SOUTH KING FIRE
31617 1st Ave S
Federal Way, WA 98003
Prevention: 253-946-7348
Inspection Request: 253-946-7318
Email: prevention.web@southkingfire.org

HALLOWEEN FUN HOUSES

FIRE PREVENTION GUIDELINES

SCOPE AND PURPOSE

Fire and Life Safety in Halloween fun houses in order to assure a reasonable degree of safety from injury.

CODE AUTHORITY

International Fire Code.

SPECIAL PROVISIONS

1. An amusement license is required and may be obtained through:

City of Des Moines	206-870-7576	desmoines.wa.gov
City of Federal Way	253-835-2607	cityoffederalway.com
King County DDES	206-296-6600	kingcounty.gov/permits

2. The building must be structurally sound throughout and equipped with an automatic fire-extinguishing system, an approved smoke-detection system, and a public address system that is audible throughout the building. Permits (building, electrical, fire prevention systems, etc.) are required for all work and these permits must be obtained prior to commencing any work. A pre-inspection by your appropriate Fire Marshal's Office is urged prior to finalizing plans for a particular building.
3. Approved telephone communications for emergency use must be provided on the premises.
4. There shall be two (2) approved means of egress from each floor in use. Exits shall be openable from the inside without special knowledge or effort and shall be unobstructed at all times.
5. Interior and exterior stairways and landings shall be in good repair. Stairways shall be provided with handrails. Windows with glass shall be adequately protected from the inside to protect against injury, or where without glass, to protect from falls through the opening.
6. If corridors or mazes are to be constructed, they shall be a minimum width of three (3') feet and substantially constructed of material not lighter than 1/4" plywood with a "Class A" (flame retardant) interior finish.
7. Floors and walkways shall be firm or hard surfaced (no mattresses or spring-walks, etc.). Rooms, corridors and walkways shall have sufficient headroom to permit patrons to walk upright throughout the premises. All floors shall be provided with electric lighting sufficient to provide emergency egress to all areas if needed. Electrical wiring shall be subject to inspection by your appropriate electrical inspector (City of Des Moines, City of Federal Way, or King County).
8. Smoking materials, lighted candles or open flame devices shall not be allowed.
9. If blankets, sheets, tarps, plastics and decorative materials such as streamers, cloth, cotton batting, straw, vines, corn stalks, leaves, trees, moss, etc., are used, they shall first be rendered flame retardant. A flame test of a random sample of such materials will be made by the Fire Marshal's Office.

   Note: A tag must be attached to treated materials indicating the date of treatment, name of application and name of the chemical used.
10. All interior painting shall be accomplished with latex type paints.
11. A minimum of two (2) approved water filled fire extinguishers shall be provided and maintained on each floor. Extinguishers shall be unobstructed and in a readily accessible location. Such extinguisher shall be UL or FM approved, with an approved inspection tag current within one (1) year.

12. Patron control shall be affected by monitors both inside and outside the building. Prearranged audible signals shall be used between monitors to signal an emergency or abnormal condition on the premises, e.g., fire, panic, fainting, etc. Upon receipt of such signal, ingress to the building shall cease and the building shall be immediately evacuated via the nearest exit. All monitors shall be provided with flashlights which shall be maintained in good working order. Monitors shall be a minimum of sixteen (16) years of age. Each monitor shall be trained in the proper use of the fire extinguishers. All monitors shall have access to and know how to operate the telephone and the electrical panel.
13. Patrons shall proceed through the building single file, in one direction only and in an orderly manner as directed by the monitors.
14. At the completion of activities, nightly, the monitors shall proceed through the building and clean up any accumulation of debris and inspect for possible smoldering fire or other hazardous condition.
15. After final closing of operation, all combustible rubbish and debris shall be collected from the building and grounds and properly disposed of. The building shall then be properly boarded up or otherwise secured against unauthorized entry.
16. In order that all of the aforementioned requirements be successfully met and approved by all concerned regulating agencies, it is imperative that planning be started no less than thirty (30) days prior to opening date.