SOUTH KING FIRE & RESCUE

February 21, 2017
Station 68

Commissioner Gates called the meeting to order at 1700 hours with Commissioners Fuller, Thompson and Rickert in attendance. Commissioner Fossos was not in attendance. Board Secretary Lauri Perry recording.

The Pledge of Allegiance was led by Commissioner Thompson.

APPROVAL OF MINUTES

Commissioner Gates asked for the approval of the January 24, 2017, Regular Meeting minutes. Commissioner Thompson made a Motion to approve the January 24, 2017 minutes; Motion was seconded by Commissioner Fuller. Motion passed unanimously.

Commissioner Gates asked for the approval of the February 15, 2017, Special Meeting minutes. Commissioners Fuller made a Motion to approve the February 15, 2017, Special Meeting Minutes; Motion was seconded by Commissioner Thompson; Motion passed unanimously.

COMMISSIONERS COMMENTS

Commissioner Rickert stated that he understands that we had an energy audit completed at one of our buildings, he would like to see the report on that to see the feasibility on that to upgrade some of the things to be more efficient as far as our energy usage. He would like to have another committee meeting once the audit is complete to review what some of the options would be.

Commissioner Thompson noted that he forgot to mention at our January Board Meeting, that Commissioner Fossos was installed as a Representative for the King County Fire Commissioners and Commissioner Thompson was installed the President of the King County Fire Commissioners for 2017 and 2018. We had a great retreat a few weeks ago, with great open discussion and exchange of ideas and outline future needs. Special thanks to staff and everyone that participated.

Commissioner Fuller noted that there was a lot going on during the retreat, and there is a lot of change taking place, we look forward to all of the changes going on and supporting them.

Commissioner Gates added that he thought the retreat was great, lots of positive discussion.

PUBLIC COMMENTS

There were no public comments.

COMMISSIONER COMMITTEE REPORTS

Commissioner Gates reported that the Legal Committee met on February 14th to review Resolution #524, there is no report in your packet for this meeting.

RESOLUTION #523 DESIGNATING AUTHORITY TO APPROVE CHANGE ORDERS

Chief Church read Resolution #523 into record adding that with A/C Plumlee's upcoming Retirement in March, we needed to update the resolution to allow D/C Mataftin to approve change orders. Commissioner Rickert made a Motion to approve Resolution #523. Motion was seconded by Commissioner Thompson. Motion passed unanimously.

RESOLUTION #524 PURCHASE OF NEW PROPERTY – FIRST READING

Chief Church read Resolution #524 into record adding that this is the first reading, the second reading will take place at the March 8th Special Meeting/Public Hearing and the final reading will take place at the March 28th Regular Board Meeting.

EMPLOYEE RECOGNITION

Chief Church requested that A/C Plumlee and D/C Mataftin please come to the front for the Employee Recognition of Ken Brumet. Chief Church noted that unfortunately, we missed recognizing Ken Brumet earlier. A/C Plumlee added that Ken has done an incredible job with Fleet and Facilities.

AID FUND DONATION

Chief Church requested that D/C Mataftin and Lauri Perry please come to the front of the room for the Aid Fund Presentation since they are on the Board. D/C Mataftin reported that he is very pleased to partner with Light My Fire. The goal of Light My Fire is to raise funds and donate them to help those that have unfortunately suffered a catastrophic fire at their residence. Light My Fire presented the Aid Fund with a check in the amount of $10,000.00 to be used for people that have been burned out of their homes; this will help them purchase a few necessities and maybe a hotel room for a night or two.

ADOPTION OF THE 2017-2021 STRATEGIC LEADERSHIP PLAN

Chief Church thanked everybody in the organization and our outside stakeholders for their input and involvement in developing our new Strategic Plan, which truly sets the direction of our department for the next 5 years. A/C Chaney also thanked everyone that was involved with the process. Commissioner Thompson made a Motion to approve the 2017-2021 Strategic Leadership Plan, Motion was seconded by Commissioner Fuller. Motion passed unanimously.

ADMINISTRATIVE TEAM REPORT

Bond Update:
A/C Plumlee had D/C Mataftin report on the Bond.

D/C Mataftin reported that the construction at Station 67 is well under way and moving forward. Construction at Station 63 is a little behind schedule, the Contractor had a few challenges. For Station 61, the permit has been approved by King County and Station 66; we are waiting to hear from the City of Des Moines in regards to the permit.

D/C Goodsell reported for CAO Bellinghausen who was unavailable to attend the meeting;

- We have received final approval from King County EMS for the Community Affairs Coordinator position which is funded for 18 months by a grant; Tamara has a public health background. She will follow-up with anyone who has called 911 five times in the past year to offer additional assistance or provide information for other resources.
- Our open House will be held on May 25th at Station 62.
- Save a Life Saturday will be held on Saturday, June 10th at the Commons Mall, this is hands only CPR.
- CAO Bellinghausen is currently on the panel with Councilmember Honda in regards to homelessness in Federal Way.
- CAO Bellinghausen, FF McLain and A/C Plumlee were nominated as the Federal Way Mirrors favorite Firefighter.

Chief Church reported on the following items;

- There was a great story in the Federal Way Mirror on A/C Plumlee and his upcoming retirement; we will have a light lunch in the truck bay at Station 62 on March 14th.
- Thanks to everyone that were involved with the hiring process. Eight (8) new firefighters begin on Wednesday, March 15th.
- Our Finance Division is getting ready to hire a new person to replace Susan Bell, who is retiring the end of March.
- Thanks to the Administration team and the Board for the great Retreat earlier this month, there was a lot of great input, lots going on.

Chief Church reported that we are .500% over budget for the year.

FEBRUARY BUDGET

Finance Manager Delia Fjelstad read into record the list of expenditures for the month of February.

Mid-Month Utility Warrants (109717-109750) totaling	$1,046,542.37
Accounts Payable Warrants (109751-109817) totaling	$853,800.93
Payroll Direct Deposit Document for 158 indiv. DD013185--013342 totaling	$975,180.24
Payroll Warrants for 0 individuals	$0
Payroll Electronic Federal Tax Payment totaling	$233,142.34
TOTAL approval	$3,108,665.88

Meeting adjourned at 1729 hours.

COMMISSIONER (CHAIR)

COMMISSIONER (VICE CHAIR)

COMMISSIONER

COMMISSIONER

COMMISSIONER

BOARD SECRETARY

SOUTH KING FIRE & RESCUE IS AN EQUAL OPPORTUNITY EMPLOYER