Request for Bids

South King Fire & Rescue

Grounds Maintenance

December 2018

.

Request for Bids

Grounds Maintenance

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Bid times and location:

Sealed bids will be accepted until:	3:00 p.m. (1500) December 17, 2018
Opening of sealed bids:	3:01 p.m. (1501) December 17, 2018
Declaration of winning bid:	On or before December 31, 2018
Location of bid process	South King Fire & Rescue 31617 1st Avenue South Federal Way, WA 98003

Bid to be received in sealed envelope marked: Bid for Grounds Maintenance

Fire Department Contacts: Lance Boe
(253) 946-7341

Bid Instructions

Sealed proposals will be received by the ***South King Fire & Rescue,*** 31617 – 1st Avenue South, Federal Way, WA 98003, until 3:00 p.m. (1500 hours) on December 17, 2018. The bids will be opened at 3:01 p.m. (1501 hours) on December 17, 2018, and reviewed prior to final declaration of winning bid on or before on December 31, 2018.

A Mandatory walk through for all bidders will be conducted on December 7, 2018 at 9:00 am. All bidders must meet for the walk through with Facilities Manager Lance Boe at Station 62 (31617 - 1st Avenue South, Federal Way). The walk through will take approximately 2-4 hours.

All bids must contain or be accompanied by the following:

- Completed Bid Form, signed by authorized representative of the bidder. The bidder must provide proof of such representative's authority to contractually bind the bidder.
- Bidder must be a licensed and bonded landscape contractor in the State of Washington and submit a copy of their registration number with the bid.
- Satisfactory evidence of the bidder's ability to perform the work as specified. The bidder shall also include information relating to the number of years in business (under current business name) as a landscape contractor.

South King Fire & Rescue reserves the right to reject any or all bids or accept any presented which meet or exceed these specifications and which they deem to be in the best interest of the Department, and are not necessarily bound to accept the low bid. This notice shall be published in the Federal Way Mirror at least 13 days before the bid deadline. If no bid is received pursuant to this first call, the Commissioners may re-advertise or enter into a contract without a further call for bids. The District shall use the criteria established in RCW 39.26.160 (3) in evaluating the bidder's qualifications.

Bidders must certify that no officer, agent or employee of the District who has participated in the contract negotiations on the part of the District has a pecuniary interest in the bid proposal and that the proposal is made in good faith without fraud, collusion or participation of any kind by any other bidder under the same call for bids and that the bidder is submitting on their own behalf and not as an undisclosed agent of any person or firm.

The locations of the stations are:

Station 60:	35100 Pacific Highway S., Federal Way
Station 61:	3203 S 360th Street, Auburn
Station 62:	31617 – 1st Avenue South, Federal Way
Station 63:	33414 – 21st Avenue SW, Federal Way
Station 64:	3700 S 320th Street, Federal Way
Station 65:	4966 S. 298th Street, Auburn
Station 66:	27010 – 15th Avenue S., Des Moines
Station 67:	2238 S. 223rd Street, Des Moines
Station 68:	1405 SW 312th Street, Federal Way

Once the bid has been awarded the contractor will need to provide copies of Bonds and Certificates of Insurance at the time the signed contract is turned into the District and prior to any work being completed.

The successful bidder must agree to comply with all applicable provisions of Chapter 39.12 RCW; the successful bidder and all subcontractors must demonstrate compliance with all federal and state regulations and licensing requirements that apply to the project.

The successful bidder must further agree to notify the District within five (5) business days of receipt of any of the following;

- Notification that a lien may be claimed by any person, firm or corporation furnishing materials, supplies or equipment to any subcontractor for work on the project in accordance with RCW 60.28.015
- Notification by the Department of Labor and Industries of any proceedings, complaints or investigations conducted under the provisions of RCW 39.12.060.

The contract with the successful bidder shall remain in force for the calendar year 2019. A second (2020) and third year (2021) may be added with a mutual agreement under the following conditions; cost of living adjustment can be negotiated for years two and three but cannot exceed Seattle/Tacoma and Bremerton CPI-W for the twelve month period July or previous year to July of current year. Increases will be based on July Index and must be requested prior to November 1st of the current year for the following years fees. There is a minimum 30 day notice of cancellation of contract based on cause.

Scope of Work

1. Mowing, trimming and edging of established lawn areas to be performed weekly during the growing season and as needed during the fall and winter months to maintain a well-trimmed and neat appearance (stations 60 and 61 bi-weekly during the growing season and Statins 62, 63, 64, 65, 66, 67 and 68 on a weekly basis during the growing season).

2. Station 61 and Station 63 fields will be mowed three (3) times during the growing season. Station 61 retention pond must be maintained by cutting back the weeds and foliage once a year in the fall.

3. All established lawn areas to be fertilized three (3) times a year. Spring application will include moss control, followed by an application/s of herbicide for broadleaf control as needed to eliminate weeds from lawn areas.

4. All lawn areas will be treated with insecticide once a year in early spring to protect against crane fly or other damaging insects.

5. Bed areas will be treated once a year with a pre-emergent and post-emergency with spot treatment, with a contact herbicide and/or hand weeding during regular weekly maintenance.

6. All flowering shrubs shall be pruned and/or deadheaded between June and July after blooms are spent.

7. All ornamental trees, shrubs and evergreen shrubs will be selectively pruned twice a year to remove the dead and damaged wood, to improve the strength, structure and appearance of the trees and shrubs. Trees to be pruned are not to exceed 2” in caliper or 12’ in height.

8. All ornamental shrubs and ground cover will be trimmed as needed so as to not obstruct pathways, parking or where may deem hazardous.

9. All lawns must be thatched and aerated once a year (between April and June).

10. Removal of leaves, litter and debris form lawn and beds to be done during regularly scheduled visits.

11. Plant material which incurs disease and/or insect infestation, shall be noted during regular maintenance operations and SKF&R shall be advised.

12. All walkways, parking areas and ramps are to be blown clean of all debris generated by and in conjunction with regular maintenance operations. All debris shall be removed and disposed of off-site.

13. All station parking lots, ramps and walkways must be blown or swept quarterly to remove all excess debris, including sand and gravel from surfaces, with emphasis at Station 68 training ground.

14. Irrigation systems shall be started up between March and May and shall be blown out between October and November.

15. All damage done by contractor to sprinkler systems, heads or lines must be repaired or replaced by contractor at their expense.

16. Any additional work requested outside of the contract will be performed at an hourly rate of $_____.

Bid Form

TO: South King Fire & Rescue
31617 1st Avenue South
Federal Way, WA 98003

The specifications similarly entitled as well as the site of the proposed work and being familiar with all of the conditions affecting the completion of the proposed project, hereby proposed to furnish all labor, materials and supplies and to perform all work as required by and in strict accordance with the Contract Documents at the prices stated below.

The undersigned, having examined the specifications entitled; South King Fire & Rescue Grounds Maintenance Bid. The undersigned agrees to perform the work as described.

Authorized Contractor Name: _____

Address of Contractor: _____

_____

_____

Name of Representative: _____

Phone Number: _____

E-Mail Address: _____

Authorized Signature: _____

Registration Number:_____

List of five (5) references, company name, contact person and phone number;

1. _____
2. _____
3. _____
4. _____
5. _____

Exceptions

Unless noted in this section, the bidder acknowledges the scope of work and fully intends to comply and fulfill all work noted below in “scope of work”.