SOUTH KING FIRE AND RESCUE
REGULAR MEETING
BOARD OF FIRE COMMISSIONERS

March 24, 2020
Station #68-1405 SW. 312th Street, Federal Way
5:00 PM
AGENDA

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Approval of Minutes from the Regular Meeting on February 25, 2020 and Emergency Meeting on March 9, 2020**
4. **Commissioners Comments**
5. **Public Comments – will be accepted via email (lauri.perry@southkingfire.org) or in written format**
6. **Commissioner Committee Reports**
7. **Administrative Team Report**
8. **March Budget**
9. **Adjournment**

We will respect each other and their opinion, and we will hold each member accountable to confront inappropriate behavior, or behavior that does not add value.

The Board of Fire Commissioners may add items and take action on items not listed on the agenda.

SOUTH KING FIRE & RESCUE
February 25, 2020
Station 68

Commissioner Gates called the regular meeting to order at 1700 hours with Commissioners Rickert, Fuller and Thompson in attendance, Commissioner Fossos has an excused absence. Board Secretary Lauri Perry recording.

Chairman Gates announced that he would like to change the order of the agenda to and asked if any Board Members had a problem with that.

1. Move public comments down to after #8 after recognizing our staff.
2. Add item status of Commissioner Fossos after February budget.

The Pledge of Allegiance was led by Commissioner Fuller.

APPROVAL OF MINUTES
Commissioner Gates asked for the approval of the Regular Meeting Minutes of January 28, 2020. Commissioner Rickert made a Motion to approve the minutes from the January 28, 2020 meeting. Commissioner Fuller seconded the Motion. Motion passed unanimously.

COMMISSIONERS COMMENTS
Commissioner Rickert had no comments.

Commissioner Thompson welcomed everyone to the meeting, it is great to see all of the promotions tonight, congratulations to everyone. Nice to see so many family members here to celebrate the promotions everyone works hard to achieve promotions and a big step in their career.

Commissioner Fuller stated that we have had a good start to the New Year with lots of appointments and Chief Pennington is doing great, getting up to speed, the rest of the staff is to be commended with all of the changes.

Commissioner Gates welcomed everyone and added that it is nice to see lots of family here to celebrate the promotions tonight.

COMMISSIONER COMMITTEE REPORTS
Commissioner Thompson reported that the Budget, Finance & Audit Committee met to review the 6 bids that were received for Station 65. The low bidder was pretty much right on target. Chief Mataftin will provide more information during his report.

STAFF RECOGNITION OF APPOINTMENTS & PROMOTIONS
Chief Pennington noted that A/C Crossen just received word that his Mother passed away so he is not here, A/C Mataftin will be joining Chief Pennington for the presentations;

- Chief Pennington called Captain Anthony John to the front of the room. A/C Mataftin read the Certificate of Promotion into record.

- Chief Pennington asked Lt. Walter Hanks to please join them at the front of the room. A/C Mataftin read the Certificate of Promotion into record.
- Chief Pennington asked DE Brian Jack to please come forward, Brian wasn't in attendance the Certificate of Promotion will be given to him at a later time.
- Chief Pennington asked DE Ann Hoag to please come forward. A/C Mataftin read the Certificate of Promotion into record.
- Chief Pennington asked DE Dean Bastin to please come forward. AC Mataftin read the Certificate of Promotion into record.
- Chief Pennington noted that Captain Thorson is appointed to the role of Logistics Officer and he is unable to be here tonight. We will present is certificate to him at a later time.
- Chief Pennington asked A/C Goodsell to please join him upfront for some recognitions of his staff. A/C Goodsell asked Captain Brad Chaney to please join them up front. A/C Goodsell read the Certificate of Appointment into the record.
- Captain Brad Chaney asked Lt. Andrew Lowen to please join them. Captain Chaney read the Certificate of appointment into the record.
- Chief Pennington and A/C Goodsell asked Captain Roy Smith to please come forward. A/C Goodsell read the Certificate of Appointment into record.
- Captain Roy Smith asked Brittany Padjen to please come forward. Captain Smith read the Certificate of Employment into record.

PUBLIC COMMENTS

Keith McCoy, Operations Manager from American Medical Response noted that it saddens him that today to come and talk to you guys. AMR has been serving Federal Way and Des Moines for about 40 years, we received a 90 day termination letter to terminate the contract without cause. They have reached out to try to find out the reason for the termination of the contract, all they received back was your contract is terminated, no reason why. Keith added that he is here today to ask SKF&R to reconsider the termination of the contract so they can continue serving Federal Way and Des Moines and citizens around the area. Commissioner Gates thanked him for his comments.

Earl Wilson noted that he is a long time Teamster member unfortunately has had to use the services of SKF&R when he was t-boned, however he didn't have to use AMR services. We are taking jobs away from Teamsters members, unions provide better wages and benefits this will reduce money coming into our community. TriMed has history by not following the laws, including sick and save times, the employees don't get lunch breaks per labor law and no annual fit tests, they also receive less training than the AMR employees. He asked SKF&R to please follow your guidelines and reconsider. Commissioner Gates thanked him for his comments.

Mary Keefe is the Business Agent from Teamster Local 763 who represents the AMR Employees, they represent thousands of members she is here to express concerns and displeasure with the cancellation of the contract. There was no transparency and no reason provided for the cancellation of the contract. She is disappointed that SKF&R would not consult with the IAFF Local 2024 when selecting a new ambulance company. Commissioner Gates thanked her for her comments.

ADMINISTRATIVE TEAM

A/C Mataftin reported that he and Chief Pennington have had some productive Emergency Management Meetings with the City of Des Moines. The City of Des Moines will be turning the

meeting room at Station 67, into their EOC, via a cooperative agreement. We received six (6) bids for the Facility Improvements Station 65. He has investigated the work of the lowest bidder, EmTech LLC. At this time he recommends that the Board approve the lowest bidder for the project, they could start in Mid-April. Commissioner Thompson made a Motion that we approve the contract with EmTech LLC as the low bidder for Station 65 earthquake proofing and improvements. Motion was seconded by Commissioner Fuller. Commissioner Thompson added that the Architect did a cost analysis in November of last year, and it came back at $1.365 million the lowest bid came in at $1.149 million, so a little bit of a savings. Motion passed unanimously.

Executive Director of Business Operations Ganem passed along his condolences and thoughts to A/C Crossen. He added that we had a great Officers meeting, there were lots of positive feedback. The Business Operations Team is very busy, they have started working on the Annual Audit Report.

IT Manager Mitchell noted that we are moving forward with SharePoint and are in the process of building the workflows.

A/C Chaney stated that the problems with L464 leptodriver they have figured out the problem, however they will have to machine the parts and we hope it get the rig back in a few weeks. E367 should be back in service soon. The lift for the new Fleet Shop has been ordered and he will be going back to the National Fire Academy for two (2) weeks, for his EFO Class.

HR Manager Stevens we are currently working on our next promotional process.

A/C Goodsell reported that with Captain Bellingshausen's retirement, Captain Chaney will be taking over the Community Affairs Office responsibilities and will be providing the CAO Report, he worked with Jeff for a year of transition. We are pleased to have Lt. Lowen join the Community Affairs Office, he will be a great addition. Captain Roy Smith will be overseeing our CARES Program. CARES is pleased to welcome Brittany to the division. A/C Goodsell added that they will have another retirement coming up, DFM James Hugo will be leaving the end of March, FF Chris Boone will be promoted to fill his vacancy. A/C Goodsell appreciated the Officers Meeting it was great to be able to present information about the FMO, CAO and CARES divisions. Sound Transit is continuing to move forward with the extension to Federal Way and we are reviewing the fire department access points. It was nice to be able to serve the Women's Reach Out dinner again this year.

Captain Chaney noted that adding Lt. Lowen to the CAO division he will be a great addition, he has his teaching certificate and will make connecting with the school a little bit easier.

Chief Pennington passed along his condolences to A/C Crossen. He congratulated everyone that was recognized with promotions and appointments. Our Officers meeting gave us a good opportunity to chat with all of the officers and get some feedback and implement some of the changes that was important to them, it validated a lot of our thoughts and concerns. Business Operations will be making some changes effective March 1st, we will be putting our new org chart in the public domain. These changes will allow staff to grow, create efficiencies and we are looking forward to a website upgrade. The Board is working with me in addition to efficiencies, the Board packets will posted to our website by the March meeting.

Chief Pennington reported that we are .28% under budget, for the month of February.

FEBRUARY BUDGET

Executive Director of Business Operations read into record the list of expenditures for the month of February.

Mid-Month Utility Warrants (113831-113851) totaling	$442,106.13
Accounts Payable Warrants (113852-113917) totaling	$833,795.03
Payroll Direct Deposit Document for 183 indiv. DD020361--020513 totaling	$1,277,015.63
Payroll Warrant for 1 individual #100222	$5,368.88
Payroll Electronic Federal Tax Payment totaling	$285,299.41
TOTAL approval	$2,843,585.08

Commissioner Gates read a letter from Commissioner Fossos dated February 18, 2020 into record;

Chairman Bill Gates,
I want to thank you and the Board of Commissioners for granting me time to heal over this past year. I much appreciate the support and kind wishes of the citizens and our department members.

I will need additional time to heal and therefore believe it is in the best interest of our district and the citizens we serve that I stop down as fire commissioner.

I will resign m position as Fire Commissioners for South King Fire & Rescue as of February 29, 2020.
Sincerely,
James A. Fossos

Commissioner Gates added that we will hopefully recognize Jim in the future, will definitely miss Jim, for his knowledge, experience, When I think of Jim, I think of passion, I have never know someone passionate for his country, being a marine and the fire service. Commissioner Fossos was so proud of being a Fire Commissioner for so many years.

Commissioner Gates directed staff to start the process after February 29th to fill the Board Vacancy we have 90 days to appoint a new Commissioner.

Commissioner Fuller shared Commissioners Gates's comments, on a personal note on the way to and from the King County Fire Commissioners Association meetings he had the wonderful experience of listening to Commissioners Thompson and Fossos sharing stories about Seattle Fire Department and their experiences there, it was entertaining but also revealed that passion that Commissioner Gates talked about. He will be missed in other ways, the committees in King County that he served, he was very knowledgeable on them and the passion was there, he will be a difficult act to follow. If you haven't seen his roses, he stencils them in pencil, he calls them his Marine roses. It would be nice to see us display them.

Commissioner Rickert thanked Commissioner for his years of service for Seattle Fire Department as well as South King Fire & Rescue and Des Moines, he has known Jim for quite a while also enjoyed his stores going back and forth to meeting always been dedicated working for the betterment of the community and fire service I wish him the best in his healing

Commissioner Thompson noted that he has known Commissioner for a number of years, they go way back this is not going to be easy. He has known and worked with Jim for 35 years he is all about the betterment of community, this had to be a hard letter for him to write, he is a standup guy, he's not gone, but it's hard because he's not here with us.

Meeting adjourned at 1749 hours.

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COMMISSIONER (CHAIR)

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COMMISSIONER (VICE CHAIR)

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BOARD SECRETARY

SOUTH KING FIRE & RESCUE
Emergency Meeting
March 9, 2020
Station 62 - DOC

Commissioner Gates called the regular meeting to order at 1330 hours with Commissioners Rickert and Fuller in attendance with Commissioner Thompson present via conference call. Board Secretary Lauri Perry recording.

The Pledge of Allegiance was led by Commissioner Gates.

RESOLUTION NO 572 – DELEGATING AUTHORITY TO DECLARE AN EMERGENCY
Chief Pennington read Resolution #572 into record. Commissioner Rickert made a Motion to approve Resolution 572. Motion was seconded by Commissioner Fuller. Chief Pennington added that this resolution allows the Fire Chief to declare a proclamation of emergency. This allows us to get supplies right away and waives the bid threshold. After some discussion, Motion passed unanimously.

FIRE CHIEFS DECLARATION OF AN EMERGENCY
Chief Pennington stated that as of today, we will be declaring a State of Emergency and he passed out copies of the Fire Chief Proclamation of Emergency.

FIRE CHIEFS WRITTEN FINDING OF THE EXISTENCE OF AN EMERGENCY
Same as above.

PUBLIC COMMENTS
There weren't any public comments.

Meeting adjourned at 1337 hours.

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COMMISSIONER (CHAIR)

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COMMISSIONER (VICE CHAIR)

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BOARD SECRETARY

SOUTH KING FIRE & RESCUE IS AN EQUAL OPPORTUNITY EMPLOYER