Request for Bids

South King Fire & Rescue

Grounds Maintenance

October 2022

.

Request for Bids

Grounds Maintenance

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Bid times and location:

Sealed bids will be accepted until:	3:00 p.m. (1500) October 14, 2022
Opening of sealed bids:	3:01 p.m. (1501) October 14, 2022
Declaration of winning bid:	On or before October 21, 2022
Location of bid process	South King Fire & Rescue 31617 1st Avenue South Federal Way, WA 98003

Bid to be received in sealed envelope marked: Bid for Grounds Maintenance

Fire Department Contacts: Sean O'Donnell
(206) 249-6366

Bid Instructions

Sealed proposals will be received by the ***South King Fire & Rescue,*** 31617 – 1st Avenue South, Federal Way, WA 98003, until 3:00 p.m. (1500 hours) on October 14, 2022. The bids will be opened at 3:01 p.m. (1501 hours) on October 14, 2022, and reviewed prior to final declaration of winning bid on or before on October 21, 2022.

A Mandatory walk through for all bidders will be conducted on October 5, 2022 at 9:00 am. All bidders must meet for the walk through with Facilities Supervisor Sean O'Donnell at Station 62 (31617 - 1st Avenue South, Federal Way). The walk through will take approximately 2-4 hours.
In this walk through, questions will be accepted, and answers will be communicated via email in an addendum.

All bids must contain or be accompanied by the following:

- Completed Bid Form, signed by authorized representative of the bidder. The bidder must provide proof of such representative's authority to contractually bind the bidder.
- Bidder must be a licensed and bonded landscape contractor in the State of Washington and submit a copy of their registration number with the bid.
- Satisfactory evidence of the bidder's ability to perform the work as specified. The bidder shall also include information relating to the number of years in business (under current business name) as a landscape contractor.

South King Fire & Rescue, hereby known as The District, reserves the right to reject any or all bids or accept any presented which meet or exceed these specifications and which they deem to be in the best interest of the District, and are not necessarily bound to accept the low bid. This notice shall be published in the Federal Way Mirror at least 13 days before the bid deadline. If no bid is received pursuant to this first call, the Commissioners may re-advertise or enter into a contract without a further call for bids. The District shall use the criteria established in RCW 39.26.160 (3) in evaluating the bidder's qualifications.

Bidders must certify that no officer, agent or employee of the District who has participated in the contract negotiations on the part of the District has a pecuniary interest in the bid proposal and that the proposal is made in good faith without fraud, collusion or participation of any kind by any other bidder under the same call for bids and that the bidder is submitting on their own behalf and not as an undisclosed agent of any person or firm.

The locations of the stations are:

Station 60:	35100 Pacific Highway S., Federal Way
Station 61:	3203 S 360th Street, Auburn
Station 62:	31617 – 1st Avenue South, Federal Way
Station 63:	33414 – 21st Avenue SW, Federal Way
Station 64:	3700 S 320th Street, Federal Way
Station 65:	4966 S. 298th Street, Auburn
Station 66:	27010 – 15th Avenue S., Des Moines
Station 67:	2238 S. 223rd Street, Des Moines
Station 68:	1405 SW 312th Street, Federal Way

Once the bid has been awarded the contractor will need to provide copies of Bonds and Certificates of Insurance at the time the signed contract is turned into the District and prior to any work being completed.

Successful Bidder Criteria

The successful bidder must agree to comply with all applicable provisions of Chapter 39.12 RCW; the successful bidder and all subcontractors must demonstrate compliance with all federal and state regulations and licensing requirements that apply to the project.

The successful bidder must further agree to notify the District within five (5) business days of receipt of any of the following;

- Notification that a lien may be claimed by any person, firm or corporation furnishing materials, supplies or equipment to any subcontractor for work on the project in accordance with RCW 60.28.015
- Notification by the Department of Labor and Industries of any proceedings, complaints or investigations conducted under the provisions of RCW 39.12.060.

The contract with the successful bidder shall remain in force between October and December of 2022 and for the 2023 calendar year. A second (2024) and third year (2025) may be added with a mutual agreement under the following conditions: cost of living adjustment can be negotiated for years two and three but cannot exceed Seattle/Tacoma and Bremerton CPI-W for the twelve month period July or previous year to July of current year. Increases will be based on July Index and must be requested prior to November 1st of the current year for the following years fees. There is a minimum 30-day notice of cancellation of contract based on cause.

Prevailing Wage

Although this is considered a service type contract, the vendor is required to pay, at a minimum, the applicable prevailing wage rates to those employees performing services under the contract. The applicable wage rates are set forth in the State of Washington Department of Labor and Industries Prevailing Wage Rate Schedule, RCW 39.12.020. It is the responsibility of the vendor to ensure the appropriate labor classification(s) are identified and that the applicable wage and benefit rates are taken into consideration when preparing their proposal. The vendor must also recognize and follow the prevailing wage increases or decreases in the additional years. The selected vendor must submit to the Department of Labor and Industries, a "Statement of Intent to Pay Prevailing Wages". A copy of the certified Intent Statement must be submitted to South King Fire & Rescue before the payment of the first invoice. The selected vendor must submit to the Department of Labor and Industries "Affidavit of Wages Paid" and a copy of the approved Affidavit must be submitted to the District before the last payment is released. The cost of filing a Statement of Intent to Pay Prevailing Wages and Affidavit of Wages Paid with the Department of Labor and Industries shall be at no additional cost to the District.

Scope of Work

1. Growing seasons begins March 24 and ends on November 17.

2. Mowing, trimming, and edging of established lawn areas to be performed during the growing season and as needed during the fall and winter months to maintain a well-trimmed and neat appearance.

    a. Stations 60 and 61 bi-weekly during the growing season
    b. Stations 62, 63, 64, 65, 66, 67 and 68 on a weekly basis during the growing season.

3. The fields behind Station 61 and Station 63 are to be mowed monthly during the growing season. Station 61 retention pond must be maintained by cutting back the weeds and foliage once a year in October.

4. All areas within the fence line at Station 60, 61, 63, 64, 65, 66, and 67, will be trimmed monthly.

5. All established lawn areas to be fertilized three (3) times a year. Spring application will include moss control, followed by an application/s of herbicide for broadleaf control as needed to eliminate weeds from lawn areas.

6. All lawn areas will be treated with insecticide once a year in early spring to protect against crane fly or other damaging insects.

7. Bed areas will be treated once a year with a pre-emergent and post-emergent with spot treatment, with a contact herbicide and/or hand weeding during regular maintenance visit at that station.

8. All flowering shrubs shall be pruned and/or deadheaded between June and July after blooms are spent.

9. All ornamental trees, shrubs and evergreen shrubs will be selectively pruned twice a year to remove the dead and damaged wood, to improve the strength, structure and appearance of the trees and shrubs. Trees to be pruned are not to exceed 2" in caliper or 12' in height.

10. All ornamental shrubs and ground cover will be trimmed as needed so as to not obstruct pathways, parking or where may deem hazardous.

11. All lawns must be thatched and aerated once a year between April and June.

12. Removal of leaves, litter and debris form lawn and beds to be done during regularly scheduled visits.

13. Plant material which incurs disease and/or insect infestation, shall be noted during regular maintenance operations and SKFR shall be advised.

14. All walkways, parking areas and ramps are to be blown clean of all debris generated by and in conjunction with regular maintenance operations. All debris shall be removed and disposed of off-site.

15. All station parking lots, ramps and walkways must be blown or swept quarterly to remove all excess debris, including sand and gravel from surfaces, with emphasis at Station 68 training ground.

16. Irrigation systems shall be started up between March and May and shall be winterized to prevent damage from freezing between October and November.

17. All damage done by contractor to sprinkler systems, heads or lines must be repaired or replaced by contractor at their expense.

18. Any additional work requested outside of the contract will be performed at an hourly rate of $_____.

Bid Form

TO: South King Fire & Rescue
31617 1st Avenue South
Federal Way, WA 98003

The specifications similarly entitled as well as the site of the proposed work and being familiar with all of the conditions affecting the completion of the proposed project, hereby proposed to furnish all labor, materials and supplies and to perform all work as required by and in strict accordance with the Contract Documents at the prices stated below.

The undersigned, having examined the specifications entitled, South King Fire & Rescue Grounds Maintenance Bid. The undersigned agrees to perform the work as described.

Authorized Contractor Name: _____

Address of Contractor: _____

_____

_____

Name of Representative: _____

Phone Number: _____

E-Mail Address: _____

Authorized Signature: _____

Registration Number:_____

List of five (5) references, company name, contact person and phone number;

1. _____
2. _____
3. _____
4. _____
5. _____

Exceptions

Unless noted in this section, the bidder acknowledges the scope of work and fully intends to comply and fulfill all work noted below in “scope of work”.

ADDENDA – Receipt of Addenda numbered and dated below is hereby acknowledged.

Addendum No.	Dated	Addendum No.	Dated
Addendum No.	Dated	Addendum No.	Dated

COMBINED AFFIDAVIT & CERTIFICATION FORM:
NON-COLLUSION, MINIMUM WAGE (NON-FEDERAL AID)

NON-COLLUSION AFFIDAVIT

I declare under penalty of perjury of the Laws of the State of Washington that I am the person who submitted the foregoing Bid, and that such Bid is genuine and not sham or collusive or made in the interest or on behalf of any person not therein named, and further, that the declarant has not directly induced or solicited any other individual or entity to put in a sham Bid, or to refrain from submitting a Bid, and that declarant has not in any manner sought by collusion to secure to himself/herself or to any other person any advantage over other bidder or bidders.

AND

MINIMUM WAGE AFFIDAVIT FORM

I, the undersigned, declare under penalty of perjury of the Laws of the State of Washington, that in connection with the performance of the work of this project, I will pay each classification of laborer, workman, or mechanic employed in the performance of such work not less than the prevailing rate of wage or not less than the minimum rate of wage as specified in the principal contract; that I have read the above and foregoing statement and certificate, know the contents thereof and the substance as set forth therein is true to my knowledge and belief.

_____

NAME OF BIDDER'S FIRM

_____

SIGNATURE OF AUTHORIZED REPRESENTATIVE OF BIDDER

Certification of Compliance with Wage Payment Statutes

The bidder hereby certifies that, within the three-year period immediately preceding the bid solicitation date, the bidder is not a "willful" violator, as defined in RCW 49.48.082, of any provision of chapters 49.46, 49.48, or 49.52 RCW, as determined by a final and binding citation and notice of assessment issued by the Department of Labor and Industries or through a civil judgment entered by a court of limited or general jurisdiction.

I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

_____
Bidder's Business Name

_____
Signature of Authorized Official*

_____
Printed Name

_____
Title

_____ _____ _____
Date City State

Check One:

Sole Proprietorship ☐ Partnership ☐ Joint Venture ☐ Corporation ☐

State of Incorporation, or if not a corporation, State where business entity was formed:

_____

If a co-partnership, give firm name under which business is transacted:

_____

** If a corporation, proposal must be executed in the corporate name by the president or vice-president (or any other corporate officer accompanied by evidence of authority to sign). If a co-partnership, proposal must be executed by a partner.*