SOUTH KING FIRE & RESCUE
February 23, 2023
Station 68 and Virtual

Commissioner Thompson called the regular meeting to order at 1700 hours with Commissioners Gates, Fuller, Vadino and Berger in attendance. Board Secretary Lauri Perry recording.

The Pledge of Allegiance was led by Commissioner Fuller.

To listen to the full meeting, please visit our website.

APPROVAL OF MINUTES

Commissioner Thompson asked for approval of the Regular Meeting Minutes from the January 24, 2023, meeting. Commissioner Fuller made a Motion to approve the minutes for January meeting minutes. Motion was seconded by Commissioner Berger. Motion carried unanimously.

COMMISSIONER COMMENTS

Commissioner Gates had no comments at this time.

Commissioner Berger had no comments at this time.

Commissioner Vadino had no comments at this time.

Commissioner Fuller noted that it looks like we are off to a roaring start with the number of calls that we respond to. He asked how many incidents we responded to last year, it was noted that we responded to around 24,429 calls.

Commissioner Thompson had no comments at this time.

PUBLIC COMMENTS

A citizen, Cass Monroe, had a few questions and comments for District management. For details, please listen to the recording of the meeting.

COMMISSIONER COMMITTEE REPORTS

There were no Commissioner Committee reports.

MOU Re: CIVILIAN EMPLOYEE STANDBY PAY

Director Lee reported that during our last snowstorm, we had developed a new procedure for employee on-call status. He worked with Supervisor O'Donnell to address snow removal and plowing at the fire stations, in particular the front ramps to allow emergency apparatus to exit quickly and safely. With the creation of new procedures, and expectations, it was appropriate to add contract language to compensate employees while on standby.

Commissioner Berger made a Motion to approve the Memorandum of Understanding. Motion was seconded by Commissioner Fuller. Director Lee added that this is for our civilian staff, historically it's been our fleet staff but in discussions with our Facilities Supervisor we determined that it is a facilities

function. Due to the small size of our facilities division, fleet and facilities will develop a storm procedure that involves both divisions. Motion passed unanimously.

ADMINISTRATIVE TEAM REPORT

Chief Mataftin

Chief Mataftin asked if the Commissioners had any questions for the Administrative Team. Commissioner Fuller had a few questions in regards to replacing the ballistic vests and the marine team drill with the US Coast Guard. Commissioner Fuller also mentioned that he hasn't seen any policies that he needs to acknowledge receipt of in the last few months. DC Crossen noted that we have been deploying new polices, but you won't be asked to acknowledge receipt of them unless it directly effects the Commissioners. Commissioner Berger noted that he is pleased to see that the updated Employee Handbook is nearing completion and he requested a copy of it once its available.

FEBRUARY BUDGET

Executive Director Ganem mentioned that we are narrowing the gap in the second month of the year, we are 1.14% over budget.

Finance Specialist Lorraine Young read into record the list of expenditures for the month of February.

Mid-Month Utility Warrants (#117552-117573) totaling	$115,913.85
Accounts Payable Warrants (#117574-117647) totaling	$1,302.879.58
Payroll Direct Deposit Document for 189 indiv. DD027029-027217 totaling	$1,352,117.63
Payroll Electronic Federal Tax Payment totaling	$291,971.18
Medical Claims as of February 14, 2023	$275,565.81
TOTAL approval	$3,338,448.05

APPROVAL OF VOUCHERS

Commissioner Thompson requested a Motion and a second to approve tonight's vouchers. Commissioner Fuller moved approval of vouchers for February. Motion was seconded by Commissioner Vadino. Motion carried unanimously.

EXECUTIVE SESSION

Commissioner Thompson noted that at this time we will be going into Executive Session to discuss the Request for Revisions to the Purchase and sale agreement on the 320th property. Per RCW 42.30.110 (1) (c), consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price. However, final action selling or leasing public property shall be taken in a meeting open to the public;

Joining the Board in Executive Session will be Chief Mataftin, Executive Director Ganem, Division Chief Smith, Director Lee, Executive Secretary/Board Secretary Lauri Perry, Legal Counsel, Matt Anderson and Evan Schneider.

At this time we will recess for 5 minutes to get everyone transferred into Executive Session. We anticipate the Executive Session lasting for 30 minutes action may or may not be taken after

Executive Session. At the end of Executive Session we will take a 2 minute recess to get everyone transferred back over to the regular meeting.

At 1725 hours the meeting recessed into Executive Session.

At 1800 hours Executive Session ended and we began to transition back to the Regular meeting.

At 1802 hours the regular meeting reconvened

Commissioner Thompson reported that there is no action to be taken at this time.

Commissioner Thompson thanked and congratulated Chief Mataftin on his 45 years of dedicated service and presented him with a plaque for '45 years of dedicated service from 1976-2021'.

Meeting adjourned at 1804 hours.

COMMISSIONER (CHAIR)

COMMISSIONER (VICE CHAIR)

COMMISSIONER

COMMISSIONER

COMMISSIONER

BOARD SECRETARY