SOUTH KING FIRE & RESCUE

February 23, 2016
Station 67

Commissioner Gates called the meeting to order at 1700 hours with Commissioners Thompson, Fossos, Fuller and Rickert in attendance. Board Secretary Lauri Perry recording.

Commissioner Thompson asked for a moment of silence in memory of Des Moines resident Sergeant First Class Mathew McClintock from the Washington National Guard, he was killed in action on January 5th in the Helmand Providence of South Afghanistan. Governor Inslee has directed that flags be lowered to half-staff on Thursday, February 25th.

The Pledge of Allegiance was led by Commissioner Fuller.

APPROVAL OF MINUTES

Commissioner Gates asked for the approval of the January 26, 2016, Regular Meeting minutes. Commissioner Fossos made a Motion to approve the January 26, 2016, minutes as submitted; Motion was seconded by Commissioner Fuller. Motion passed unanimously.

Commissioner Gates asked for the approval of the February 9, 2016, Special Meeting/Retreat minutes. Commissioner Fossos made a Motion to approve the February 9, 2016 minutes as submitted; Motion was seconded by Commissioner Thompson. Motion passed unanimously.

COMMISSIONERS COMMENTS

Commissioner Rickert had no comments.

Commissioner Thompson had no comments.

Commissioner Fossos thanked staff for an outstanding Retreat; it was well organized, well done and he looks forward to moving on. He was unable to attend the EMAC meeting.

Commissioner Fuller reported that he attended the City of Federal Way Emergency Meeting that was called by Mayor Ferrell on the Methanol Project in the Port of Tacoma. It was a full house with a few presentations and over one (1) hour of public comments ranging from environmentalist, there were some good comments but no emotional comments. There seems to be a common theme; this project is a surprise to everyone. The next step in the process was Environmental Impact Statement; however it has been deferred. One of the major impacts of this project was the amount of water usage; it almost doubles the usage for Tacoma. Commissioner Fuller made a statement during the public comments that his major concern is safety. They have a safety manual but it is important for the City of Federal Way and first responders to know their process safety standard which is an OSHA standard if we were to be called to respond.

Commissioner Gates echoed what Commissioner Fossos said about the Retreat.

PUBLIC COMMENTS

Wayne Corey thanked everyone for coming to Des Moines for the meeting.

COMMISSIONER COMMITTEE REPORTS

Commissioner Gates noted that as a follow-up to the Retreat, the Budget, Finance and Audit committee met to continue discussion about the M&O Levy, notes are in your packet.

ADMINISTRATIVE TEAM REPORT

Chief Church thanked his team for participating in the retreat, it was an outstanding step forward and it gave everyone the opportunity to learn a little more about each other.

Legislatively this has been an odd session; it appears that the Legislators are waiting until next year to do something on McCleary as everyone in the House and half of Senate is up for reelection this year. The cut off for all legislative bills is March 4th and the regular session will end on March 10th.

Chief Church reminded everyone that the mandated Open Public Meeting Act and Public Records Training will be held on Thursday, at 0900 hours at station 67. This class is mandated for Commissioner Fuller since he is new to the Board however everyone is welcome to attend; it will be a good refresher class.

Chief Church reminded everyone that our Annual Awards Banquet is Saturday, March 5th; please RSVP if you plan to attend.

Bond Update A/C Plumlee reported that we are in the process of purchasing pick-up trucks for Fire Prevention. The trucks will allow them to put their gear in the back of the truck after the fire and keep the cab of the truck clean and free of contaminants. He is also working with a committee on new Aid Car Specs.

A/C Kahler reported on the apparatus side of the Bond. We are in the early stages of the Apparatus planning, we will make some site visits with our Mechanics to go over some apparatus and see if we want to tag onto the back of someone else's bid, if that doesn't work out we will have to go out to bid.

IT Manager Mitch Lee reported on the IT side of the Bond. He added that we are also in the beginning stages, we are working with the City of Federal Way on the Phone System this is our first major project under the Bond.

A/C Plumlee added that on the Facilities side on the Bond, he has set-up committees at each of our stations to discuss and review their needs.

CAO Bellinghausen reported that our Community Medical Technician (CMT) in partnership with VRFA has responded to 35 calls since the inception which is about 3 calls per day plus 2 visits a day. The visits are follow ups to calls that SKFR or VRFA have responded to before or after the CMT hours. During the visits their main goal is checking on the patient and working with getting them connected with some of the social services that they may need. The CMT hours are 7 days a week from 8:00 am to 8:00 pm, this project is funded by King County and it is a two (2) year project. For calls that have been dispatched to CMT, they will call the patient to make sure they are okay waiting approximately 20 minutes or so, if not CMT would call for a department apparatus to respond sooner. This summer Advancing Leadership is planning a CPR event to teach CPR in four (4) different languages. We are doing our best to get out to events in the community.

Chief Church added that another retirement was announced today, so it looks like we will be hiring six (6) new Firefighters come March 21st, special thanks to Chiefs Kahler, Mataftin and Pennington, HR Administrator Mary Stevens and the Local, they were all directly involved with the hiring process.

Chief Church noted that we have two out of the three members of the current Advancing Leadership class here. He asked if Lauri or Delia wanted to share anything about their experiences so far. Delia reported that she has really enjoyed the class and is looking forward to the class project, teaching CPR in four (4) different languages. Lauri reported that she loves the class, it is better than she anticipated and each month (class) is her favorite and then the next month (class) is her favorite. It is great to learn more about the community that I work and live in and building relationships with my classmates. Chief Church added that Chief Chaney, Mitch Lee and Matt Rinehardt will be attending next year's Advancing Leadership Class.

Chief Church reported that for February we are .36% under budget.

FEBRUARY BUDGET

Finance Manager Delia Fjelstad read into record the list of expenditures for the month of February.

Mid-Month Utility Warrants (108349-108372) totaling	$44,161.41
Accounts Payable Warrants (108373-108449) totaling	$627,954.14
Payroll Direct Deposit Document for 158 indiv. DD011270--011427 totaling	$971,581.02
Payroll Warrants for 0 individuals	$0
Payroll Electronic Federal Tax Payment totaling	$226,031.05
TOTAL approval	$1,869,727.62

Commissioner Fossos inquired how we are doing in the grant process of acquiring a new fire boat. Chief Church replied that Delia is cracking the whip with Chiefs Mataftin and Pennington.

Commissioner Fossos inquired how everything with PSERN was going. Chief Church replied that after we decided not to sign their contact and he gave up his seat on PSERN Board to the King County Commissioners he isn't getting a lot of information.

Meeting adjourned at 1752 hours.

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COMMISSIONER (CHAIR) COMMISSIONER (VICE CHAIR)

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COMMISSIONER COMMISSIONER

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COMMISSIONER

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BOARD SECRETARY