SOUTH KING FIRE
BOARD OF FIRE COMMISSIONERS MEETING
March 26, 2024
Station 68 and Virtual Meeting
5:00 PM
AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Approval of the Minutes from the Regular Meeting on February 27, 2024 and Special Meeting Minutes of March 4, 2024
4. Commissioners Comments
5. Public Comments – Please state your name and address for the record (please limit comments to 3 minutes or less)
6. Commissioner Committee Reports
7. Commissioner Committee Assignments
8. Commissioner Fire Station Visits – Roles and Responsibilities
9. Strategic Bridge Plan – Funding Pillar Progress Update
10. Resolution 647 Surplus and Sale of 356th Property
11. Administrative Team Report
12. March Budget
13. Approval of Vouchers
14. Adjournment

We will respect each other and their opinion, and we will hold each member accountable to confront inappropriate behavior, or behavior that does not add value.

The Board of Fire Commissioners may add items and take action on items not listed on the agenda.

SOUTH KING FIRE
February 27, 2024
Station 68 and Virtual

Commissioner Baruso called the regular meeting to order at 1700 hours with Commissioners Gates, Vadino, Fuller and Burrus in attendance. Board Secretary Lauri Perry recording.

The Pledge of Allegiance was led by Commissioner Burrus.

To listen to the full meeting, please visit our website.

APPROVAL OF MINUTES

Commissioner Baruso asked for a Motion and second to approve the Regular Meeting Minutes from January 25, 2024. Commissioner Vadino moved approval of the minutes from the Regular Meeting on January 25, 2024. Motion was seconded by Commissioner Gates. Motion carried unanimously.

COMMISSIONER COMMENTS

Commissioner Gates stated that it is good to see Commissioner Fuller, welcome back!

Commissioner Vadino echoed Commissioner Gates's comment.

Commissioner Burrus noted that it is good to have Commissioner Fuller at the meeting.

Commissioner Fuller updated everyone on health status.

Commissioner Baruso noted that he attended the Mayors State of the City. Commissioner Baruso thanked those that have departed the department.

PUBLIC COMMENTS

There were no public comments

BRIDGE PLAN UPDATE

Seth Rosenbloom provided a quarterly update on the Bridge Plan.

COMMISSIONER COMMITTEE REPORTS

Commissioner Baruso noted there were no Committee Reports.

COMMISSIONER COMMITTEE ASSIGNMENTS

Commissioner Baruso read the list of Commissioner Committees and added that he created a new committee called Culture Engagement Committee, it formalizes what we are doing for DEI itself. He added that JLM is a rotating committee. The Culture Engagement Committee is formalizing DEI, they were asked to be on the committee. They look forward to working with HR Director Stevens on some things with DEI. Commissioner Baruso added that he talked with Commissioner Fuller and let him know that he was going to be making some committee assignments and we can always change them. Commissioner Baruso asked if there were any questions. Commissioner Gates had a couple of

comments that he wanted to make, adding that the Commissioner Committee list is a little different than what we have done in the past. We have nine committees, not counting JLM and each committee needs two Commissioners, so that is 18 spots. Commissioner Vadino is on six committees, she has been given one third of the committee assignments. Commissioner Baruso is next serving on five committees so those two have 11 of the 18 spots that leaves seven spots to be split between three Board members. Commissioners Burrus and Fuller each are assigned to two committees and Commissioner Gates is assigned to three committees. Commissioner Gates added that there is some real inequity here and he asked to be taken off the two committees (Mergers and Consolidations and Public Safety) that Commissioners Baruso and Vadino are not on. Commissioner Gates added that for example, Public Safety maybe Commissioner Burrus should serve on this committee due to his experience as Commissioner Gates doesn't have any experience as a firefighter or fire prevention. If someone wants to talk about fire sprinklers, he doesn't know anything about it. Once they appoint themselves to the Merger and Consolidations and Public Safety committee, between the two of them they will be represented on all nine committees, plus when we get to Commissioner Committee reports, the two of them can give all of the reports. Commissioner Fuller added that he has expertise in Emergency Management and Strategic Leadership, he agrees that there should be a better match of what our expertise or experience has been. Commissioner Fuller added that he asked to be on two committees, and he was put as the alternate of those committees. Commissioner Vadino added that she was completely unaware the she was on so many committees until the list came out and there are some that she doesn't feel that she is qualified for, such as Emergency Management. She believes that it would make more sense for firefighters to serve on that committee, she agrees that it is not an equitable split of the committees, and she requests that it be more evenly divided.

Commissioner Baruso added that this was for him to mainly get things done and rotate folks around. He understands that folks may not be comfortable in some of the committees but that's part of growing and learning about the fire department. There was some discussion about the Commissioners having a Special Meeting to discuss committee assignments, however it was decided that isn't the best use of taxpayer money. It was decided that each of the Commissioners will send a list of which committees they wish to be on to Commissioner Baruso and it will be discussed at the next Regular meeting. This was tabled until the March Commissioner Meeting.

RESOLUTION 643 – SURPLUS VEHICLES

Chief Van Valkenburg read Resolution 643 into record. Commissioner Vadino moved approval of Resolution 643. Motion was seconded by Commissioner Burrus. Motion carried unanimously.

RESOLUTION 644 – SURPLUS AND SALE OF FORD EXPLORER

Chief Van Valkenburg read Resolution 644 into record. Commissioner Fuller made a Motion to sell the Ford Explorer. Motion was seconded by Commissioner Vadino. Chief Van Valkenburg added that this vehicle was purchased last year when vehicles were hard to find in the State Bid. This vehicle is a little different than the rest of our Chiefs Vehicles and resembles a vehicle that Police Departments would use so we prefer not to drive it as everyone starts slowing down once they see it. The Des Moines Police Department needs a vehicle, and it matches their fleet, so it is a win win, for both agencies. The funds that we recoup from the sale will be used to purchase an additional rig. Motion carried unanimously.

RESOLUTION 645 – APPOINTING AN AGENT TO RECEIVE CLAIMS

Chief Van Valkenburg read Resolution 645 into record. Commissioner Gates moved approval of Resolution 645. Motion was seconded by Commissioner Vadino. Motion carried unanimously.

RESOLUTION 646 – ADOPTION OF IFC PERMIT FEE SCHEDULE, AFTER HOURS INSPECTION AND PREVENTABLE RESPONSE FEES

Chief Van Valkenburg read Resolution 646 into record. Commissioner Fuller inquired about the afterhours fees. Fire Marshal Nichols responded. Commissioner Fuller made a Motion. Motion was seconded by Commissioner Vadino. Motion carried unanimously.

TIF DISCUSSION

Chief Van Valkenburg reported that they had another meeting with the City of Federal Way staff in regard to the TIF area. They extended an offer for their staff to attend one of our meetings to make a presentation to the Commissioners. After some discussion it was decided that we would schedule a Special Meeting for the City of Federal Way staff to make a presentation on TIF.

ADMINISTRATIVE TEAM REPORT

Chief Van Valkenburg noted that all of the Commissioners should have received their Staff Reports and he asked if the Commissioners had any questions of staff regarding their reports.

FEBRUARY BUDGET

Executive Director Ganem noted that we have finished the second month of the year which would put us at 16.67% of the budget expense. However, we are currently .62% under budget for the year.

Finance Specialist Summer Shirey read into the record the list of expenditures for the month of February.

Mid-Month Utility Warrants (#118837-118855) totaling	$98,981.45
Accounts Payable Warrants (#118856-118957) totaling	$1,533,828.38
Payroll Direct Deposit Document for 201 indiv. DD003645-003845 totaling	$1,545,441.89
Payroll Electronic Federal Tax Payment totaling	$325,562.33
Medical Claims as of February 20, 2024	$238,045.07
TOTAL approval	$3,741,859.12

APPROVAL OF VOUCHERS

Commissioner Vadino moved approval of the vouchers. Motion was seconded by Commissioner Burrus. Motion carried unanimously.

The meeting adjourned at 1755 hours.

COMMISSIONER (CHAIR)

COMMISSIONER (VICE CHAIR)

COMMISSIONER

COMMISSIONER

COMMISSIONER

BOARD SECRETARY

SOUTH KING FIRE IS AN EQUAL OPPORTUNITY EMPLOYER

DRAFT

SOUTH KING FIRE
March 4, 2024
Special Meeting
Station 68 and Virtual

Commissioner Baruso called the Special Meeting to order at 1530 hours with Commissioners Vadino, Gates and Burrus in attendance. Commissioner Fuller joined the meeting virtually. Board Secretary Lauri Perry recording.

To listen to the recording of the meeting, please visit our website – southkingfire.org

The Pledge of Allegiance was led by Commissioner Gates.

COMMISSIONER COMMENTS

Commissioner Gates had no comments.

Commissioner Vadino had no comments.

Commissioner Burrus had no comments.

Commissioner Baruso thanked the City of Federal Way Staff for attending our meeting today to provide information on the TIF.

PUBLIC COMMENTS

There were no public comments.

CITY OF FEDERAL WAY TIF (TAX INCREMENT FINANCING) PRESENTATION

City of Federal Way Administrator Brian Davis and Community Development Director Keith Nevin gave a presentation to the Fire District on the proposed TIF area in Federal Way. The information included the city's economic development vision for the Tax Increment Area (TIA), and the financial impacts to the Fire District over the 25-year proposed plan. The TIF would freeze property tax collection at the current rate within the area for the Fire District and any increases (est. $25 million) in the proposed area would be diverted to the City of Federal Way for economic development. Finance Director Steve Groom joined the meeting virtually.

EXECUTIVE SESSION

Commissioner Baruso reported that the Board is going to convene into Executive Session per RCW 42.30.110 (1)(i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency

Executive Session is expected to last for 60 minutes but may be extended by the Board.

Joining the Board in Executive Session will be Chief Van Valkenburg, Executive Director Joe Ganem, Deputy Chiefs Crossen, Smith and Defenbaugh, Executive Assistant Lauri Perry and Legal Counsel Eric Quinn. At this time, we will recess for two (2) minutes to get everyone transferred into Executive Session. At the end of Executive Session we will take a two (2) minutes recess to get everyone transferred back into the Special Meeting. It was decided before the Board recessed into Executive Session to change it to 30 minutes for Executive Session. At 1637 hours the Board recessed the Special Meeting and began to transition into Executive Session.

At 1709 hours Executive Session was extended 10 minutes.

At 1719 hours Executive Session ended and we began the transition back to the Special Meeting.

At 1721 hours the Special Meeting reconvened.

Commissioner Baruso announced that there is no action to be taken at this time.

The Special Meeting adjourned at 1721 hours.

_____
COMMISSIONER (CHAIR)

_____
COMMISSIONER (VICE CHAIR)

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COMMISSIONER

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COMMISSIONER

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COMMISSIONER

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BOARD SECRETARY

SOUTH KING FIRE

KING COUNTY, WASHINGTON

RESOLUTION NO. 647

A RESOLUTION of the Board of Fire Commissioners of South King Fire, King County, Washington, Authorizing the Surplus and Sale of Property

WHEREAS, it has been determined that it is in the best interest of South King Fire to surplus the District-owned vacant land listed below:

King County Parcel Number: 292104-9114
62x South 356th Street. Federal Way, Washington 98003

WHEREAS the District has determined the 1.5 acres (Est. 65,156 square feet) parcel is no longer needed for a future Fire Station or any other use to the District and has been deemed expendable; and

WHEREAS, the buyer, the City of Federal Way, is authorized by the City Council to acquire riparian corridor properties, including West Hylebos Watershed Trail, for the protection of high-value habitat and wildlife areas within the City; and

WHEREAS, the Sale Property is located in the defined path of the City of Federal Way's West Hylebos Watershed Trail; and

WHEREAS, the City of Federal Way has the right to condemn the property under the provisions of RCW 8.12.030; and

WHEREAS, the City of Federal Way has offered to purchase the property or property rights at Fair-market-value (FMV) from the District; and

WHEREAS, the District has obtained a third-party appraisal review of the City of Federal Way's appraisal of the Sale Property, engaged in negotiations with the City of Federal Way regarding the sales price and terms, and concluded that the sales price and terms are commercially reasonable and in the best interests of the District.

NOW, THEREFORE, BE IT RESOLVED that the Board of Fire Commissioners authorizes the Fire Chief and/or his designee to sell the property to the City of Federal Way at FMV and no less than $330,000.00.

ADOPTED by the Board of Fire Commissioners of South King Fire, King County, Washington, at a regular meeting this 26th day of March 2024, with the following Commissioners being present and voting.

CHAIR/COMMISSIONER BARUSO

VICE CHAIR/COMMISSIONER VADINO

COMMISSIONER GATES

COMMISSIONER FULLER

COMMISSIONER BURRUS

ATTEST:

Board Secretary

Resolution No. 647

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