SOUTH KING FIRE & RESCUE
December 29, 2020
Virtual Meeting per Governor Inslee's Proclamation
Station 68

Commissioner Gates called the regular meeting to order at 1700 hours with Commissioners Rickert, Fuller, Berger and Thompson in attendance via the virtual meeting. Board Secretary Lauri Perry recording.

The Pledge of Allegiance was led by Commissioner Rickert.

APPROVAL OF MINUTES
Commissioner Gates asked for the approval of the Regular Meeting Minutes on November 24, 2020. Commissioner Thompson made a Motion to approve the November meeting minutes. Motion was seconded by Commissioner Berger. Motion passed unanimously.

COMMISSIONER COMMENTS
Commissioner Rickert wished everyone had a Happy Holidays and a Happy New Year, 2021 has to be a better year.

Commissioner Thompson noted that with COVID, 2020 has been quite the year, he reminded everyone to continue wearing your masks and practicing safe distancing as we move into 2021, hopefully we don't make the same mistake again. He added that January 2021 is firefighter cancer awareness month. You should be receiving an email within the next day or so King County has signed the PSERN Operator ILA. We should have received this information six (6) months ago, the King County Fire Commissioners and the King County Fire Chiefs need to appoint a joint representative and an alternate to represent the fire service by February 16th to serve on the PSERN Operator Board. The House of Representatives prefiled a bill on fireworks that would take effect immediately, the King County Commissioners are still working to get the King County Council to approve the Fireworks Proposed Ordinance that was submitted earlier this year, if anyone hears anything on either of these, please let him know. Great job to everyone for the work that they did in 2020 and staying healthy, Commissioner Thompson is looking forward to 2021 it has to be a whole lot better than the past nine (9) months. Commissioner Thompson wished everyone a Happy New Year.

Commissioner Fuller noted that the recent recap of the year shows the great relationship the Community Affairs Office has developed using social media and especially with the Federal Way Mirror. He is pleased that we have attained a Class 2 Insurance Rating in Des Moines. Captain Charoni put together a great video summary of our Hall of Fame awards presentation. Commissioner Fuller wished everyone a Happy New year.

Commissioner Berger noted as 2020 comes to a close, he is hoping that 2021 will be better, he is looking forward to getting the vaccine. He wished everyone a Happy New Year.

Commissioner Gates echoed the comments that the other Commissioners have said, adding that 2021 certainly has to be better than 2020. Everyone has done an excellent job this year staying on task, taking on new tasks and coming out pretty good.

PUBLIC COMMENTS

Commissioner Gates noted that due to COVID-19 and the virtual meeting all public comments were to be submitted in writing prior to 3:00 pm today, we have not received any written public comments at this time.

COMMISSIONER COMMITTEE REPORTS

Commissioner Gates wasn't aware of any committee meetings.

RESOLUTION 587 – ADOPT 2021 REGULAR MEETING DATES

Chief Pennington read Resolution 587 into record. Commissioner Rickert made a Motion to approve Resolution 587. Motion was seconded by Commissioner Berger. Commissioner Berger asked if these will be virtual meetings, Commissioner Gates replied that they will be virtual meetings until Governor Inslee allows in person meetings to resume. Motion passed unanimously.

RESOLUTION 588 – AUTHORIZING THE DISTRICT ACCEPTANCE OF WASHINGTON STATE DEPARTMENT OF COMMERCE GRANT FOR THE PURCHASE OF A FIRE BOAT

Chief Pennington read Resolution 588 into record. Commissioner Thompson made a Motion to approve Resolution 588. Motion was seconded by Commissioner Berger. Motion passed unanimously.

RESOLUTION 589 – AUTHORIZING THE PROCUREMENT OF A MARINE VESSEL

Chief Pennington read Resolution 589 into record. Commissioner Thompson made a Motion to approve Resolution 589. Motion was seconded by Commissioner Rickert. Commissioner Thompson thanked everyone that has worked on this project, this is a huge asset for our department and our partners in protecting the waterways, it is a great opportunity; good job everyone! Commissioner Gates also thanked everyone that has worked on this project, including the Marine Team. Commissioner Fuller inquired if the Des Moines Marina has a spot large enough for the new boat. AC Mataftin replied that he and Chief Pennington have been in contact with the Harbor Master. Motion passed unanimously. AC Mataftin thanked everyone that assisted with this project. Chief Pennington noted that he appreciates our Legislative Advocate Anthony Helmstead and the work that he did along with AC Mataftin and the Marine Team. Commissioner Berger asked what the timeframe to manufacture the new boat is. AC Mataftin noted they are predicting that once we have a signed contract in place, it will take about 190 days. Legislative Advocate Anthony Helmstead added that the 30th and 33rd Legislative Districts went to bat for us securing the grant for the boat, we couldn't find anywhere that the State has ever funded a boat. Captain Clos from Station 67 thanked everyone on behalf of the Marine Team.

RESOLUTION 590 – AUTHORIZING THE PROCUREMENT OF FIRE ENGINES ENGINE APPARATUS AND EQUIPMENT FROM SPARTAN MOTORS

Chief Pennington read Resolution 590 into record. Commissioner Fuller made a Motion to accept Resolution 590. Motion was seconded by Commissioner Berger. Commissioner Gates asked how old are the engines that we will be replacing. AC Mataftin replied they are 1999 or 2000, they are 20 years old. Commissioner Berger asked what the timeframe for manufacturing and delivery of the new engines is. AC Mataftin noted deliver is about bout 10-12 months. Motion passed unanimously.

RESOLUTION 591 – AUTHORIZING THE PROCUREMENT OF TWO (2) ADDITIONAL FIRE ENGINE APPARATUS AND EQUIPMENT FROM SPARTAN MOTORS

Chief Pennington read Resolution 591 into record. Commissioner Thompson made a Motion to approve Resolution 591. Motion was seconded by Commissioner Fuller. Commissioner Berger mentioned that he had asked Executive Director Ganem for a comparison between each lot of fire engines and what we would otherwise pay to finance them, he hasn't heard back. Chief Pennington noted that Executive Director Ganem is currently on vacation and did not join today's meeting. Commissioner Gates responded that he is positive that the interest that we would be paying is more than we would earn in the King County Investment Pool. Motion passed unanimously.

ADMINISTRATIVE TEAM REPORT

Chief Pennington mentioned that most of the Administration is on vacation, ACs Mataftin, Chaney and Goodsell will be providing reports.

FMO – CAO – AC Goodsell

AC Goodsell reported that in looking back over the past year all of our members have done outstanding work. What a difficult year it has been for our crews, every call that they go on, they have to be fully geared up with masks, eye protection, gowns, its hard work he so appreciates what they are doing, its working we have only had a handful of our members that tested positive for COVID this is mostly due to wearing their PPE. AC Goodsell really appreciates what they are doing day in and day out this past year to protect themselves. The disease has climbed over the holidays, hopefully once the holidays are over the numbers will begin to flatten.

AC Goodsell added some good news, the vaccine has been made available and the majority of our members want to get the vaccine right away. The CDC has modified the timeline for quarantine procedures to allow a return to work with testing in as few as 7 or 8 days. These procedures still require a 14 day quarantine, but responders can work in the last half of their quarantine if they have remained asymptomatic and test negative with a PCR test (test that goes to the lab), and then get a Point of Care Test (POCT) at the station at the beginning of each shift for the balance of the 14 day quarantine. Commissioner Gates asked where our personnel are receiving the vaccine, AC Goodsell replied that they are getting it at the King County Aquatic Center on Sundays, since they aren't doing any public COVID testing on Sundays, there is also a location in Kent and Tukwila that they can register for. Commissioner Fuller asked if we had all of the vaccines that were allocated to us, AC Goodsell replied that he is not aware of the number of vaccines, but it is his understanding that all of the members that have reached out have been able to make appointments. Commissioner Berger asked if AC Goodsell knew when vaccines would be available for 1B, AC Goodsell noted that he did not have any updated information on that.

AC Goodsell added that the CARES team has been vaccinated so they are transitioning to working a little more in the office, Captain Smith is working on that. AC Goodsell noted that he sent a "thank you" to the water districts that are within our fire district, Lakehaven, Water District 54 and Highline Water District as we rely on them for a lot, they are responsible for a large part of our WSRB rating.

CAO – Captain Chaney noted that this has been an interesting year, it has forced us to think outside of the box and use digital and social media. He appreciates the support from AC Goodsell and the IT Division in thinking outside the box, providing the equipment and tools that were needed to be

successful. Last month was the first Santa Parade, we were able to pull this off and collected just over 3,000 pounds of food which was split between the food banks of Federal Way and Des Moines, this was a huge success, special thanks to our communities, Chief Pennington, AC Goodsell and AC Crossen, we look forward to doing it again next year.

FLEET & FACILITIES

AC Chaney reported Fleet has moved into their new shop, they are working on getting everything organized and finishing cleaning up Station 68. They will also move the container out back next week. They have serviced all Aid Cars and are preparing for winter season. Facilities has painted the living quarters at Station 62. Stations 62 and 63 have received new mattresses as part of the mattress replacement schedule, which will be ongoing. We are waiting for bids to come in for training tower electrical, to replace the lighting and electrical in the training tower and probably the lights over the drill court. Logistics has completed the annual inspection and service on the aid car power gurneys, they had to replace two (2) batteries in each one of them and make sure they are mechanically stable, it saves us a huge amount of money doing it ourselves than having the company come out and do it. We are planning on moving into Station 60 in late January. Our PPE cache consists of 37,506 gowns, 29,450 masks, 78,500 pair of gloves and 15,000 pair of glasses we are in really good shape.

SPECIAL OPERATIONS – BOND – EMERGENCY MANAGEMENT – AC Mataftin

AC Mataftin thanked the Board for approving the projects tonight, at Station 60 the Logistics Building, we are running into a little snag the bay doors will be replaced and they are not currently available they have been delayed due to COIVD. The contractors are doing very good work. It should be completed around the end of the month.

Chief Pennington

Chief Pennington reported that there has been a lot of stuff going on this year we are dealing with a worldwide pandemic, economic unpredictability's and social unrest. We had to learn how to adjust and work in that environment. It has taken a lot of folks working in the right direction, some folks had to adjust more, we moved some folks out of the Fire Marshal's Office and out of the Training Division, onto shift work and some people were working on the COVID Task Force, which we started in February we tried to stay ahead of the game as much as we could. Biz Ops had to make adjustments along with Information Systems for us to be able to have the continuity and have the meeting that we are having today.

We accomplished a lot of things in 2020, Chief Pennington will send this out to you; some of the highlights are;

- Worked through a worldwide pandemic
- Continued the continuity of Business Operations
- Passed an M&O Levy, overwhelmingly
- Maintained the ISO Rating and brought the north end of our District in Des Moines up to a Class 2
- We just accepted a Grant from the State of Washington that has never been done before, they have never given that type of money for a Fire Boat
- Ordering new Fire Engines
- Implemented new work flows in Business Operations
- Implemented new work flows in Information Systems

- We have created greater pubic transparency to the budget and website
- Created a collaborating budget process
- Passed another Audit
- We are continuing to remodel fire stations
- Completing the Fleet, Facilities and Logistics Center and moving into those buildings
- Completed the CARES Program relative to Mountain Fire & Rescue and Enumclaw, we have expanded that program and partnership
- Continue to make our connections to the community with video productions and safe distancing events
- Designated Station 67 as the Departments new Emergency Operations Center
- Work with our Zone Partners as far as a hiring group and offer testing, we have been able to remove some of the barriers

A couple of things that we didn't get to do last year due to COVID;

- A Retreat with the Commissioners, now that we have technology, we will look at having a Retreat this year
- Strategic Leadership Plan, we will work through it in 2021
- In 2021 we will begin to explore the Accreditation process
- In 2021, we will look at working collaborately with our Zone Partners for Emergency Operations and training

A lot has happened since 2019, we will bring to the forefront diversity and inclusion. It's important for us to look at who we are as an organization so in 2021 we will begin that process. Chief Pennington has engaged a consultant we will begin to take a look inside, see where we are and see where we stand.

Chief Pennington looks forward to meetings where we can meet in person and sit face to face and not have masks on our face.

Chief Pennington thanked everyone in the organization that has participated and helped.

Commissioner Gates added that in regards to community connections, Chief Pennington will be the speaker at next month's Federal Way Chamber of Commerce meeting.

DECEMBER BUDGET

Finance specialist Kelsey Barrett read into record the list of expenditures for the month of December.

Special Issue Check Warrant #114807	$23,754.41
Mid-Month Utility Warrants (#114808-114830) totaling	$283,383.81
Accounts Payable Warrants (114831-114932) totaling	$1,232,563.05
Payroll Direct Deposit Document for 181 indiv. DD 22193-022373 totaling	$1,255,438.25
Payroll Warrant for 0 individual #	$0
Payroll Electronic Federal Tax Payment totaling	$284,673.84
Medical Claims as of December 18, 2020	$191,610.00
TOTAL approval	$3,271,423.36

Kelsey added that we are at .55% under budget.

APPROVAL OF VOUCHERS

Commissioner Gates noted that since this is a virtual meeting and the Board will not be signing the vouchers tonight, he requested a Motion and a second to approve the vouchers. Commissioner Berger made a Motion to approve the vouchers. Motion was seconded by Commissioner Thompson. Motion passed unanimously.

Commissioner Fuller inquired about the PPE count, is that our PPE or do we have to share the supplies, AC Chaney noted that that is our cache of PPE.

Meeting adjourned at 1800 hours.

COMMISSIONER (CHAIR)

COMMISSIONER (VICE CHAIR)

COMMISSIONER

COMMISSIONER

COMMISSIONER

BOARD SECRETARY