SOUTH KING FIRE & RESCUE

July 25, 2017
Station 67

Commissioner Gates called the meeting to order at 1700 hours with Commissioners Thompson, Fossos and Rickert in attendance, Commissioner Fuller is on his way. Board Secretary Lauri Perry recording.

The Pledge of Allegiance was led by Commissioner Rickert.

APPROVAL OF MINUTES

Commissioner Gates asked for the approval of the June 27, 2017, Regular Meeting minutes. Commissioner Thompson made a Motion to approve the June 27, 2017 minutes; Motion was seconded by Commissioner Fossos. Motion passed unanimously.

COMMISSIONERS COMMENTS

Commissioner Fossos noted that he has attended various committee meetings this past month, including but not limited to, Emergency Management, King County Fire Commissioners EMAC Meeting.

Commissioner Thompson mentioned that he has attended several meetings including the King County Fire Commissioners, Emergency Management meetings and training in preparation for IEMC, we will be hosting the King County Fire Commissioners General Membership Meeting in September here at Station 67. The Board of Directors would like to celebrate the 50th Anniversary of King County Commissioners will invite honorary members to the meeting.

Commissioner Rickert had no comments.

Commissioner Gates noted that it's been a busy month with a number of committee meetings.

PUBLIC COMMENTS

There were no public comments.

COMMISSIONER COMMITTEE REPORTS

Commissioner Gates reported that there were a few committee meetings this past month. Commissioner Fossos reported on the Insurance committee, noting that he is very impressed with our current coverage, however we should have another meeting once additional information on other policies is available.

Commissioner Rickert reported on behalf of the Policy & Procedure committee, they met and discussed the Commissioner Guidelines and form 178. The committee recommends a few changes to 15.5 and 16.10; they are highlighted in your packet.

Commissioner Fuller arrived at 1705 hours.

Commissioner Thompson made a Motion to approve the proposed changes in the Commissioner Guideline 15.5 and 16.10. Motion was seconded by Commissioner Rickert. Motion passed unanimously. Commissioner Thompson added that we will also be updating the Chiefs title in the Guidelines.

Commissioner Fossos reported on behalf of the Budget, Finance and Audit committee and he made a Motion to enter into an agreement with Western Ventures for their bid at Station 66, they were the lowest bidder. Motion was seconded by Commissioner Fuller. Motion passed unanimously.

RESOLUTION #533 SURPLUS BREATHING AIR COMPRESSORS

Chief Church read Resolution #533, into record. Commissioner Thompson made a Motion to approve Resolution 533 as written; Motion was seconded by Commissioner Fuller, Motion passed unanimously.

RESOLUTION #534 POST RETIREMENT MEDICAL

Chief Church read Resolution #534 into record; he added that this has already passed been passed via Referendum through Local 2024 with 64 members voting in support and 16 members voting in opposition. Commissioner Fuller made a Motion to approve Resolution #534; Motion was seconded by Commissioner Rickert. All of the Commissioners were very pleased with the progress on post-retirement medical and thinking outside of the box to get this done. Motion passed unanimously.

PROMOTION RECOGNITION

Chief Church requested that A/C Pennington and Doug Thor please come forward. A/C Pennington read the certificate into record promoting Doug Thor to Lieutenant. Doug's wife Jennifer performed the badge pinning. Doug thanked Chief Church for putting his trust in him.

EMPLOYEE RECOGNITION

Chief Church requested that D/C Mataftin and Nathan Hoveland please come forward. D/C Mataftin read the certificate into record; Nathan is a new employee in the fleet division.

ADMINISTRATIVE TEAM REPORT

Bond Update by D/C Mataftin

- Station 67 – the truck bay doors should be installed in the next 2 weeks, then the project should be completed.
- Station 63 – is nearing completion probably mid – August to early September; they are in the process of reinforcing the hose tower.
- Station 61 – the work has started and so far they are doing a phenomenal job.
- Station 66 – with the approval of the bid, we will get a contract signed soon, the contractor is eager to get started.
- Station 60 – the design has been sent to the City of Federal Way for pre-application period, hopefully we will have a permit in 60 days or less.
- Station 62 and 65 – we have some meetings coming up and it should be in the final drawing phase on August 3rd.
- Station 68 – we have a walk through and meeting scheduled on August 10th.

- The Engines are getting pretty close, the group will be going back to Wisconsin for a final inspection in mid-September then hopefully the engines will be on the road headed out here.
- The Ladder truck is about to go into the design phase.

CAO Report by D/C Goodsell

- Captain Bellinghausen is off this week enjoying a hike near Winthrop.
- The Youth Safety Academy included 22 teens; they spent a day learning about the fire service.
- We had several apparatus in the Waterland Parade including Dick Boyd and the Antique Engine; this will be one of Dick's last events as our official Antique Engine Driver. A special thank you to Dick for his many years of service.
- We are gearing up for the school being back in session and are participating in 3 different backpacks full of school supply giveaways. We will be starting up our own school supply collection later in the month at each of the stations. WE are again partnering with area groups to multiply our reach.
- A local Dog Club had donated a dog CPR manikin to the department that we can use at community events, though dog CPR is not performed very often it is asked about quite often and will be a good draw at events.
- We visited the Camelot Elementary Garden Camp and had a fun time talking safety with the campers and letting them explore the fire engine.
- Jeff has been active in several committees and work groups on issues related to homelessness in our city and a regional response to low acuity calls, there will be more information to follow on this.

Chief Church reminded everyone that our partnership with Grace Church and the Federal Way School District for our Annual School Cleanup will be held on Saturday, August 19th.

The driver operator process is moving along very rapidly.

The recruits will begin their shift work in the very near future, some as soon as August 12th.

Chief Church reported that we are .40% under budget for the year.

JULY BUDGET

Finance Manager Delia Fjelstad read into record the list of expenditures for the month of July.

Mid-Month Utility Warrants (110299-110333) totaling	$424,756.78
Accounts Payable Warrants (110334-110420) totaling	$980,558.81
Payroll Direct Deposit Document for 161 indiv. DD013995--014155 totaling	$1,027,956.73
Payroll Warrant for 3 individuals #100167-100169	$5,484.84
Payroll Electronic Federal Tax Payment totaling	$254,981.53
TOTAL approval	$2,693,738.69

EXECUTIVE SESSION

At 1741 hours Commissioner Gates reported that at 1745 hours the Board will convene into Executive Session for approximately 15 minutes to review the performance of a public employee pursuant to RCW 42.30.110 (1) (g).

At 1800 hours it was announced that the Executive Session will be extended and additional 10 minutes.

At 1810 hours Executive Session was adjourned and the meeting was called back to order.

Commissioners Gates reported that before the meeting recessed into Executive Session, he forgot to say that there may be some action taken. He added the Board discussed a Personal Services Contract with Chief Church which would go into effect on January 1, 2018 through December 31, 2020. Commissioner Fossos made a Motion to approve a contract that has been negotiated between the Board and the Chief beginning January 2018 expires December 2020. Motion was seconded by Commissioner Thompson. Motion passed unanimously.

Meeting adjourned at 1818 hours.

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COMMISSIONER (CHAIR) COMMISSIONER (VICE CHAIR)

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COMMISSIONER COMMISSIONER

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COMMISSIONER

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BOARD SECRETARY