SOUTH KING FIRE AND RESCUE
BOARD OF FIRE COMMISSIONERS MEETING
March 28, 2023
Station 68 and Virtual Meeting
5:00 PM
AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Approval of the Minutes from the following meetings;
    - Special Meeting on February 21, 2023
    - Regular Meeting on February 23, 2023
    - Special Meeting on March 6, 2023
    - Special Meeting on March 14, 2023
4. Commissioners Comments
5. Public Comments – Please state your name and address for the record (please limit comments to 3 minutes or less)

   Individuals addressing the Board, who are not specifically scheduled on the agenda, will be requested to give their name and address for the record, and should limit their remarks to three (3) minutes. All remarks will be addressed to the Board as a whole.

   Decorum and respect of others and others' opinions is of utmost importance in the conducting of public business in a public meeting forum. Breach of decorum and/or disrespect of anyone in this public meeting will not be tolerated. Should there be a lack of decorum by those in attendance they will be asked to leave these proceedings. If the lack of decorum disrupts the meeting or distracts participants from the public meeting process, the meeting shall be immediately recessed by the Chairman until decorum is restored as provided by the Open Public Meetings Act, RCW 42.30.050 and SKFR Commissioner Guidelines.

   The Chair has the authority to preserve order at all meetings of the Board, to recess the meeting and/or to cause the removal of any individual from any meeting for disorderly conduct and to enforce the Rules of the Board.
6. Commissioner Committee Reports
7. Resolution 628 – Name Change to South King Fire
8. Discuss Vaccine Mandate
9. Amendment to Chief Mataftins Contract
10. Administrative Team Report
11. March Budget
12. Approval of Vouchers
13. Adjournment

We will respect each other and their opinion, and we will hold each member accountable to confront inappropriate behavior, or behavior that does not add value.

The Board of Fire Commissioners may add items and take action on items not listed on the agenda.

SOUTH KING FIRE & RESCUE
February 21, 2023
Special Meeting
Station 68 and Virtual

After some technical difficulties Commissioner Thompson called the Special Meeting to order at 1338 hours with Commissioners Gates, Fuller, Vadino and Berger in attendance in person or virtually. Board Secretary Lauri Perry recording.

The Pledge of Allegiance was led by Commissioner Fuller.

COMMISSIONER COMMENTS

Commissioner Fuller didn't have any comments.

Commissioner Berger didn't have any comments.

Commissioner Vadino didn't have any comments.

Commissioner Gates wished everyone a happy holiday.

EXECUTIVE SESSION

Commissioner Thompson noted that the Board is going to adjourn into Executive Session to discuss the Request for Revisions to the Purchase and Sale Agreement to the 320th Property per RCW 42.30.110 (1)(c). To consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price. However, final action selling or leasing public property shall be taken in a meeting open to the public; Action may or may not be taken after Executive Session.

It will take 5 minutes to get everyone transferred into Executive Session. At the end of Executive Session we will take a 2 minute recess to get everyone transferred back over to the Special meeting. Joining the Commissioners in Executive Session will be Chief Mataftin, Executive Director Ganem, Division Chief Smith, Director Lee and Executive Secretary Perry, Legal Counsel, Matt Anderson and Evan Schneider. We anticipate the Executive Session lasting for 60 minutes action may or may not be taken after Executive Session. We anticipate the Executive Session lasting for 60 minutes action may or may not be taken after Executive Session

At 1343 hours the meeting recessed for 5 minutes to transfer into Executive Session.

At 1448 hours Executive Session was extended 10 minutes.

At 1458 hours Executive Session ended and we began transitioning back into the Special meeting.

At 1500 hours the Special Meeting reconvened.

Commissioner Thompson noted that there is no action to be taken as a result of Executive Session.

Meeting adjourned at 1501 hours.

COMMISSIONER (CHAIR)	COMMISSIONER (VICE CHAIR)
COMMISSIONER	COMMISSIONER
COMMISSIONER	

BOARD SECRETARY

SOUTH KING FIRE & RESCUE IS AN EQUAL OPPORTUNITY EMPLOYER

DRAFT

SOUTH KING FIRE & RESCUE
February 23, 2023
Station 68 and Virtual

Commissioner Thompson called the regular meeting to order at 1700 hours with Commissioners Gates, Fuller, Vadino and Berger in attendance. Board Secretary Lauri Perry recording.

The Pledge of Allegiance was led by Commissioner Fuller.

To listen to the full meeting, please visit our website.

APPROVAL OF MINUTES

Commissioner Thompson asked for approval of the Regular Meeting Minutes from the January 24, 2023, meeting. Commissioner Fuller made a Motion to approve the minutes for January meeting minutes. Motion was seconded by Commissioner Berger. Motion carried unanimously.

COMMISSIONER COMMENTS

Commissioner Gates had no comments at this time.

Commissioner Berger had no comments at this time.

Commissioner Vadino had no comments at this time.

Commissioner Fuller noted that it looks like we are off to a roaring start with the number of calls that we respond to. He asked how many incidents we responded to last year, it was noted that we responded to around 24,429 calls.

Commissioner Thompson had no comments at this time.

PUBLIC COMMENTS

A citizen, Cass Monroe, had a few questions and comments for District management. For details, please listen to the recording of the meeting.

COMMISSIONER COMMITTEE REPORTS

There were no Commissioner Committee reports.

MOU Re: CIVILIAN EMPLOYEE STANDBY PAY

Director Lee reported that during our last snowstorm, we had developed a new procedure for employee on-call status. He worked with Supervisor O'Donnell to address snow removal and plowing at the fire stations, in particular the front ramps to allow emergency apparatus to exit quickly and safely. With the creation of new procedures, and expectations, it was appropriate to add contract language to compensate employees while on standby.

Commissioner Berger made a Motion to approve the Memorandum of Understanding. Motion was seconded by Commissioner Fuller. Director Lee added that this is for our civilian staff, historically it's

been our fleet staff but in discussions with our Facilities Supervisor we determined that it is a facilities function. Due to the small size of our facilities division, fleet and facilities will develop a storm procedure that involves both divisions. Motion passed unanimously.

ADMINISTRATIVE TEAM REPORT

Chief Mataftin

Chief Mataftin asked if the Commissioners had any questions for the Administrative Team. Commissioner Fuller had a few questions in regards to replacing the ballistic vests and the marine team drill with the US Coast Guard. Commissioner Fuller also mentioned that he hasn't seen any policies that he needs to acknowledge receipt of in the last few months. DC Crossen noted that we have been deploying new polices, but you won't be asked to acknowledge receipt of them unless it directly effects the Commissioners. Commissioner Berger noted that he is pleased to see that the updated Employee Handbook is nearing completion and he requested a copy of it once its available.

FEBRUARY BUDGET

Executive Director Ganem mentioned that we are narrowing the gap in the second month of the year, we are 1.14% over budget.

Finance Specialist Lorraine Young read into record the list of expenditures for the month of February.

Mid-Month Utility Warrants (#117552-117573) totaling	$115,913.85
Accounts Payable Warrants (#117574-117647) totaling	$1,302.879.58
Payroll Direct Deposit Document for 189 indiv. DD027029-027217 totaling	$1,352,117.63
Payroll Electronic Federal Tax Payment totaling	$291,971.18
Medical Claims as of February 14, 2023	$275,565.81
TOTAL approval	$3,338,448.05

APPROVAL OF VOUCHERS

Commissioner Thompson requested a Motion and a second to approve tonight's vouchers. Commissioner Fuller moved approval of vouchers for February. Motion was seconded by Commissioner Vadino. Motion carried unanimously.

EXECUTIVE SESSION

Commissioner Thompson noted that at this time we will be going into Executive Session to discuss the Request for Revisions to the Purchase and sale agreement on the 320th property. Per RCW 42.30.110 (1) (c), consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price. However, final action selling or leasing public property shall be taken in a meeting open to the public;

Joining the Board in Executive Session will be Chief Mataftin, Executive Director Ganem, Division Chief Smith, Director Lee, Executive Secretary/Board Secretary Lauri Perry, Legal Counsel, Matt Anderson and Evan Schneider.

At this time we will recess for 5 minutes to get everyone transferred into Executive Session. We anticipate the Executive Session lasting for 30 minutes action may or may not be taken after Executive Session. At the end of Executive Session we will take a 2 minute recess to get everyone transferred back over to the regular meeting.

At 1725 hours the meeting recessed into Executive Session.

At 1800 hours Executive Session ended and we began to transition back to the Regular meeting.

At 1802 hours the regular meeting reconvened

Commissioner Thompson reported that there is no action to be taken at this time.

Commissioner Thompson thanked and congratulated Chief Mataftin on his 45 years of dedicated service and presented him with a plaque for '45 years of dedicated service from 1976-2021'.

Meeting adjourned at 1804 hours.

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COMMISSIONER (CHAIR) COMMISSIONER (VICE CHAIR)

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COMMISSIONER COMMISSIONER

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COMMISSIONER

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BOARD SECRETARY

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SOUTH KING FIRE & RESCUE
March 6, 2023
Special Meeting
Station 67 and Virtual

Commissioner Gates called the Special Meeting to order at 1600 hours with Commissioners Thompson, Fuller, Vadino and Berger in attendance. Board Secretary Lauri Perry recording.

The Pledge of Allegiance was led by Commissioner Thompson.

COMMISSIONER COMMENTS

Commissioner Fuller didn't have any comments.

Commissioner Berger didn't have any comments.

Commissioner Thompson didn't have any comments.

Commissioner Vadino didn't have any comments.

Commissioner Gates didn't have any comments.

EXECUTIVE SESSION

Commissioner Gates noted that the Board is going to go into Executive Session to discuss the performance of a public employee per RCW 42.30.110 (1) (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary or an individual employee or class of employees or discharging or disciplining an employee that action shall be taken in a meeting open to the public.

Joining the Board in Executive Session will be Chief Mataftin, Executive Director Ganem, Assistant Chief Van Valkenburg, Division Chief Smith, Director Lee, HR Director Stevens, HR Generalist Nikki Ball and Executive Secretary Lauri Perry.

At this time we will recess for 5 minutes to get everyone transferred into Executive Session. We anticipate the Executive Session lasting for 45 minutes action may or may not be taken after Executive Session. At the end of the Executive Session we will take a 2 minutes recess to get everyone transferred back over to the Special Meeting.

At 1603 hours the Special Meeting recessed for 5 minutes to transfer into Executive Session.

At 1653 hours Executive Session was extended 5 minutes.

At 1658 hours Executive Session ended and we began to transition back into the Special Meeting.

At 1700 hours Commissioner Gates noted that we are out of Executive Session and there is no action to be taken.

Commissioner Gates noted that the Board is going to adjourn into Executive Session to discuss the Request for Revisions to the Purchase and Sale Agreement to the 320th Property per RCW 42.30.110 (1)(c). To consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price. However, final action selling or leasing public property shall be taken in a meeting open to the public; Action may or may not be taken after Executive Session.

Joining the Board in Executive Session will be Chief Mataftin, Executive Director Ganem, Assistant Chief Van Valkenburg, Division Chief Smith, HR Director Stevens, Director Lee, Executive Secretary Perry, Legal Counsel, Matt Anderson and Evan Schneider. We anticipate the Executive Session lasting for 60 minutes action may or may not be taken after Executive Session. We anticipate the Executive Session lasting for 45 minutes action may or may not be taken after Executive Session

It will take 5 minutes to get everyone transferred into Executive Session. At the end of Executive Session we will take a 2 minute recess to get everyone transferred back over to the Special meeting.

At 1701 hours the meeting recessed for 5 minutes to transfer into Executive Session.

At 1751 hours Executive Session ended and we began transitioning back into the Special meeting.

At 1753 hours the Special Meeting reconvened.

DISCUSSION AND FINAL ACTION ON 320th PROEPRY

Commissioner Thompson made a Motion that we accept the Mill Creek's Counter Offer. Motion was seconded by Commissioner Fuller. Commissioner Thompson amended his Motion to include First Amendment. Amendment was seconded by Commissioner Fuller.

Meeting adjourned at 1755 hours.

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COMMISSIONER (CHAIR)

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COMMISSIONER (VICE CHAIR)

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BOARD SECRETARY

SOUTH KING FIRE & RESCUE IS AN EQUAL OPPORTUNITY EMPLOYER

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SOUTH KING FIRE & RESCUE
March 14, 2023
Special Meeting
Station 68 and Virtual

Commissioner Gates called the Special Meeting to order at 1500 hours with Commissioners Thompson, Fuller and Vadino in attendance. Commissioner Berger was excused. Board Secretary Lauri Perry recording.

The Pledge of Allegiance was led by Commissioner Thompson.

COMMISSIONER COMMENTS

Commissioner Fuller didn't have any comments.

Commissioner Thompson didn't have any comments.

Commissioner Vadino didn't have any comments.

Commissioner Gates didn't have any comments.

EXECUTIVE SESSION

Commissioner Gates noted that the Board is going to adjourn into Executive Session per RCW 42.30.140 (4) (b) relative to collective bargaining. Executive Director Ganem will brief the Board on the status of collective bargaining. RCW 42.30.140 (4) (b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.

Joining the Board in Executive Session will be the Chief Mataftin, Executive Director Ganem, Assistant Chief Van Valkenburg, Division Chiefs Crossen and Smith, Directors Lee and Stevens, HR Generalist Nikki Ball and Executive Secretary Lauri Perry and Cabot Down. We anticipate the Executive Session lasting for 60 minutes action may or may not be taken after Executive Session.

At 1502 hours we will recess for 5 minutes to get everyone transferred into Executive Session. At the end of Executive Session we will take a 2 minute recess to get everyone transferred back over to the Regular meeting.

At 1607 hours Executive Session was extended 15 minutes.

At 1622 hours Executive Session ended.

At 1624 Commissioner Gates reported that we are out of Executive Session and there is no action to be taken as a result of the Executive Session that we were just in.

EXECUTIVE SESSION

Commissioner Gates noted that the Board is going to go into Executive Session to discuss the performance of a public employee per RCW 42.30.110 (1) (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140 (4), discussion by a governing body of salaries, wages and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary or an individual employee or class of employees or discharging or disciplining an employee that action shall be taken in a meeting open to the public.

Joining the Board in Executive Session will be Chief Mataftin, Executive Director Ganem, Assistant Chief Van Valkenburg, Division Chief Smith, Director Lee, HR Director Stevens, HR Generalist Nikki Ball and Executive Secretary Lauri Perry.

At this time we will recess for 5 minutes to get everyone transferred into Executive Session. We anticipate the Executive Session lasting for 45 minutes action may or may not be taken after Executive Session. At the end of the Executive Session we will take a 2 minutes recess to get everyone transferred back over to the Special Meeting.

At 1625 hours the Special Meeting recessed for 5 minutes to transfer into Executive Session.

At 1702 hours Commissioner Gates noted that we are out of Executive Session and there is no action to be taken.

Meeting adjourned at 1703 hours.

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COMMISSIONER (CHAIR)

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COMMISSIONER (VICE CHAIR)

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COMMISSIONER

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BOARD SECRETARY

SOUTH KING FIRE & RESCUE
KING COUNTY, WASHINGTON

RESOLUTION NO. 628

A RESOLUTION of the Board of Commissioners of South King Fire and Rescue, Proposing that the Legal Name and Corporate Name of the District be Changed to "South King Fire", Subject to Approval of the King County Council, Pursuant to RCW 52.30.060

WHEREAS, South King Fire and Rescue desires to change its name to "South King Fire";

WHEREAS, RCW 52.30.060 provides: "The name of a fire protection district shall be changed, as proposed by resolution of the board of fire commissioners of the district, upon the adoption of a resolution approving the change by the county legislative authority of the county in which all, or the largest portion, of a fire protection district is located"; and

WHEREAS, the Board of Fire Commissioners desires to make the name that has been used for many years the official corporate and legal name of the district because the Board desires to avoid any confusion in the electorate, and because it would cost a substantial amount to change the name on all apparatus and stations, without any benefit to the public;

NOW THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:

Section 1.

The Board of Commissioners hereby proposes that the District's corporate name and legal name be officially and legally changed to "South King Fire", effective upon the effective date of a resolution approving the change, adopted and filed by the King County Council.

Section 2.

The District Secretary is hereby directed to forward this resolution to the King County Council, with an explanatory cover letter, and with a request that the matter be acted upon by the Council at their earliest opportunity, and that the County Council advise the Fire District, and all pertinent King County departments of its action.

This resolution only purports to change the name of South King Fire & Rescue to "South King Fire" and shall not in any other manner impact the legal effect of Resolution 396 adopted on the 21st day of July 2005.

ADOPTED by the Board of Commissioners of South King Fire & Rescue, King County, Washington, at a regular or special meeting of the board, this 28th day of March 2023, with the following Commissioners being present and voting.

CHAIRMAN/COMMISSIONER	VICE CHAIRMAN/COMMISSIONER
COMMISSIONER	COMMISSIONER
COMMISSIONER	

ATTEST:

Board Secretary

Resolution No. 628

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