SOUTH KING FIRE AND RESCUE

BOARD OF FIRE COMMISSIONERS MEETING
July 25, 2023
Station 68 and Virtual Meeting
5:00 PM
AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Approval of the Minutes for the following meetings
   - Regular Meeting on June 27, 2023
   - Special Meeting on July 11, 2023
   - Special Meeting on July 17, 2023
4. Commissioners Comments
5. Public Comments – Please state your name and address for the record (please limit comments to 3 minutes or less)

   Individuals addressing the Board, who are not specifically scheduled on the agenda, will be requested to give their name and address for the record, and should limit their remarks to three (3) minutes. All remarks will be addressed to the Board as a whole.

   Decorum and respect of others and others' opinions is of utmost importance in the conducting of public business in a public meeting forum. Breach of decorum and/or disrespect of anyone in this public meeting will not be tolerated. Should there be a lack of decorum by those in attendance they will be asked to leave these proceedings. If the lack of decorum disrupts the meeting or distracts participants from the public meeting process, the meeting shall be immediately recessed by the Chairman until decorum is restored as provided by the Open Public Meetings Act, RCW 42.30.050 and SKFR Commissioner Guidelines.

   The Chair has the authority to preserve order at all meetings of the Board, to recess the meeting and/or to cause the removal of any individual from any meeting for disorderly conduct and to enforce the Rules of the Board.
6. Commissioner Committee Reports
7. Administrative Team Report
8. July Budget
9. Approval of Vouchers
10. Adjournment

We will respect each other and their opinion, and we will hold each member accountable to confront inappropriate behavior, or behavior that does not add value.

The Board of Fire Commissioners may add items and take action on items not listed on the agenda.

SOUTH KING FIRE & RESCUE
June 27, 2023
Station 68 and Virtual

Commissioner Gates called the regular meeting to order at 1700 hours with Commissioners Fuller, Vadino, Thompson and Berger in attendance. Board Secretary Lauri Perry recording.

The Pledge of Allegiance was led by Commissioner Thompson.

To listen to the full meeting, please visit our website.

Commissioner Gates noted that he would like to remove #7 MOU – Return of the Unvaccinated Firefighters as there are a number of things in the MOU that need to be worked on. Commissioner Gates asked for a Motion and a second to approve postponing Board discussion. Commissioner Thompson so moved to remove #7 from the agenda. Motion was seconded by Commissioner Berger. Motion passed unanimously.

APPROVAL OF MINUTES

Commissioner Gates asked for a Motion and second to approve the following minutes;

- Special Meeting on April 24, 2023
- Special Meeting on May 22, 2023
- Regular Meeting on May 25, 2023
- Special Meeting on June 15, 2023

Commissioner Fuller moved that we approve all of the minutes as a group. Motion was seconded by Commissioner Berger. Motion carried unanimously.

COMMISSIONER COMMENTS

Commissioner Fuller had no comments at this time.

Commissioner Berger is going to save his comments for later in the meeting.

Commissioner Thompson had no comments.

Commissioner Vadino had no comments.

Commissioner Gates had no comments.

PUBLIC COMMENTS

There were no public comments.

COMMISSIONER COMMITTEE REPORTS

Commissioner Gates noted that we didn't have any committee meetings.

DRAFT

ADMINISTRATIVE TEAM REPORT

Chief Mataftin

Chief Mataftin noted that the Commissioners should have received a comprehensive staff report and he asked if the Commissioners have any questions for staff.

Executive Director Ganem reported on the upcoming Lid Lift, August 1st. We are beginning our educational campaign efforts. The district has a mailer that is being developed and should be mailed the week of July 17th. This will be around the same time the voters' pamphlets are sent out. He added that Community Affairs Officer Chaney developed a video presentation which he will be disseminating via social media. The mailer will also be digitized and used via social media outlets. In addition, we are currently reaching out to service clubs and community groups to provide educational opportunities.

Commissioner Fuller inquired about Fleets report that one of the 2010 engines needed some major suspension work and they mentioned that we are a little short of reserve engines. Chief Mataftin replied that one – of the 2010 engines was involved in an accident the other day. It was a fairly substantial accident which sent one of our members to the hospital; he was released pretty quickly. There is significant damage to the engine and I'm not sure that they have fully quantified how much damage has been done, so that rig is out of service. Chief Mataftin added that overall, we are down a couple of rigs. Also please keep in mind that one of our newer rigs is back at Spartan factory with ongoing repairs. We should receive an update from Spartan tomorrow in regard to the newer rig that is at the factory and the Heavy. Chief Mataftin added that we should be getting these rigs back soon.

Commissioner Berger commended all staff involved with this month's staff report. It was very comprehensive, very detailed, and very thorough on the status of the different divisions and the activities within the District. Especially Director Lee for his comprehensive update on where the teams are on the Bridge Plan. He looks forward to the special meeting in a couple of weeks for additional reports on the Bridge Plan.

Commissioner Berger inquired about 50 deep. AC Van Valkenburg replied that, if you think of our response models it's basically response capability or response unit #1 through #50. So, it looks to who goes to one call and if the engine is not available it goes to the next engine on the list. It progresses down the list of resources until it finds one that is in service to send to the call. This is all done by computers now, even though we still call them run cards. 50 deep is a generic term, it will progress down the list looking for available apparatus or resource until it gets to 50.

Commissioner Fuller asked about BC Communications which was referenced as Captain Andersen's document from the Bridge Plan. AC Van Valkenburg noted that unfortunately we had to cancel our ABC meetings due to a conflict with the labor management meeting. We have been talking to the BCs individually about the document and what we can do to make things better.

Commissioner Fuller is pleased to see the Staff Report distributed to all personnel. It's a great thing to do and it keeps things consistent and transparent.

JUNE BUDGET

Executive Director Ganem mentioned that we are nearing the halfway point of the year and things are looking really good. The latest revenue report had us at 50.52% revenue received, which is great. On the expense side of things everybody has been watching their budgets closely, plus we have a number of unfilled positions. At this point in the year we should be at 50% and we are at 48.15%, putting us at 1.85% under budget.

Finance Specialist Summer Shirey read into record the list of expenditures for the month of June.

Mid-Month Utility Warrants (#117982-117993) totaling	$135,624.12
Accounts Payable Warrants (#117994-118080) totaling	$1,136,782.27
Payroll Direct Deposit Document for 185 indiv. DD001948-002132 totaling	$1,348,746.67
Payroll Electronic Federal Tax Payment totaling	$280,307.58
Medical Claims as of June 20, 2023	$193,892.01
TOTAL approval	$3,095,352.65

APPROVAL OF VOUCHERS

Commissioner Gates requested a Motion and a second to approve tonight's vouchers. Commissioner Thompson so moved we approve the financial report to pay the bills. Motion was seconded by Commissioner Vadino. Motion carried unanimously.

EXECUTIVE SESION

Commissioner Gates reported that the Board may adjourn into Executive Session per RCW 42.30.140 (4) (b) relative to collect bargaining. Executive Director Ganem will brief the Board on the status of collective bargaining. Joining the Board in Executive Session will be Executive Secretary Perry, Legal Counsel and the members of the negotiating team that are present in the room. We anticipate Executive Session lasting 30 minutes, action may or may not be taken after Executive Session. At 1716 hours we will recess for 5 minutes to get everyone transferred into Executive Session. At the end of Executive Session we will take a 2 minute recess to get everyone transferred back to the Regular meeting. *For clarification Commissioner Gates thought Chief Mataftin was part of the negotiating team, however he isn't so he was added to join the Board in Executive Session.

At 1751 hours Executive Session was extended 10 minutes.

At 1801 hours Executive Session was extended 5 minutes.

At 1806 hours Executive Session ended and we began to transfer back to the Regular Meeting

At 1808 hours Commissioner Gates reported that we are out of Executive Session and no action will be taken as a result of Executive Session.

Commissioner Gates reported that the Board will adjourn into Executive Session to discuss the performance of a public employee per RCW 42.30.110 (1) (g). Joining the Board in Executive Session will be Chief Mataftin and Legal Counsel. We anticipate Executive Session lasting 30 minutes, action may or may not be taken after Executive Session. At 1808 hours we will recess for 5 minutes to get

everyone transferred into Executive Session. At the end of Executive Session we will take a 2 minute recess to get everyone transferred back to the Special meeting.

At 1843 hours Executive Session was extended 15 minutes.

At 1858 hours Executive Session was extended 10 minutes.

At 1908 hours Executive Session ended and we began to transfer back to the Regular Meeting.

At 1910 hours Commissioner Gates reported that we are out of Executive Session and no action will be taken as a result of Executive Session.

Meeting adjourned at 1910 hours.

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COMMISSIONER (CHAIR) COMMISSIONER (VICE CHAIR)

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COMMISSIONER COMMISSIONER

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COMMISSIONER

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BOARD SECRETARY

DRAFT

SOUTH KING FIRE & RESCUE
July 11, 2023
Special Meeting
Station 68 and Virtual

Commissioner Gates called the Special Meeting to order at 1500 hours with Commissioners Berger, Vadino, Fuller and Thompson in attendance. Board Secretary Lauri Perry recording.

The Pledge of Allegiance was led by Commissioner Fuller.

COMMISSIONER COMMENTS

Commissioner Fuller reported that it was a relatively quiet 4th of July around his place. However, it looks like it wasn't so quiet around the District.

Commissioner Berger noted that he has done so privately but he would like to publicly thank Captain Lawson and his crew for responding to his house when he had a health incident. They were helpful and very supportive.

Commissioner Thompson reported that he has a much greater appreciation for our Veterans on D-Day because that's what it felt like at his house, it was shaking and rattling. He added that it was totally nuts near his house with fireworks. Thanks to our crews for being out there doing their job.

Commissioner Vadino also appreciates that nothing in her neighborhood caught fire. So that was good, other than that she had no additional comments.

Commissioner Gates added that it wasn't quiet in his neighborhood.

PUBLIC COMMENTS

There were no public comments.

STRATEGIC BRIDGE PLAN

Seth Rosenblum provided the Commissioners on with a progress update on the Bridge Plan. Captain Brad Chaney gave a presentation he has put together on the District to give our community members information about our District.

EXECUTIVE SESSION

Commissioner Gates reported that the Board will be going into Executive Session per RCW 42.30.140 (4) (b) relative to collective bargaining. Executive Director Ganem will be brief the Board on this status of collective bargaining.

Joining the Board in Executive Session will be Chief Mataftin, the Negotiations Team that is present at this meeting, Executive Secretary Lauri Perry and President Bastin. We anticipate Executive Session lasting for 30 minutes. Action may or may not be taken after Executive Session.

At this time we will recess for 5 minutes to get everyone transferred into Executive Session. At the end of Executive session we will take a 2 minute recess to get everyone transferred back over to the Special Meeting. At 1627 hours the Special Meeting recessed. **Update Local 2024 President Bastin was not part of this Executive Session.

At 1702 hours Executive Session was extended 15 minutes.

At 1717 hours Executive Session was extended 15 minutes.

At 1732 Executive Session was extended 15 minutes.

At 1747 minutes Executive Session ended and we began to transition back to the Special Meeting.

At 1749 hours Commissioner Gates reported that we are out of Executive Session and there is no action to be taken as a result of Executive Session.

Commissioner Gates reported that the Board will adjourn into Executive Session to discuss the performance of a public employee per RCW 42.30.110 (1) (g). We anticipate Executive Session lasting 30 minutes action may or may not be taken after Executive Session. Joining the Board in Executive Session will be Chief Mataftin, Executive Director Ganem, Director Lee, Executive Secretary Lauri Perry and President Bastin.

At 1750 hours we will recess for 5 minutes to get everyone transferred into Executive Session. At the end of Executive Session we will take a 2 minute recess to get everyone transferred back over to the Special Meeting.

At 1825 hours the Executive Session was extended 30 minutes.

At 1855 hours Executive Session was extended 15 minutes.

At 1910 hours Executive Session has ended we will begin transitioning back to the Special Meeting.

At 1912 hours Commissioner Gates reported that we are out of Executive Session and there is no action to be taken as a result of Executive Session.

Meeting adjourned at 1912 hours.

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COMMISSIONER (CHAIR) COMMISSIONER (VICE CHAIR)

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COMMISSIONER COMMISSIONER

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COMMISSIONER

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BOARD SECRETARY

SOUTH KING FIRE & RESCUE IS AN EQUAL OPPORTUNITY EMPLOYER

DRAFT

SOUTH KING FIRE & RESCUE
July 17, 2023
Special Meeting
Station 68 and Virtual

Commissioner Gates called the Special Meeting to order at 1530 hours with Commissioners Berger, Vadino, Fuller and Thompson in attendance in person or virtually. Board Secretary Lauri Perry recording.

The Pledge of Allegiance was led by Commissioner Thompson.

EXECUTIVE SESSION

Commissioner Gates reported that the Board will adjourn into Executive Session to discuss the performance of a public employee per RCW 42.30.110 (1) (g). We anticipate Executive Session lasting 30 minutes action may or may not be taken after Executive Session. Joining the Board in Executive Session will be Chief Mataftin, Executive Director Ganem, Director Lee and Executive Secretary Lauri Perry.

At 1331 hours we will recess for 5 minutes to get everyone transferred into Executive Session. At the end of Executive Session we will take a 2 minute recess to get everyone transferred back over to the Special Meeting.

At 1606 hours the Executive Session was extended 30 minutes.

At 1636 hours Executive Session has ended we will begin transitioning back to the Special Meeting.

At 1638 hours Commissioner Gates reported that we are out of Executive Session.

Commissioner Thompson made a Motion that we appoint Assistant Chief Dave Van Valkenburg as the Interim Fire Chief effective September 1st. Motion was seconded by Commissioner Fuller. Commissioner Vadino amended the Motion to include the District providing an open and competitive recruitment process for internal and external candidates. Motion was seconded by Commissioner Berger. The amendment failed 2-3. The Motion to appoint the Interim Fire Chief carried unanimously.

Meeting adjourned at 1639 hours.

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COMMISSIONER (CHAIR) COMMISSIONER (VICE CHAIR)

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COMMISSIONER COMMISSIONER

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COMMISSIONER

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BOARD SECRETARY

SOUTH KING FIRE & RESCUE IS AN EQUAL OPPORTUNITY EMPLOYER

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