SOUTH KING FIRE
BOARD OF FIRE COMMISSIONERS MEETING
August 27, 2024
Station 68 and Virtual Meeting
5:00 PM
AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Approval of the Minutes from the Regular Meeting on July 25, 2024 and Special Meetings on August 12, 2024 and August 21, 2024
4. Commissioners Comments
5. Public Comments – Please state your name and address for the record (please limit comments to 3 minutes or less)
6. Commissioner Committee Reports
7. Resolution 654 – Authorizing the Issuance of Bonds of the Acquisition of Real Property
8. Administrative Team Report
   - 2024 Staffing
9. August Budget
10. Approval of Voucher
11. The Board will convene into Executive Session per RCW 42.30.110 (1 (i). To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. Action may or may not be taken after Executive Session.
12. Adjournment

We will respect each other and their opinion, and we will hold each member accountable to confront inappropriate behavior, or behavior that does not add value.

The Board of Fire Commissioners may add items and take action on items not listed on the agenda.

SOUTH KING FIRE
July 25, 2024
Station 68 and Virtual

Commissioner Baruso called the regular meeting to order at 1700 hours with Commissioners Fuller, Vadino, Gates, Fuller and Burrus in attendance. Board Secretary Lauri Perry recording.

The Pledge of Allegiance was led by Commissioner Vadino.

To listen to the full meeting, please visit our website.

APPROVAL OF MINUTES

Commissioner Baruso asked for a Motion and second to approve the Regular Meeting Minutes from June 25, 2024, and the Special Meeting Minutes from July 15, 2024. Commissioner Vadino moved approval of both sets of minutes. Motion was seconded by Commissioner Gates. Motion carried unanimously.

COMMISSIONER COMMENTS

Commissioner Gates had no comments.

Commissioner Vadino had no comments.

Commissioner Burrus reported that he is really happy to see a lot of signs and mailers, that kind of stuff for the upcoming election. It's great that we are getting the news out there.

Commissioner Fuller reported that the promotion process is looking good, it has changed a lot he thinks it will work well. Unfortunately, some people probably had trouble logging into the Community Forum meeting on the Fire Benefit Charge as he did. He added that he likes the statics of the fleet division and the preventative maintenance; the graphs really show what they are busy doing. Commissioner Fuller asked if both apparatus are out at Station 67 and a call comes in for Fire Boat Zenith would the boat not respond. Chief Van Valkenburg replied "Correct. However, the crews are pretty good about paying attention and supporting each other. Another unit could cover the call for E367 so they could respond to Fire Boat Zenith." Commissioner Fuller also inquired about the change in Zone 3 swimmers. Chief Van Valkenburg responded "The closest swimmer to the incident would be dispatched". There is also a slight change as there is no longer a Zone 3 Dive Team.

Commissioner Baruso added that this is a great staff report and he is anxious to see that the MIH Program is up and running now. It's going to be great to see how it's going to serve the community and how that effects the service that we provide for the community.

PUBLIC COMMENTS

There were no public comments.

COMMISSIONER COMMITTEE REPORTS

Commissioner Vadino reported that the Policy and Procedure committee met and the proposed Station Visit policy is in your packet. Commissioner Vadino made a Motion to approve the Station Visit policy. Motion was seconded by Commissioner Fuller. Commissioner Gates added that he would like to see a few things added to the guideline – there will be no discussion at the stations of things that people might want or need, such as we need a new coffee pot, new aid car, or a bathroom remodel. These requests would need to be handled via the budget process. Second, Commissioner Gates prefers that the Chair or Vice Chair handle the scheduling of the visits and any admin work that has to be done for the visits, not Executive Secretary Lauri Perry as her plate is full. Commissioner Vadino added that there is some language in the Guidelines that references we are not there for this type of comment, we are there to learn about the district. Commissioner Burrus added that he would like to see more direction on exactly how this will be scheduled. Just last month, we decided against a Commissioner Calendar because it was going to be too much work for Executive Secretary Lauri Perry. There was a great amount of discussion on this. It was decided that this policy/guideline needs to go back to the committee for more information. Commissioner Vadino withdrew her Motion.

Commissioner Vadino reported that we have another policy, Commissioners Uniform Policy. Commissioner Vadino moved to approve the Uniform Policy. Motion was seconded by Commissioner Burrus. Commissioner Gates inquired about name tags, were they included in the policy. After some discussion about name tags, they will be added to the Uniform Policy. Motion passed unanimously.

DEI PRESENTATION

HR Director Stevens gave an overview on the DEI Program and the grant that they received from the State of Washington. Followed by a presentation on the DEI Program from HR Equity/Workforce Development Sherese Gamble.

ADMINISTRATIVE TEAM REPORT

Chief Van Valkenburg noted that all of the Commissioners should have received their Staff Reports and he asked if the Commissioners had any questions of staff regarding their reports.

JULY BUDGET

Chief Van Valkenburg reported that Business Operations Specialist Summer Shirey will present the vouchers for approval tonight.

Finance Business Operations Specialist Summer Shirey read into the record the list of expenditures for the month of July.

Mid-Month Utility Warrants (#119442-119456) totaling	$65,826.01
Accounts Payable Warrants (#119457-119542) totaling	$1,912,048.45
Payroll Direct Deposit Document for 214 indiv. DD004654-004867 totaling	$2,500,032.65
Payroll Electronic Federal Tax Payment totaling	$678,228.83
Medical Claims as of July 23, 2024	$330,457.59
TOTAL approval	$5,486,593.53

Warrant Numbers (119427-119441) were voided due to Software Issue

Chief Van Valkenburg added that we are 58.33% expensed which puts us .57% over budget for the year. The primary contributor to this is we have processed retro pay for the firefighters after settling the FF contract.

APPROVAL OF VOUCHERS

Commissioner Gates made a Motion to approve the July vouchers. Motion was seconded by Commissioner Vadino. Motion carried unanimously.

The meeting adjourned at 1819 hours.

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COMMISSIONER (CHAIR) COMMISSIONER (VICE CHAIR)

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COMMISSIONER COMMISSIONER

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COMMISSIONER

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BOARD SECRETARY

DRAFT

SOUTH KING FIRE
August 12, 2024
Special Meeting
Station 68 and Virtual

Commissioner Baruso called the Special Meeting to order at 1300 hours with Commissioners Vadino, Gates, Burrus and Fuller in attendance. Board Secretary Lauri Perry recording.

To listen to the recording of the meeting, please visit our website – southkingfire.org

The Pledge of Allegiance was led by Deputy Chief Smith

COMMISSIONER COMMENTS

Commissioner Gates had no comments.

Commissioner Vadino had no comments.

Commissioner Burrus had no comments.

Commissioner Fuller asked that we recognize and thank those that gave a lot of time and energy, including personal time, through the Fire Benefit Charge. By the outcome we obviously have a good relationship with our cities and people voted this way. He is sure that the publicity, transparency and scheduled events had a lot to do with it. Thank you to everyone that was involved, it was very much a team effort.

Commissioner Baruso had no comments.

PUBLIC COMMENTS

There were no public comments

RESOLUTION 653 – REAL PROPERTY PURCHASE AGREEMENT

Chief Van Valkenburg read Resolution 653 into record. Commissioner Vadino moved approval of Resolution 653. Motion was seconded by Commissioner Burrus. Motion carried unanimously.

EXECUTIVE SESSION

At 1304 hours Commissioner Baruso reported that the Board is going to adjourn into Executive Session to discuss attorney-client privileged matters per 42.30.110 (1) (i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. Action may or may not be taken after Executive Session.

Joining the Board in Executive Session will be Executive Secretary Perry and Legal Counsel.

At this time, we will recess for 2 minutes to get everyone transferred into Executive Session. We anticipate the Executive Session lasting for 30 minutes action may or may not be taken after Executive Session. At the end of Executive Session we will take a 2 minute recess to get everyone transferred back over to the Special Meeting.

At 1336 hours Executive Session was extended 10 minutes.

At 1346 hours the Executive Session concluded, and we began to transfer back to the Special Meeting.

At 1348 hours the Special Meeting reconvened.

Commissioner Baruso stated that we are out of Executive Session and there is no action to be taken at this time.

The Special Meeting adjourned at 1349 hours.

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COMMISSIONER (CHAIR) COMMISSIONER (VICE CHAIR)

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COMMISSIONER COMMISSIONER

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COMMISSIONER

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BOARD SECRETARY

DRAFT

SOUTH KING FIRE
August 21, 2024
Special Meeting
Station 68 and Virtual

Commissioner Baruso called the Special Meeting to order at 1800 hours with Commissioners Vadino, Gates, Burrus and Fuller in attendance. Board Secretary Lauri Perry recording.

To listen to the recording of the meeting, please visit our website – southkingfire.org

The Pledge of Allegiance was led by Commissioner Vadino.

COMMISSIONER COMMENTS

Commissioner Fuller had no comments.

Commissioner Burrus had no comments.

Commissioner Vadino had no comments.

Commissioner Gates had no comments.

Commissioner Baruso had no comments.

EXECUTIVE SESSION

At 1802 hours Commissioner Baruso reported that the Board is going to convene into Executive Session per RCW 42.30.110 (1) (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.1240 (4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. Action may or may not be taken after Executive Session.

Joining the Board in Executive Session at commencement will be Executive Secretary Perry and Legal Counsel.

At this time, we will recess for 2 minutes to get everyone transferred into Executive Session. We anticipate the Executive Session lasting for 60 minutes action may or may not be taken after Executive Session. At the end of Executive Session we will take a 2 minute recess to get everyone transferred back over to the Special Meeting.

At 1832 hours President Dean Bastin, Vice President Nich Gullickson, BC Dave Michaels and DE Dean Fuller joined Executive Session

At 1904 hours Executive Session was extended for 45 minutes.

At 1748 Executive Session was extended 10 minutes.

At 1958 Executive Session was extended 5 minutes.

At 2004 hours President Dean Bastin, Vice President Nich Gullickson, BC Michaels and DE Dean Fuller left Executive Session.

At 2004 hours Executive Session was extended 15 minutes.

At 2020 hours Executive Session was extended 45 minutes.

At 2028 Chief Dave Van Valkenburg joined Executive Session.

At 2102 hours Chief Van Valkenburg left Executive Session.

At 2105 Executive Session was extended 15 minutes.

At 2120 hours Executive Session was extended 10 minutes.

At 2130 hours the Executive Session concluded, and we began to transfer back to the Special Meeting.

At 2132 hours the Special Meeting reconvened.

Commissioner Baruso stated that we are out of Executive Session and there is no action to be taken at this time.

The Special Meeting adjourned at 2032 hours.

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COMMISSIONER (CHAIR)

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COMMISSIONER (VICE CHAIR)

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COMMISSIONER

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COMMISSIONER

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BOARD SECRETARY