811 hours.

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COMMISSIONER (CHAIR) COMMISSIONER (VICE CHAIR)

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COMMISSIONER COMMISSIONER

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COMMISSIONER

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BOARD SECRETARY

SOUTH KING FIRE & RESCUE IS AN EQUAL OPPORTUNITY EMPLOYER