SOUTH KING FIRE
July 25, 2024
Station 68 and Virtual

Commissioner Baruso called the regular meeting to order at 1700 hours with Commissioners Vadino, Gates, Fuller and Burrus in attendance. Board Secretary Lauri Perry recording.

The Pledge of Allegiance was led by Commissioner Vadino.

To listen to the full meeting, please visit our website.

APPROVAL OF MINUTES

Commissioner Baruso asked for a Motion and second to approve the Regular Meeting Minutes from June 25, 2024, and the Special Meeting Minutes from July 15, 2024. Commissioner Vadino moved approval of both sets of minutes. Motion was seconded by Commissioner Gates. Motion carried unanimously.

COMMISSIONER COMMENTS

Commissioner Gates had no comments.

Commissioner Vadino had no comments.

Commissioner Burrus reported that he is really happy to see a lot of signs and mailers, that kind of stuff for the upcoming election. It's great that we are getting the news out there.

Commissioner Fuller reported that the promotion process is looking good, it has changed a lot he thinks it will work well. Unfortunately, some people probably had trouble logging into the Community Forum meeting on the Fire Benefit Charge as he did. He added that he likes the statics of the fleet division and the preventative maintenance; the graphs really show what they are busy doing. Commissioner Fuller asked if both apparatus are out at Station 67 and a call comes in for Fire Boat Zenith would the boat not respond. Chief Van Valkenburg replied "Correct. However, the crews are pretty good about paying attention and supporting each other. Another unit could cover the call for E367 so they could respond to Fire Boat Zenith." Commissioner Fuller also inquired about the change in Zone 3 swimmers. Chief Van Valkenburg responded "The closest swimmer to the incident would be dispatched". There is also a slight change as there is no longer a Zone 3 Dive Team.

Commissioner Baruso added that this is a great staff report and he is anxious to see that the MIH Program is up and running now. It's going to be great to see how it's going to serve the community and how that effects the service that we provide for the community.

PUBLIC COMMENTS

There were no public comments.

COMMISSIONER COMMITTEE REPORTS

Commissioner Vadino reported that the Policy and Procedure committee met and the proposed Station Visit policy is in your packet. Commissioner Vadino made a Motion to approve the Station

Visit policy. Motion was seconded by Commissioner Fuller. Commissioner Gates added that he would like to see a few things added to the guideline – there will be no discussion at the stations of things that people might want or need, such as we need a new coffee pot, new aid car, or a bathroom remodel. These requests would need to be handled via the budget process. Second, Commissioner Gates prefers that the Chair or Vice Chair handle the scheduling of the visits and any admin work that has to be done for the visits, not Executive Secretary Lauri Perry as her plate is full. Commissioner Vadino added that there is some language in the Guidelines that references we are not there for this type of comment, we are there to learn about the district. Commissioner Burrus added that he would like to see more direction on exactly how this will be scheduled. Just last month, we decided against a Commissioner Calendar because it was going to be too much work for Executive Secretary Lauri Perry. There was a great amount of discussion on this. It was decided that this policy/guideline needs to go back to the committee for more information. Commissioner Vadino withdrew her Motion.

Commissioner Vadino reported that we have another policy, Commissioners Uniform Policy. Commissioner Vadino moved to approve the Uniform Policy. Motion was seconded by Commissioner Burrus. Commissioner Gates inquired about name tags, were they included in the policy. After some discussion about name tags, they will be added to the Uniform Policy. Motion passed unanimously.

DEI PRESENTATION

HR Director Stevens gave an overview on the DEI Program and the grant that they received from the State of Washington. Followed by a presentation on the DEI Program from HR Equity/Workforce Development Sherese Gamble.

ADMINISTRATIVE TEAM REPORT

Chief Van Valkenburg noted that all of the Commissioners should have received their Staff Reports and he asked if the Commissioners had any questions of staff regarding their reports.

JULY BUDGET

Chief Van Valkenburg reported that Business Operations Specialist Summer Shirey will present the vouchers for approval tonight.

Finance Business Operations Specialist Summer Shirey read into the record the list of expenditures for the month of July.

Mid-Month Utility Warrants (#119442-119456) totaling	$65,826.01
Accounts Payable Warrants (#119457-119542) totaling	$1,912,048.45
Payroll Direct Deposit Document for 214 indiv. DD004654-004867 totaling	$2,500,032.65
Payroll Electronic Federal Tax Payment totaling	$678,228.83
Medical Claims as of July 23, 2024	$330,457.59
TOTAL approval	$5,486,593.53

Warrant Numbers (119427-119441) were voided due to Software Issue

Chief Van Valkenburg added that we are 58.33% expensed which puts us .57% over budget for the year. The primary contributor to this is we have processed retro pay for the firefighters after settling the FF contract.

APPROVAL OF VOUCHERS

Commissioner Gates made a Motion to approve the July vouchers. Motion was seconded by Commissioner Vadino. Motion carried unanimously.

The meeting adjourned at 1819 hours.

COMMISSIONER (CHAIR)

COMMISSIONER (VICE CHAIR)

COMMISSIONER

COMMISSIONER

COMMISSIONER

BOARD SECRETARY

SOUTH KING FIRE IS AN EQUAL OPPORTUNITY EMPLOYER