SOUTH KING FIRE AND RESCUE

BOARD OF FIRE COMMISSIONERS MEETING
June 27, 2023
Station 68 and Virtual Meeting
5:00 PM
AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Approval of the Minutes for the following meetings
   - Special Meeting on April 24, 2023
   - Special Meeting on May 22, 2023
   - Regular Meeting on May 25, 2023
   - Special Meeting on June 15, 2023
4. Commissioners Comments
5. Public Comments – Please state your name and address for the record (please limit comments to 3 minutes or less)

   Individuals addressing the Board, who are not specifically scheduled on the agenda, will be requested to give their name and address for the record, and should limit their remarks to three (3) minutes. All remarks will be addressed to the Board as a whole.

   Decorum and respect of others and others' opinions is of utmost importance in the conducting of public business in a public meeting forum. Breach of decorum and/or disrespect of anyone in this public meeting will not be tolerated. Should there be a lack of decorum by those in attendance they will be asked to leave these proceedings. If the lack of decorum disrupts the meeting or distracts participants from the public meeting process, the meeting shall be immediately recessed by the Chairman until decorum is restored as provided by the Open Public Meetings Act, RCW 42.30.050 and SKFR Commissioner Guidelines.

   The Chair has the authority to preserve order at all meetings of the Board, to recess the meeting and/or to cause the removal of any individual from any meeting for disorderly conduct and to enforce the Rules of the Board.
6. Commissioner Committee Reports
7. MOU – The Return of Unvaccinated Firefighters
8. Administrative Team Report
9. June Budget
10. Approval of Vouchers
11. The Board may adjourn into Executive Session per RCW 42.30.140 (4)(b) relative to collecting bargaining. Executive Director Ganem will brief the board on the status of collective bargaining. RCW 42.30.140 provides, in pertinent part: "That this chapter shall not apply to ... (4)... (b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance ore mediation proceedings, or reviewing the proposals

made in the negotiations or proceedings while in progress. Action may or may not be taken after Executive Session.

12. The Board may adjourn into Executive Session to discuss the performance of a public employee per RCW 42.30.110 (1) (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. Action may or may not be taken after Executive Session.
13. Adjournment

We will respect each other and their opinion, and we will hold each member accountable to confront inappropriate behavior, or behavior that does not add value.

The Board of Fire Commissioners may add items and take action on items not listed on the agenda.

SOUTH KING FIRE & RESCUE
April 24, 2023
Special Meeting
Station 68 and Virtual

Commissioner Gates called the Special Meeting to order at 1500 hours with Commissioners Berger, Thompson, Fuller and Vadino in attendance. Board Secretary Lauri Perry recording.

The Pledge of Allegiance was led by Commissioner Fuller.

COMMISSIONER COMMENTS

Commissioner Berger didn't have any comments.

Commissioner Fuller didn't have any comments.

Commissioner Thompson didn't have any comments.

Commissioner Vadino didn't have any comments.

Commissioner Gates didn't have any comments.

EXECUTIVE SESSION

Commissioner Gates noted that the Board is going to adjourn into Executive Session per RCW 42.30.140 (4) (b) relative to collective bargaining.

Joining the Board in Executive Session will be the Chief Mataftin, Executive Director Ganem, Assistant Chief Van Valkenburg, Division Chiefs Crossen and Smith, Directors Lee and Stevens, HR Generalist Nikki Ball and Executive Secretary Lauri Perry and Cabot Dow. We anticipate the Executive Session lasting for 60 minutes action may or may not be taken after Executive Session.

At 1503 hours we will recess for 5 minutes to get everyone transferred into Executive Session. At the end of Executive Session we will take a 2 minute recess to get everyone transferred back over to the Regular meeting.

At 1608 hours Executive Session was extended 60 minutes.

At 1708 hours Executive Session was extended 30 minutes.

At 1738 hours Executive Session was extended 15 minutes.

At 1753 Executive Session ended and we began to transition back into the Special Meeting.

At 1755 hours Commissioner Gates reported that we are out of Executive Session and there is no action to be taken as a result of the Executive Session.

Meeting adjourned at 1755 hours.

COMMISSIONER (CHAIR)

COMMISSIONER (VICE CHAIR)

COMMISSIONER

COMMISSIONER

COMMISSIONER

BOARD SECRETARY

SOUTH KING FIRE & RESCUE IS AN EQUAL OPPORTUNITY EMPLOYER

DRAFT

SOUTH KING FIRE & RESCUE
May 22, 2023
Special Meeting
Station 68 and Virtual

Commissioner Gates called the Special Meeting to order at 1500 hours with Commissioners Berger, Vadino, Thompson and Fuller in attendance. Board Secretary Lauri Perry recording.

The Pledge of Allegiance was led by Commissioner Berger.

COMMISSIONER COMMENTS

There were no Commissioners comments.

EXECUTIVE SESSION

Commissioner Gates stated that the Board will adjourn into Executive Session to discuss the performance of a public employee with Chief Mataftin and staff per RCW 42.30.110 (1)(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

Joining the Board in Executive Session will be Chief Mataftin, Executive Director Ganem and Assistant Chief Van Valkenburg.

We anticipate the Executive Session lasting for 60 minutes action may or may not be taken after Executive Session. At this time we will take a 5 minute recess to get everyone transferred into Executive Session. At the end of Executive session we will take a 2 minute recess to get everyone transferred back over to the Special Meeting. At 1502 hours the Special Meeting recessed.

At 1607 hours Executive Session was extended 10 minutes.

At 1617 hours Executive Session ended and we will be transitioning back to the Special Meeting.

At 1619 hours Commissioner Gates reported that we are out of Executive Session and there is no action to be taken as a result of the Executive Session.

Meeting adjourned at 1619 hours.

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COMMISSIONER (CHAIR) COMMISSIONER (VICE CHAIR)

DRAFT

COMMISSIONER

COMMISSIONER

COMMISSIONER

BOARD SECRETARY

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SOUTH KING FIRE & RESCUE
May 25, 2023
Station 68 and Virtual

Commissioner Gates called the regular meeting to order at 1700 hours with Commissioners Fuller, Vadino, Thompson and Berger in attendance. Board Secretary Lauri Perry recording.

The Pledge of Allegiance was led by Commissioner Berger.

To listen to the full meeting, please visit our website.

APPROVAL OF MINUTES

Commissioner Gates asked for a Motion and second to approve the following minutes;

- Regular Meeting on April 25, 2023
- Special Meeting on May 2, 2023
- Special Meeting on May 8, 2023
- Special Meeting on May 11, 2023

Commissioner Berger so moved. Motion was seconded by Commissioner Fuller. Motion carried unanimously.

COMMISSIONER COMMENTS

Commissioner Thompson had no comments.

Commissioner Fuller noted that in the monthly report there is a lot of Bridge Plan committee activity and a lot being accomplished. He added that Hope Bourne asked what they would like to see in the monthly report. Commissioner Fuller mentioned that he is very pleased with what they are currently receiving as it provides a lot of information across the department.

Commissioner Vadino had no comments.

Commissioner Berger had no comments.

Commissioner Gates had no comments.

PUBLIC COMMENTS

There were no public comments.

COMMISSIONER COMMITTEE REPORTS

Commissioner Gates noted that we didn't have any committee meetings.

MEMORANDUM OF UNDERSTANDING – FACILITIES HVAC SPECIALIST

Commissioner Gates asked for a Motion and a second to approve the Facilities HVAC MOU. Commissioner Berger so moved. Motion was seconded by Commissioner Thompson. Motion passed unanimously.

DRAFT

MEMORANDUM OF UNDERSTANDING – LOGISTICS CLERK

Commissioner Gates asked for a Motion and a second to approve the Logistics Clerk MOU. Commissioner Berger so moved. Motion was seconded by Commissioner Fuller. Motion carried unanimously.

RESOLUTION 633 – SURPLUS VEHICLES

Chief Mataftin read Resolution 633 into record. Commissioner Thompson so moved approval of Resolution 633. Motion was seconded by Commissioner Berger. Motion passed unanimously.

ADMINISTRATIVE TEAM REPORT

Chief Mataftin

Chief Mataftin noted that the Commissioners should have received a comprehensive staff report and is asked if the Commissioners have any questions for staff? Commissioner Berger echoed Commissioner Fullers comment about the staff report, it very comprehensive and very thorough. Commissioner Fuller had a few questions for DC Chaney in regard to health and safety and Professional Development. Commissioner Fuller also inquired about Critical Stress Debriefing.

MAY BUDGET

Executive Director Ganem mentioned that our revenues are down a little bit in terms of what we expected to see. Normally property tax collections trickle in March and kind of peak in April and then we will continue to get some payments as we move into May. Executive Director Ganem will work closely with Finance to ensure that our revenue is closer to 50% or more by the end of May. We are .99% under budget.

Finance Specialist Summer Shirey read into record the list of expenditures for the month of May.

Mid-Month Utility Warrants (#117876-117889) totaling	$196,892.24
Accounts Payable Warrants (#117890-117981) totaling	$1,356,598.99
Payroll Direct Deposit Document for 186 indiv. DD001762-001947 totaling	$1,417,972.50
Payroll Electronic Federal Tax Payment totaling	$305,603.46
Medical Claims as of May 23, 2023	$219,723.46
TOTAL approval	$3,496,790.65

APPROVAL OF VOUCHERS

Commissioner Gates requested a Motion and a second to approve tonight's vouchers. Commissioner Berger so moved. Motion was seconded by Commissioner Thompson. Motion carried unanimously.

Meeting adjourned at 1735 hours.

COMMISSIONER (CHAIR)

COMMISSIONER (VICE CHAIR)

COMMISSIONER

COMMISSIONER

COMMISSIONER

BOARD SECRETARY

SOUTH KING FIRE & RESCUE IS AN EQUAL OPPORTUNITY EMPLOYER

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SOUTH KING FIRE & RESCUE
June 15, 2023
Special Meeting
Station 68 and Virtual

Commissioner Gates called the Special Meeting to order at 1600 hours with Commissioners Berger, Vadino and Thompson in attendance. Commissioner Fuller was enroute at the start of the meeting. Board Secretary Lauri Perry recording.

The Pledge of Allegiance was led by Commissioner Thompson.

COMMISSIONER COMMENTS

There were no Commissioners comments.

EXECUTIVE SESSION

Commissioner Gates stated that the Board will adjourn into Executive Session to consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price. However, final action selling or leasing public property shall be taken in a meeting open to the public; Action may or may not be taken after Executive Session. We anticipate Executive Session lasting 45 minutes.

Joining the Board in Executive Session will be Chief Mataftin, Executive Director Ganem, Assistant Chief Van Valkenburg, Division Chief Smith, Director Lee, Executive Secretary Lauri Perry, Legal Counsel, Matt Andersen and Evan Schneider.

At this time we will recess for 5 minutes to get everyone transferred into Executive Session. At the end of Executive session we will take a 2 minute recess to get everyone transferred back over to the Special Meeting. At 1603 hours the Special Meeting recessed.

At 1653 hours Executive Session ended and we will be transitioning back to the Special Meeting.

At 1655 hours Commissioner Gates reported that we are out of Executive Session and there is no action to be taken as a result of the Executive Session.

Meeting adjourned at 1655 hours.

COMMISSIONER (CHAIR)

COMMISSIONER (VICE CHAIR)

COMMISSIONER

COMMISSIONER

COMMISSIONER

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