SOUTH KING FIRE & RESCUE

May 29, 2012
Station 26

Commissioner Gates called the meeting to order at 1600 hours with Commissioners Thompson, Fossos and Freitas in attendance. Commissioner Rickert was excused. Board Secretary Lauri Perry recording.

Pledge of Allegiance was led by Battalion Chief Dave Mataftin.

APPROVAL OF MINUTES

Commissioner Gates asked for the approval of the minutes of the April 24, 2012, Commissioner's regular meeting. Commissioner Gates abstained; he was unable to attend the meeting. Commissioner Fossos made a Motion to approve the minutes of April 24, 2012; Motion was seconded by Commissioner Thompson. Commissioner Freitas noted that he had a correction to the minutes; he belongs to a Pre Hospital TAC not PAC he made the change on the meeting minutes. Motion carried unanimously. Commissioner Gates asked for the approval of the minutes of the May 3, 2012, Special Meeting. Commissioner Fossos made a Motion to approve the minutes of May 3, 2012; Motion was seconded by Commissioner Thompson. Motion carried unanimously. Commissioner Gates asked for the approval of the minutes of the May 7, 2012, Special Meeting. Commissioner Freitas abstained; he was not at the meeting. Commissioner Thompson made a Motion to approve the minutes of the May 7, 2012, Special Meeting; Motion was seconded by Commissioner Fossos. Motion carried unanimously.

COMMISSIONERS COMMENTS

Commissioner Freitas reported that it has been a busy month; there have been a lot of meetings. He apologized to Commissioner Fossos for his miss calculation of numbers on the recent election and he apologized to the Board for not attending the May 7th meeting due to a mix-up. Commissioner Freitas attended the following meetings:

- The Federal Way Chamber luncheon with Chiefs Church and Olson, it was a fun event. Advancing Leadership was one (1) of the sponsors and Chief Church was an excellent role model and mentor for the Advancing Leadership program.
- The Fire Station Forum, sponsored by the WFC and WFCA it was a very interesting meeting, he will forward the information on to the rest of the Board.
- The opening ceremony for the Federal Way Farmers Market and he plans on attending the Des Moines Farmers Market this weekend.
- Insurance Committee meeting, the numbers are good, we are doing the best that we can with what we have.
- The EMS Trauma Council, there is a lot changing. There is a seminar coming up the end of September.

Commissioner Fossos stated that he attended the Elected Public Officials Academy at Valley Com, it reemphasized what Valley Com does and the important role they plan in

emergencies. They spoke extremely highly of our department and how professional our firefighters are. He added hats off to our firefighters in the last month or so, there were three (3) significant fires in his neighborhood, and they made an outstanding stop and did an outstanding job on all fires. Commissioner Fossos noted that he attended the EMAC meeting on behalf of King County Fire Commissioners Association, they meet once a month, he noticed this month that there was a lack of police department participation, which concerned him because they are a major element in everything that we do. He hopes this isn't a trend; with the tight finances and police working too many hours. The police are an important part of emergency management.

Commissioner Thompson mentioned that he attended King County Fire Commissioners Association Meeting at the Seattle Fire Department Training Center; it was interesting walking through there looking at the different props, the way it was laid out and the use of their facilities. A report was given on behalf of the upcoming Medic One Levy; they are looking at .32 per $1000 of Assessed Value. He has some concerns that they are only planning to add a part-time medic unit in the next 6 year period, he feels that they will end up short on personnel. Commissioner Thompson was pleased to see everyone here, it is important to recognize our employees, thanks for being here and supporting your family members. For several of you here tonight, this is a career milestone, thank you for stopping up to the plate and being the future leaders of this department.

Commissioner Gates echoed what Commissioner Thompson said in regards to everyone being here tonight and he congratulated those being recognized for their promotion He also attended the King County Fire Commissioners meeting in Seattle at the Training Center, it was fun to walk around the 8 or 9 acres and look at all of their facilities.

PUBLIC COMMENTS

There were no public comments.

COMMISSIONER COMMITTEE REPORTS

Commissioner Gates mentioned that there was a Budget, Finance & Audit Committee Meeting, the end of April; the information from the meeting is in your packet, we have already taken care of everything in regards to refinancing the Bond and the election results.

Commissioner Freitas reported on behalf of the Insurance Committee Meeting, the meeting was held on May 17th, we purchase insurance from many different vendors. The committee looked at our coverage's, costs, benefits and benefits provided. We discussed liability, vehicle and property, long term care, life insurance any potential carrier changes and employee medical. We have a Healthcare Committee that has worked on the employee medical report, it is a very good report and the numbers are looking favorable for the second year in the program. He was very impressed with the guidelines that the committee has put together. We are trying to make sure we are covered for what we need, nothing more and nothing less and that costs are in line and the venues are the right venues. Commissioner Freitas applauded the healthcare committee for their guidelines and the code of ethics.

APPOINTMENT CEREMONY FOR DAVE MATAFTIN TO BATTALION CHIEF EFFECTIVE MAY 1, 2012

Chief Church requested that A/C Plumlee and former Captain Dave Mataftin please come to the front of the room. Chief Church read the certificate of promotion into record. B/C Mataftin had his father pin his new badge on him. B/C Mataftin noted that to think that his fire service career started with performing community service and he is still here over 30 years later, he is truly humbled by this promotion.

PROMOTION CEREMONY FOR DAN JONES TO CAPTAIN EFFECTIVE MAY 1, 2012

Chief Church noted that with the promotion of B/C Mataftin, that created an open spot for a new Captain, he requested that former Lt. Dan Jones please come to the front of the room. Chief Church read the certificate of promotion into record. Captain Jones thanked everyone for being here today and especially his family for their support while taking his classes and everything else.

RECOGNITION OF FIREFIGHTER CHRIS ANDERSEN

Chief Church noted that we now have a Letter of Commendation to present; this award was initiated by a department member. Chief Church requested that D/C Pennington and FF Andersen please come to the front of the room, Chief Church then read the Letter of Commendation certificate into record. A/C Plumlee added that he is very proud of what FF Andersen has done with the Technical Rescue training. D/C Pennington added that he is very pleased with the training that FF Anderson organized, this is the type of training that really makes a difference, this is a high risk, low frequency training, you have to be ready to perform when needed. FF Andersen thanked his wife and kids for putting up with all of the extra activities that he is involved with outside of the house and the thanked the Administration and Commissioners for their continuing support. He also thanked Lt. Bordner & FF Mernaugh, they were a huge help and it wouldn't have been a successful drill without their assistance and support.

At 1630 hours the meeting recessed until 1640 hours.

At 1640 hours the meeting reconvened.

INTERLOCAL AGREEMENT WITH KING COUNTY RELATIVE TO BUILDING INSPECTION SERVICES

Commissioner Gates noted that Commissioner Thompson has recused himself from this discussion. Commissioner Freitas made a Motion to approve the Interlocal Agreement. Motion was seconded by Commissioner Fossos. Chief Church noted that this transfers the annual inspections and fire code processes from King County DDES to local fire districts and municipalities. The buildings need to be inspected to make sure they are fire safe so DDES is transferring this authority to fire districts. A/C Olson added that the impact to us is very minimal; we have a very small part of unincorporated area. He added that we have been doing all of the inspections in that area, there are about 60 inspections that we do, with 30 being part of this ILA for permit inspections. King County DDES will continue to provide plan

reviews for this area. Legal Counsel Joe Quinn added that he has reviewed this Agreement and he doesn't see any concerns. Motion carried unanimously.

ADMINISTRATIVE TEAM REPORT

Chief Church noted that last week, he stepped down as president of the Washington Fire Chiefs and he has now moved into the position of past president as following their by-laws. He has also become the Chair of the Legislative Committee again. He thanked the Commissioners for their support for the past four (4) years as he served two (2) years and the Vice President and two (2) years as the President of the Washington Fire Chiefs. He added that it was quite a special conference; they had the candidates for Governor Jay Inslee and Rob McKenna speak at the conference. Commissioner Fossos added that he really wanted to attend the conference but after talking to the Chair, he decided not to go, due to our fiscal responsibilities. Chief Church added that the King County Commissioners will hold their bi-monthly meeting at Station 26 on September 19th. There is EMS Levy Taskforce meeting tomorrow it looks like at the County level, they are looking at .33 per/ $1000 of Assessed Value, to maintain the system how it is currently with the possibility of adding an additional half time medic unit. With the tough economic times that we are currently in, they are trying to keep the levy rate at a minimum without decreasing any of the services. Our boat is getting closer to being completed, thanks to the federal grant that we received. D/C Pennington added that the boat should be back in the water soon with ongoing training for our personnel.

MAY BUDGET

CFO Lawson reported that we are 2.18% under budget for the month of May; he then read into the record the list of expenditures for the month.

Mid-Month Utility Warrants (103152-103167) totaling	$21,832.05
Accounts Payable Warrants (103168-103267) totaling	$655,559.52
Payroll Direct Deposit Document for 144 individuals DD004391-004534 totaling	$796,192.18
Payroll Warrants (#100077 -100079 for 3 individuals)	$3,248.97
Payroll Electronic Federal Tax Payment totaling	$165,317.90
TOTAL approval	$1,642,150.62

Commissioner Freitas noted that he had a few questions about the Vouchers, is it okay for him to talk directly to CFO Lawson.

Meeting adjourned at 1655 hours.

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COMMISSIONER (CHAIR) COMMISSIONER (VICE CHAIR)

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COMMISSIONER COMMISSIONER

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COMMISSIONER

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BOARD SECRETARY

SOUTH KING FIRE & RESCUE IS AN EQUAL OPPORTUNITY EMPLOYER