SOUTH KING FIRE
November 28, 2023
Station 68 and Virtual

Commissioner Gates called the regular meeting to order at 1700 hours with Commissioners Vadino, Thompson, and Berger in attendance. Commissioner Fuller was excused. Board Secretary Lauri Perry recording.

The Pledge of Allegiance was led by Commissioner Vadino.

To listen to the full meeting, please visit our website.

APPROVAL OF MINUTES

Commissioner Gates asked for a Motion and second to approve the following minutes:

- Regular Meeting Minutes from October 26, 2023.
- Special Meeting on October 31, 2023
- Special Meeting/Public Hearing on November 14, 2023
- Special Meeting on November 15 and 16, 2023

Commissioner Thompson made a Motion that we approve all four (4) meeting minutes. Motion was seconded by Commissioner Berger. Motion carried unanimously.

COMMISSIONER COMMENTS

Commissioner Vadino had no comments.

Commissioner Thompson had no comments.

Commissioner Berger wished season greetings to one and all.

Commissioner Gates mentioned that he may need to leave a little early tonight, Commissioner Thompson will take over the meeting.

PUBLIC COMMENTS

President Bastin, Local 2024 made a public comment.

COMMISSIONER COMMITTEE REPORTS

Commissioner Gates noted no Committee Reports.

RESOLUTION 638 – ADOPTING BUDGET FOR 2024

Interim Chief Van Valkenburg read Resolution 638 into record. Commissioner Thompson so moved approval of Resolution 638. Motion was seconded by Commissioner Vadino. Commissioner Thompson added that the Administrative Team and the Project Managers within the department have done an outstanding job working through the process and coming up with a very workable budget for 2024, thank you for your dedication. Motion carried unanimously.

RESOLUTION 639 – AUTHORIZING PROPERTY TAX COLLECTION FOR 2024

Interim Chief Van Valkenburg read Resolution 639 into record. Commissioner Thompson so moved Passage of Resolution 639. Motion was seconded by Commissioner Berger. Motion carried unanimously.

RESOLUTION 640 – ADOPTION OF THE IFC PERMIT FEE SCHEDULE FOR 2024

Interim Chief Van Valkenburg read Resolution 640 into record. Commissioner Thompson made a Motion to approve Resolution 640 for the Fire Code. Motion was seconded by Commissioner Vadino. Commissioner Berger requested a brief oral report for the resolution. Fire Marshal Nichols gave an overview on the increases in permit fees adding that our permits are significantly lower than other neighboring departments. Interim Chief Van Valkenburg added that a long-standing goal for the Fire Marshal's Office is to work toward voluntary compliance. Motion carried unanimously.

Commissioner Gates noted that since we just passed the budget, he will be making a motion due to Executive Director Ganem's exceptional leadership throughout the years, his dedicated work on negotiations, and the changes that he has made with the budget process being more transparent. I would like to make a Motion instructing Interim Chief Van Valkenburg and HR Director Mary Stevens to put together a Personal Services Contract for Executive Director Ganem for the Board to approve at the December Regular Board Meeting. Commissioner Berger seconded the Motion asking that Legal Counsel be involved in reviewing the contract and that it be consistent with the contracts for our other Chief Officers. He certainly deserves the same protection and benefits that they have. Motion carried unanimously.

ADMINISTRATIVE TEAM REPORT

Interim Chief Van Valkenburg noted that the Commissioners should have received the Staff Report and asked if the Commissioners had any questions for staff.

Commissioner Berger noted kudos to Fire Marshal Nichols for being proactive and finding a solution for the elevator issue at the new building in Des Moines. It certainly isn't appropriate to be sending an engine up there 28 times in 4 months since people can't figure out how to operate the elevator. It may be time to offer an incentive to get it fixed such as a penalty for each time we respond, like a false alarm fee. The incentive is not to have a problem like this go unaddressed.

NOVEMBER BUDGET

Executive Director Ganem reported that we are now entering the last month of the year, we should be approaching 91.67% of the budget expensed we are currently 2.22% under budget.

Finance Specialist Matt Rinehardt read into the record the list of expenditures for the month of November.

Mid-Month Utility Warrants (#118496-118512) totaling	$54,072.06
Accounts Payable Warrants (#118513-118601) totaling	$1,232,709.32
Payroll Direct Deposit Document for 188 indiv. DD003072-003259 totaling	$1,410,335.08
Payroll Electronic Federal Tax Payment totaling	$308,930.59
Medical Claims as of November 14, 2023	$137,860.31
TOTAL approval	$3,143,907.36

APPROVAL OF VOUCHERS

Commissioner Gates requested a Motion and a second to approve tonight's vouchers. Commissioner Berger so moved. Motion was seconded by Commissioner Thompson. Motion carried unanimously.

The meeting adjourned at 1728 hours.

COMMISSIONER (CHAIR)

COMMISSIONER (VICE CHAIR)

COMMISSIONER

COMMISSIONER

COMMISSIONER

BOARD SECRETARY

SOUTH KING FIRE IS AN EQUAL OPPORTUNITY EMPLOYER