SOUTH KING FIRE & RESCUE
March 24, 2020
Station 68

Commissioner Gates called the regular meeting to order at 1700 hours with Commissioners Rickert, Fuller, Berger and Thompson in attendance, it's nice to say all Board members are present. Board Secretary Lauri Perry recording.

The Pledge of Allegiance was led by Commissioner Thompson.

APPROVAL OF MINUTES

Commissioner Gates asked for the approval of the Regular Meeting Minutes of February 25, 2020. Commissioner Rickert made a motion to approve the minutes of the February 25, 2020 meeting. Motion was seconded by Commissioner Fuller. Motion passed with Commissioner Berger abstaining.

Commissioner Gates asked for the approval of the Emergency Meeting Minutes of March 9, 2020. Commissioner Thompson made a Motion to approve the Emergency Meeting minutes of March 9th. Motion was seconded by Commissioner Rickert. Motion passed with Commissioner Berger abstaining.

COMMISSIONER COMMENTS

Commissioner Rickert noted that he was recently in Eastern Washington in the middle of the lake fishing. He added that with everything going on with COVID-19, he would like the option for everyone to call in to conduct a meeting or meet via video conference. Commissioner Rickert noted that he has been listening in on some of the COVID-19 conference calls, it is interesting to hear what is happening in King County, how many people have tested positive and etc.

Commissioner Thompson welcomed Commissioner Berger to the Board and thanked him for taking the time to apply especially during the COVID-19 Pandemic. Commissioner Thompson added that it has been very interesting to listen to the daily COVID-19 conference calls with King County EMS. He is pleased that we are ahead of the curve since we started early, he would like to see us schedule a PIA after the pandemic is over to see what we need to update to do better next time. There are a number of other departments that are not as prepared as we are, some are experiencing a number of staff in quarantine or isolation which has a direct impact on their staffing levels.

Commissioner Fuller noted that he has also been listening to the King County EMS calls related to COVID-19, it seems like the numbers are going up as more people are getting tested.

Commissioner Berger expressed his appreciation and gratitude of being appointed to the Board, he hopes that he can add value to the Board, he is looking forward to getting up to speed on the district. He looks forward to getting out to tour the district, visiting the stations and meet our personnel once he can, unfortunately this will be delayed due to the COVID-19 pandemic.

Commissioner Gates is pleased to have Commissioner Berger on the Board.

PUBLIC COMMENTS

Commissioner Gates asked if there were any public comments Commissioner Thompson added that if anyone has a public comment to please provide it in writing or email it.

COMMISSIONER COMMITTEE REPORTS

Commissioner Gates reported that he wasn't aware of any committee meetings.

ADMINISTRATIVE TEAM REPORT

Chief Pennington echoed Commissioner Thompson's comments about having concerns about external Emergency Management not internal. We have created a COVID-19 team by pulling a few firefighters off shift to days to assist with the Emergency Management, including the HazMat team leader Lt. Willett, he will be the technical safety officer, Lt. Nielsen will be part of the Task Force working directly for Health and safety Officer Goodsell and Captain smith will be part of the task force, he has lots of experience working with FEMA and the Washington Task Force. AC Mataftin has asked Lt. Willett to set-up a decon for Police Officers at Station 61, this is the only decon resource available for Police Officers in King and Pierce County. We have worked with Labor on a Letters of Agreements in regards to some day shift staff going to shift. Our IT and Facilities Divisions, have knocked it out of the park for their help on our joint command, EOC with the City of Des Moines at Station 67, it opens on March 27th. Our front office staff has started a rotating schedule to work from home, however there will always be 2 people in the front office, the Chief Officers will begin a rotating schedule with the exception to Pennington, Ganem and Stevens they will typically be in the office. Chief Pennington added that he can't thank the Board enough for their support.

AC Crossen stated that it is nice to have the COVID-19 team to focus and produce the needed documents so he can focus on Operations. We have two (2) members that will be retiring next month. We are holding daily conference calls with department members, they are informative and they open it up for questions. At the Zone level, the Ops Chiefs are following the pandemic plan and bringing one (1) training officer back to their department and they are being temporarily transferred to shift work. The Captain Promotional Process for us and four (4) other departments has been put on hold, the process will restart once we get through the pandemic. We currently have some recruits at the Academy, it is still continuing to operate, however a little bit different, they are trying to keep everyone on track as much as possible, however they are emphasizing to the recruits to continue your social distancing in the evenings outside of the Academy to keep everyone healthy. Ten (10) of our personnel have been in quarantine, however no one has tested positive. Valley Comm has put the 'closest dispatch' program on hold for now, it will resume once we are over the pandemic.

AC Mataftin noted that he oversees the Bond work, and the work at Station 60 for the maintenance facility is about 80% complete, however due to COVID-19, the construction company will be shutting down for about two weeks. We have provided FWPD and DMPD with masks, glasses and other supplies that they did not have quick access to, these are needed items to protect their personnel.

MARCH BUDGET

Executive Director of Business Operations read into record the list of expenditures for the month of March. We are currently .44% under budget for the month of March.

Mid-Month Utility Warrants (113918-113931) totaling	$104,251.75
Accounts Payable Warrants (113932-114024) totaling	$1,093,115.82

Payroll Direct Deposit Document for 184 indiv. DD020544--020727 totaling	$1,216,682.75
Payroll Warrant for 0 individuals #	$
Payroll Electronic Federal Tax Payment totaling	$263,460.28
TOTAL approval	$2,677,510.60

Meeting adjourned at 1800 hours.

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COMMISSIONER (CHAIR) COMMISSIONER (VICE CHAIR)

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COMMISSIONER COMMISSIONER

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BOARD SECRETARY