SOUTH KING FIRE
June 25, 2024
Station 68 and Virtual

Commissioner Baruso called the regular meeting to order at 1700 hours with Commissioners Fuller, Vadino, Fuller and Burrus in attendance. Commissioner Gates was excused. Board Secretary Lauri Perry recording.

The Pledge of Allegiance was led by Deputy Chief Defenbaugh.

To listen to the full meeting, please visit our website.

APPROVAL OF MINUTES

Commissioner Baruso asked for a Motion and second to approve the Regular Meeting Minutes from May 28, 2024, and the Special Meeting Minutes from June 12, 2024. Commissioner Fuller moved approval of both sets of minutes. Motion was seconded by Commissioner Burrus. Motion carried unanimously.

COMMISSIONER COMMENTS

Commissioner Vadino had no comments.

Commissioner Burrus had no comments.

Commissioner Fuller mentioned that we need to recognize the two Open Houses, everyone did an excellent job putting together two excellent shows.

Commissioner Baruso added that he attended the second Open House, the weather was up and down but it was great to see the community come out and support us.

PUBLIC COMMENTS

There were no public comments.

COMMISSIONER COMMITTEE REPORTS

Commissioner Vadino reported that the Policy & Procedure committee met and reviewed the following guidelines that were in the Boards packet. The Board discussed the Station Visit guidelines adding that this is a combination of what Chair Baruso wanted and what Legal Council recommended. After much discussion, the Board referred it back to the committee to review.

Commissioner Vadino reported that the committee also looked at a Commissioner Calendar. At this time the committee didn't see the value in having another calendar, plus it's another calendar for Lauri to manage. Commissioner Baruso added that this was his idea for one stop shopping accountability for all of the Commissioners, however he does understand the redundancy.

There was some discussion regarding the full Board reviewing a few policies/guidelines vs reviewing the entire book at a meeting. The Board also discussed that only two people (a committee) can

meet to discuss the policies/guidelines so that we don't have a quorum and violate the Open Public Meeting Act.

The Board reviewed the JLM Meeting policy/guideline updating it to be in line with the frequency that the Board is invited to the meetings – which is the last month of the quarter. After discussion, Commissioner Vadino made a Motion to approve the Joint Labor Management policy which is 8.1.1 as written in our packets. Motion was seconded by Commissioner Burrus. Motion carried.

The Board did not discuss Section 22 in the guidelines. It was referred to the committee.

There was a discussion on the creation of the Culture and Engagement committee. The Policy and Procedure committee did not support the creation of another committee and thought it overlaps with other committees. After discussion the Human Resources team will plan to attend the July Board meeting and give a presentation on DEI. Commissioner Baruso added that this would be a commissioner committee culture and engagement committee, to help out with the plan.

MILITARY POLICY

Executive Director Ganem mentioned that back in September 2019, the Board adopted an updated Military Policy. As we migrate policies to Lexipol over the last couple of years, we review each of them and update as needed. Both our Finance and HR divisions recommended changes to the military policy in 2023; specifically, how we process military pay differentials and accruals. We vetted this policy by Legal Counsel, the Policy and Procedure Committee, and through the JLM Committee. The Union also had their legal counsel review the policy. Commissioner Fuller made a Motion to approve the Military Policy. Motion was seconded by Commissioner Burrus. Motion passed unanimously.

ADMINISTRATIVE TEAM REPORT

Chief Van Valkenburg noted that all of the Commissioners should have received their Staff Reports and he asked if the Commissioners had any questions of staff regarding their reports.

Commissioner Fuller requested that we expand on the abbreviations in the reports, as he doesn't always know what they mean. He also inquired about who is taking the lead on the Explorer Program? Chief Van Valkenburg added that Deputy Chief Smith is the lead and he is in the process of getting Insurance and US affiliation so we can be an Explorer Post, actually Explorer Post 39. This program is also supported by District Chief Andersen.

MIH PRESENTATION

Deputy Chief Defenbaugh gave a presentation on the Mobile Integrated Health (MIH) Program. The idea of the program is to help the people that we can't always assist through the 911 calls and they go to the hospital and they can't be assisted there for what their true need is. The MIH program will help them get to the services that they need. The MIH team will work with the individual by exploring their needs and their situation and hook them up with the proper resources for what they are experiencing and going through. Some of the individuals may not even know where to begin looking for assistance, they may not have the language skills, or they may be in a different socioeconomic class. There are multiple benefits for our community members.

Our current team consists of two full-time positions, a registered nurse and a social worker.

Here are the numbers so far this year: January – April, 87 people have called 911 (660 times this year) These are considered high frequency callers.

JUNE BUDGET

Executive Director Ganem noted that we are halfway through the fiscal year, and we would expect to be at 50% of the budget. We are doing well from that perspective, as we are currently at 46.74% of the budget; putting us at 3.26% under budget. This is all going to change because last month the Board approved two CBAs. With the ratification of those contracts, we are now processing those increases which will be completed in July. The budget cushion we are used to seeing will decrease significantly. We did budget for these increases so we should be on track overall.

Finance Supervisor Kelsey Barrett read into the record the list of expenditures for the month of June.

Mid-Month Utility Warrants (#119317-119332) totaling	$58,062.35
Accounts Payable Warrants (#119333-119426) totaling	$1,221,793.82
Payroll Direct Deposit Document for 211 indiv. DD004443-004653 totaling	$1,568,231.17
Payroll Electronic Federal Tax Payment totaling	$336,789.82
Medical Claims as of June 18, 2024	$232,640.12
TOTAL approval	$3,417,517.28

APPROVAL OF VOUCHERS

Commissioner Vadino made a Motion to approve the June vouchers. Motion was seconded by Commissioner Burrus. Motion carried unanimously.

The meeting adjourned at 1806 hours.

COMMISSIONER (CHAIR)

COMMISSIONER (VICE CHAIR)

COMMISSIONER

COMMISSIONER

COMMISSIONER

BOARD SECRETARY