SOUTH KING FIRE
BOARD OF FIRE COMMISSIONERS MEETING
May 28, 2024
Station 68 and Virtual Meeting
5:00 PM
AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Approval of the Minutes from the Regular Meeting on April 25, 2024 and the Minutes from the Special Meeting on May 13, 2024
4. Commissioners Comments
5. Public Comments – Please state your name and address for the record (please limit comments to 3 minutes or less)
6. Commissioner Committee Reports
7. Resolution 652 – Establish Reserve Fund
8. Administrative Team Report
9. May Budget
10. Approval of Vouchers
11. The Board will adjourn into Executive Session per RCW 42.30.110 (1) (c). To consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price. However final action selling or leasing the public property shall be taken in a meeting open to the public; Action may or may not be taken.
12. The Board will adjourn into Executive Session per RCW 42.30.140 (4) (b). That portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.
13. IAFF Support Staff - CBA
14. Adjournment

We will respect each other and their opinion, and we will hold each member accountable to confront inappropriate behavior, or behavior that does not add value.

The Board of Fire Commissioners may add items and take action on items not listed on the agenda.

SOUTH KING FIRE
April 25, 2024
Station 68 and Virtual

Commissioner Baruso called the regular meeting to order at 1700 hours with Commissioners Gates, Vadino, and Burrus in attendance. Commissioner Fuller was excused. Board Secretary Lauri Perry recording.

The Pledge of Allegiance was led by District Chief Chris Andersen.

To listen to the full meeting, please visit our website.

APPROVAL OF MINUTES

Commissioner Baruso asked for a Motion and second to approve the Regular Meeting Minutes from March 26, 2024. Commissioner Gates moved approval of the minutes from March 26, 2024. Motion was seconded by Commissioner Vadino. Motion carried unanimously.

COMMISSIONER COMMENTS

Commissioner Gates didn't have any comments.

Commissioner Vadino didn't have any comments.

Commissioner Burrus didn't have any comments.

Commissioner Baruso added that he appreciates receiving the BCs Rotational Highlights.

PUBLIC COMMENTS

There were no public comments.

COMMISSIONER COMMITTEE REPORTS

Commissioner Gates noted that there was a Finance Committee meeting to review some of the planning that is taking place with the remodeling at Station 62 and what to do with office staff and so forth, we'll be more forthcoming on this at a later date.

RESOLUTION 648 – AUTHORIZING BENEFIT CHARGE PRIMARY ELECTION

Chief Van Valkenburg read Resolution 648 into record. Commissioner Vadino moved approval of Resolution 648. Motion was seconded by Commissioner Burrus. Motion carried unanimously.

RESOLUTION 649 – AUTHORIZING PAYMENT OF ELECTION COSTS PRIMARY ELECTION

Chief Van Valkenburg read Resolution 649 into record. Commissioner Burrus moved for Resolution 649 to be approved. Motion was seconded by Commissioner Vadino. Motion passed unanimously.

RESOLUTION 650 – AUTHORIZING BENEFIT CHARGE GENERAL ELECTION

Chief Van Valkenburg read Resolution 650 into record. Commissioner Gates moved approval of Resolution 650. Motion was seconded by Commissioner Vadino. Motion carried unanimously.

RESOLUTION 651 – AUTHORIZING PAYMENT OF ELECTION COSTS GENERAL ELECTION

Chief Van Valkenburg read Resolution 651 into record. Commissioner Burrus moved to approve Resolution 651. Motion was seconded by Commissioner Gates. Motion carried unanimously.

ADMINISTRATIVE TEAM REPORT

Chief Van Valkenburg noted that all of the Commissioners should have received their Staff Reports and he asked if the Commissioners had any questions of staff regarding their reports. Commissioner Burrus noted that he really liked the data driven information and inquired if there was more information to share about these tables. Director Lee responded that facilities is trying to identify what areas they are responding to and then look at preventative maintenance. To see how preventative maintenance reduces the amount of calls that facilities has to go on. We want to make sure we allocate our resources appropriately so we can measure what we are doing on a year to year basis. This report will show if we have more plumbing issues or electrical issues.

APRIL BUDGET

Executive Director Ganem thanked the Commissioners for approval of the Resolutions that pertain to the Fire Benefit Charge. This plan has been in motion for 16 months as part of our Strategic Bridge Plan. So tonight is a big deal for us. Next week we will hit the ground running with educating our staff internally and educating the public on what the need is and what the Fire Benefit Charge does for our organization and the community.

Executive Director Ganem noted that we are a third of the way through the year now, so we would expect to be at or around 33.33% of budget. We are currently at 31.80% of budget, which equates to 1.53% under budget for the year.

Finance Specialist Matt Rinehardt read into the record the list of expenditures for the month of March.

Mid-Month Utility Warrants (#119069-119091) totaling	$176,962.61
Accounts Payable Warrants (#119092-119118) totaling	$1,309,898.44
Payroll Direct Deposit Document for 198 indiv. DD004048-004245 totaling	$1,463,626.93
Payroll Electronic Federal Tax Payment totaling	$297,674.20
Medical Claims as of April 23, 2024	$375,892.97
TOTAL approval	$3,624,055.15

APPROVAL OF VOUCHERS

Commissioner Burrus made a Motion to approve the vouchers. Motion was seconded by Commissioner Gates. Motion carried unanimously.

EXECUTIVE SESSION

At 1713 hours Commissioner Baruso noted that the Board will adjourn into Executive Session per RCW 42.30.110 (1) (b). To consider the selection of a site or acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price. Action may or may not be taken after Executive Session. Joining the Board in Executive Session will be Chief Van Valkenburg, Executive Director Ganem, Director Lee, Executive Secretary Lauri Perry and

Legal Counsel. At this time we will recess for 5 minutes to get everyone transferred into Executive Session. We anticipate Executive Session lasting for 30 minutes. At the end of Executive Session we will take a 2 minute recess to get everyone transferred back to the Regular Meeting. Action may or may not be taken after Executive Session.

At 1748 hours Executive Session was extended 15 minutes.

At 1803 hours Executive Session ended and we began to transition back to the Regular Meeting.

At 1805 hours Commissioner Baruso announced that we are back in the Regular Meeting.

Commissioner Vadino made a Motion to direct Chief Van Valkenburg to enter into a purchase agreement for securing office space. Motion was seconded by Commissioner Burrus. Motion carried unanimously.

Commissioner Gates noted that he forgot to bring up during Commissioner Committee Reports, he has been waiting to see something on the Community Engagement Committee as to what they would do. He made a suggestion that sometime in the next few months that HR give an update on the DEI program where they are and what's going on, what comes next and how we can be of help. Commissioner Baruso added that he is still working on the language to bring forward to the Commissioners to approve the new committee and what they would do. Commissioner Baruso added that he was going through Director Stevens and Sherese Gamble for the language. Commissioner Gates noted that he thought Commissioner Baruso was going to write up a few bullet points for the committee. He never would have asked staff to write it up as they are swamped. There some additional discussion on this topic.

The meeting adjourned at 1809 hours.

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COMMISSIONER (CHAIR)

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COMMISSIONER (VICE CHAIR)

_____
COMMISSIONER

_____
COMMISSIONER

_____
COMMISSIONER

_____
BOARD SECRETARY

SOUTH KING FIRE
May 13, 2024
Special Meeting
Station 68 and Virtual

Commissioner Baruso called the Special Meeting to order at 1600 hours with Commissioners Vadino, Gates and Burrus in attendance. Commissioner Fuller was excused. Board Secretary Lauri Perry recording.

To listen to the recording of the meeting, please visit our website – southkingfire.org

The Pledge of Allegiance was led by Commissioner Burrus.

COMMISSIONER COMMENTS

Commissioner Gates had no comments.

Commissioner Vadino had no comments.

Commissioner Burrus had no comments.

EXECUTIVE SESSION

At 1601 hours Commissioner Baruso reported that the Board is going to adjourn into Executive Session to discuss offers per RCW 42.30.110 (1)(c). To consider the minimum price at which real estate will be offered for sale or lease when the public knowledge regarding such consideration would cause a likelihood of decreased price. However, final action selling or leasing public property shall be taken in a meeting open to the public; Action may or may not be taken after Executive Session.

Joining the Board in Executive Session will be Chief Van Valkenburg, Executive Director Ganem, Director Lee, Executive Assistant Lauri Perry and Legal Counsel, Matt Anderson and Evan Schneider. At this time, we will recess for five (5) minutes to get everyone transferred into Executive Session. At the end of Executive Session we will take a two (2) minutes recess to get everyone transferred back into the Special Meeting. We anticipate Executive Session lasting for 30 minutes.

At 1636 hours Executive Session was extended 15 minutes.

At 1651 hours Executive Session was extended 5 minutes.

At 1656 hours Executive Session was extended 5 minutes.

At 1701 hours Executive Session ended and we began the transition back to the Special Meeting.

At 1703 hours the Special Meeting reconvened.

Commissioner Baruso announced that there is no action to be taken at this time.

The Special Meeting adjourned at 1703 hours.

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COMMISSIONER (CHAIR)

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COMMISSIONER (VICE CHAIR)

_____
COMMISSIONER

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COMMISSIONER

_____
COMMISSIONER

_____
BOARD SECRETARY

SOUTH KING FIRE IS AN EQUAL OPPORTUNITY EMPLOYER

DRAFT

SOUTH KING FIRE
KING COUNTY, WASHINGTON

RESOLUTION NO. 652

A RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS OF SOUTH KING FIRE ESTABLISHING A RESERVE FUND TO BE HELD ON BEHALF OF THE DISTIRCT BY KING COUNTY

WHEREAS, the Board of Commissioners is empowered to set the number and nature of funds maintained on behalf of the District by the King County Treasurer.

WHEREAS, it has been determined that the District has the need to establish a new fund to be held by the County on behalf of the District.

WHEREAS, the new fund will be established for the purpose of an insurance (rainy day fund).

ADOPTED AND APPROVED by the Board of Fire Commissioners of South King Fire, King County, Washington, at a regular meeting of the board, this 28th day of May 2024, with the following Commissioners being present and voting.

_____
Chair Baruso

_____
Vice Chair Vadino

_____
Commissioner Gates

_____
Commissioner Fuller

_____
Commissioner Burrus

ATTEST:

_____
District Secretary