SOUTH KING FIRE
April 28, 2026
Station 68 and Virtual

Commissioner Baruso called the Regular Meeting to order at 1700 hours with Commissioners Fuller and Vadino in attendance. Commissioner Burrus is excused and Commissioner Monroe is joining the meeting virtually. Board Secretary Lauri Perry recording.

The Pledge of Allegiance was led by Assistant Chief Suckoll.

To listen to the full meeting, please visit our website.

APPROVAL OF MINUTES

Commissioner Baruso requested a Motion and a second to approve the minutes from the Regular Meeting on March 24, 2026, and the Special Meeting on April 13, 2026. Commissioner Fuller made a Motion to approve the minutes from both meetings. Motion was seconded by Commissioner Vadino. Motion was approved.

COMMISSIONER COMMENTS

Commissioner Fuller had no comments.

Commissioner Vadino had no comments.

Commissioner Monroe had no comments.

Commissioner Baruso had no comments.

PUBLIC COMEMNTS

Les Sessoms spoke on behalf of himself, not as a City of Federal Way Councilmember. Mr. Sessoms was here tonight to thank our firefighters who responded to a 911 call at his residence in 2018. He didn't feel well so his wife called 911, he was then transported to the hospital and once he arrived at the hospital he was told that he was only minutes away from a cardiac arrest. He is now running half marathons and someday hopes to run a full marathon. He was pleased to see that we offer free blood pressure checks at all of our stations and he encourages everyone to stop by a station and get your blood pressure checked. He wants to promote Healthy Heart.

COMMISSIONER COMMITTEE REPORTS

Commissioner Vadino reported that the Budget, Finance and Audit Committee met and reviewed the change orders for the Admin building, the full report is in your packet. Commissioner Vadino added that the total for changes orders this month was $120,920.44. This equates to a total of change orders to date of $349,801.50 or 9.11% of the project. Commissioner Vadino made a Motion to approve this month's change orders in the amount of $120,920.44. Motion was seconded by Commissioner Monroe. Motion passed. Commissioner Fuller added that you can expect more change orders in the future. Chief Woodey added that we will have additional change orders, it's inevitable. There are multiple causes for this due to the complexity of the building as you take it apart and then figure out things

that weren't in the original plans, so a number of things have happened. We should be seeing less and less change orders as the project evolves.

Commissioner Vadino added that we had a Policy and Procedure Meeting, we discussed a few of the Commissioner Guideline sections, which are in your packet. We have updated the uniform policy, standing committee, which we went down to four standing committees. The committee also updated the descriptions of the committees. Another change to the committee did was under Oath of Office and then we added 48 hour turn around time for responding to emails, as was discussed during the Commissioner Retreat. Commissioner Vadino made a Motion to approve the changes to the guidelines that are included in your packet. Motion was seconded by Commissioner Fuller. Motion passed. Commissioner Baruso inquired as to how many sections remain to be reviewed by the committee. Commissioner Vadino responded that there are a number of sections left to be reviewed then approved by the Board.

COMMUNITY AFFAIRS OFFICER AND PUBLIC EDUCATOR PRESENTATION

CAO Kiphart gave the following presentation;

- Social Media 2026
  - Facebook Followers 12K
  - Instagram 3500
  - Facebook Views 1.2M
  - Instagram Views 900K
- People seen at events in 2026 - 5000
  - Melanin and Medicine
  - The Mayors State of the City
  - Emery's Birthday
  - Annual STEAM Exploration Night
  - Business Readiness Summit
  - Tree Lighting
  - 20th Annual Park Appreciation Day
- Lunch with a Legend – Recruits had lunch with some of our Retirees
- Upcoming events
  - John Moncrief and Vince Faranda Blood Drive
  - SKF Pickleball Tournament
  - SKF vs FWPD Basketball game
  - We are also working on scheduling a Scout Nite. It would be open to all children of South King County.
  - On July 12th Shark in the Park in Des Moines, they are expecting 1500 people to attend this event.

Public Educator Anna Parker shared what she has completed since she was hired in January 2026 at SKF. She gave the following presentation;

- Visited 5 Senior Living Centers
  - Has 2 Additional facilities scheduled to visit which includes about 55 people
  - Provided Education to 253 People On;
    - Emergency Preparedness
    - Fire Extinguisher Use
    - Hands Only CPR
    - Cooking Safety

        - Fall Prevention
        - Appropriate Response to Building and Apartment Alarms
- Compiled and Adapted Curriculum
    - Kindergarten and 1st Graders;
        - NFPA adapted
            - Firefighters are Community Helpers (so kids know that FFs are there to help them, they can look scary in their bunker gear). We focus on not hiding or running from the FFs
            - Hot or Not/Matches and Lighters are for Grown Ups
            - How to identify Emergencies and Call 911
            - Get Low and Go
    - 2nd and 3rd Graders;
        - FEMA adapted
        - Home Fire Safety Patrol
            - Smoke Alarms
            - Home Fire Dangers
            - Home Escape Plans
- Classroom Visits and Car Seats
    - 7 Schools Visited
        - 6 additional schools scheduled to visit before the end of the school year.
        - 22 Classrooms and Teachers
            - 425 Students Educated
            - 418 additional Students to be educated before the end of the school year
- Car Seat Inspections and Installs – 6
- Looking Ahead
    - Curriculums and Outreach
        - 4th, 5th and 6th - 8th and 9th – 12th Grades
    - Online resources for preschools to use and to teach in house
    - CRR – Community Risk Assessment to determine educations and initiatives the community needs
        - Life Jackets
        - Helmets
        - Window Falls
        - Fall Prevention
        - Lithium-Ion Batteries
    - Internal Trainings and CRR Initiatives

ADMINISTRATIVE TEAM REPORT

Chief Woodey noted that he was going to keep his comments short since we had a full agenda tonight, he provided the Board with a few quick updates;

- He and AC Suckoll and a number of others members of the team worked with Rosenbauer pertaining to the cancellation of the ladder. We are working with them on a new ladder that is consistent with our operational deployment goals. Presently there aren't a lot of details to share today other than we are working on it, and we will keep the Board and department members apprised as more details come in.

- He attended a Des Moines City Council meeting last week, it was a good chance to meet their Council, and it was a positive experience. He presented them with a framed and matted 75th Anniversary logo like we have hanging in our fire stations.
- We are partnering with a couple local agencies for the executive level team for some leadership training, so we are excited to kick that off in September. We also have some Supervisor level ethical training coming up in June.
- We have started planning for our September 11th event, more information to come. This will be the 25th Anniversary.
- This weekend our Explorer Program will be doing training at Station 68.

APRIL BUDGET

Executive Director Ganem noted that we are already a third of the way through the year, time seems to be flying by. We would expect to be at 33% of the budget, however we are trending below budget at 30.87% expensed which equates to being 2.46% under budget for the year. We are starting out 2026 in a positive financial position as we continue to run below budget, however we have some large projects that haven't started yet...so we will continue to monitor the budget throughout the year as the larger projects kick off.

Finance Specialist Lorraine Young read the list of expenditures for the month of April into record.

Mid-Month Utility Warrants (#121701-121723) totaling	$143,492.74
Accounts Payable Warrants (#121724-121808) totaling	$1,575,742.11
Payroll Direct Deposit Document - DD009480-009707 totaling	$1,836,414.41
Payroll Electronic Federal Tax Payment totaling	$415,489.63
Medical Claims as of April 21, 2026	$566,388.48
TOTAL approval	$4,537,527.37

APPROVAL OF VOUCHERS

Commissioner Baruso requested a Motion and a second to approve tonight's vouchers. Commissioner Fuller moved approval of the total vouchers in the amount of $4,537,527.37. Motion was seconded by Commissioner Vadino. Motion passed.

EXECUTIVE SESSION

At 1740 hours Commissioner Baruso reported that the Board will convene into Executive Session per RCW 42.30.110 (1) (c). To consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price. However, final action on selling or leasing public property shall be taken in a meeting open to the public;

Joining the Board in Executive Session will be Chief Woodey, Executive Director Ganem, Assistant Chiefs Michaels and Suckoll, Executive Secretary Perry, Matt Murray, Dane Dahline and legal counsel. We will convene in Executive Session for 30 minutes until 1800 hours. After noticing there was a discrepancy with the time, a comment was added to the meeting chat that the Board will convene in Executive Session until 1810 hours.

At 1810 hours Executive Session was extended 15 minutes to 1825 hours.

At 1825 hours Executive Session was extended 10 minutes until 1835 hours.

At 1835 hours Executive Session was extended 5 minutes until 1840 hours.

At 1840 hours the Regular Meeting reconvened, with no action to be taken by the Board.

EXECUTIVE SESSION

At 1840 hours Commissioner Baruso reported that the Board will convene into Executive Session per RCW 42.30.140 (4) (b). that portion of a meeting during which the governing body is planning or adopting strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress. Action may or may not be taken after Executive Session.

Joining the Board in Executive Session will be Chief Woodey, Assistant Chief Michaels, Executive Director Ganem, and Executive Secretary Perry. We will convene into Executive Session for 30 minutes until 1912 hours.

At 1912 hours the Regular Meeting reconvened, with no action to be taken by the Board.

EXECUTIVE SESSION

At 1912 hours Commissioner Baruso reported that the Board will convene into Executive Session per RCW 42.30.110 (1) (g). To review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. Action may or may not be taken after Executive Session.

Joining the Board in Executive Session will be Chief Woodey. We will convene into Executive Session until 1930 hours.

At 1930 hours Executive Session was extended 10 minutes until 1940 hours.

At 1940 hours Executive Session was extended 10 minutes until 1950 hours.

At 1950 hours Executive Session was extended 10 minutes until 2000 hours.

At 2000 hours Executive Session was extended 5 minutes until 2005 hours.

At 2005 hours the Regular Meeting reconvened with no action to be taken by the Board.

The meeting adjourned at 2005 hours.

COMMISSIONER (CHAIR)

COMMISSIONER (VICE CHAIR)

COMMISSIONER

COMMISSIONER

COMMISSIONER

BOARD SECRETARY

SOUTH KING FIRE IS AN EQUAL OPPORTUNITY EMPLOYER