SOUTH KING FIRE & RESCUE
December 27, 2022
Station 68 and Virtual

Commissioner Gates called the regular meeting to order at 1700 hours with Commissioners Fuller, Vadino, Berger and Thompson in attendance. Board Secretary Lauri Perry recording.

The Pledge of Allegiance was led by Commissioner Fuller.

APPROVAL OF MINUTES

Commissioner Gates asked for approval of the Regular Meeting Minutes from the November 22, 2022, meeting. Commissioner Thompson moved approval of the minutes of the November 22nd Regular Meeting. Motion was seconded by Commissioner Berger. Motion carried unanimously.

Commissioner Gates asked for the approval of the Special Meeting Minutes from the December 9, 2022 meeting. Commissioner Berger so moved approval of the minutes. Motion was seconded by Commissioner Vadino. Motion carried unanimously.

COMMISSIONER COMMENTS

Commissioner Vadino wished everybody a Happy New Year.

Commissioner Thompson wished everyone a Happy New Year 2023. He hopes everyone had a great Christmas holiday. He recognized that Commissioner Fuller for being elected as President of the King County Commissioners for 2023 and 2024.

Commissioner Berger had no new comments that haven't already been said.

Commissioner Fuller wished everyone a Happy New Year.

Commissioner Gates wished everyone a Happy New Year.

PUBLIC COMMENTS

There were no public comments.

COMMISSIONER COMMITTEE REPORTS

Commissioner Gates noted that the notes from Policy and Procedure Committee. Commissioner Thompson added that the Policy and Procedure Committee recommends approval of the latest changes to Section 8.1 and 15. Board Secretary Perry added that the Board needs to approve all of the updates to the Commissioner Guidelines. Commissioner Thompson made a Motion to approve the proposed changes to the Commissioner Guidelines including sections 8.1 and 15. Motion was seconded by Commissioner Fuller. Motion passed unanimously. Commissioner Fuller thanked Board Secretary Perry for her assistance in going through all of the Commissioner Guidelines, we updated and deleted sections that didn't need to be there, we appreciate her knowledge.

RESOLUTION 624 – ADOPTING THE 2023 REGULAR MEETING DATES

Chief Mataftin read Resolution 624 into record. Commissioner Thompson moved approval of Resolution 624. Motion was seconded by Commissioner Vadino. Motion passed unanimously.

RESOLUTION 625 – UPDATING THE IFC PERMIT FEE SCHEDULE

Chief Mataftin read Resolution 625 into record. Commissioner Berger moved approval of Resolution 625. Commissioner Berger thanked DC Crossen for the excellent and thorough staff report that accompanied the draft Resolution. Motion was seconded by Commissioner Vadino. After some discussion between the Commissioners and DC Crossen, Commissioner Berger amended his Motion that in the fee schedule *fireworks be changed to fireworks display*. Amendment was seconded by Commissioner Thompson. Motion and amendment carried unanimously.

ADMINISTRATIVE TEAM REPORT

Chief Mataftin

Chief Mataftin noted that most of the team is off, enjoying some time away from the office. Commissioner Thompson asked if we had any problems responding to call or accidents during the bad weather/freezing rain. Chief Mataftin noted that we had a very minor accident with E367 a few scrapes, however no issues with accessibility to any of the calls. It may have taken us a little longer to get to some calls, we have not looked at the response times.

DEI & WORKFOCE STRATEGIC PLAN

Program Manager Workforce Equity Development/Human Resources Sherese Gamble gave a presentation on the DEI and Workforce Strategic Plan, followed by a lot of discussion with the Commissioners. To listen to the full presentation please view a recording of the meeting. Meeting link is available on our website, Southkingfire.org.

DECEMBER BUDGET

Finance Supervisor Kelsey Barrett read into record the list of expenditures for the month of December.

Mid-Month Utility Warrants (#117296-117320) totaling	$95,306.87
Accounts Payable Warrants (#117321-117449) totaling	$1,551,546.39
Payroll Direct Deposit Document for 187 indiv. DD026279-026465 totaling	$1,737,338.29
Payroll Warrant for 22 individual #100229-100251	$38,014.37
Payroll Electronic Federal Tax Payment totaling	$450,520.99
Medical Claims as of December 13, 2022	$199,829.34
TOTAL approval	$4,072.556.25

This brings us to 96.6 % of the budget, so we are under budget by 3.4%.

APPROVAL OF VOUCHERS

Commissioner Gates requested a Motion and a second to approve tonight's vouchers. Commissioner Thompson moved approval of vouchers. Motion was seconded by Commissioner Fuller. Motion carried unanimously.

EXECUTIVE SESSION

Commissioner Gates noted that at this time we will be going into Executive Session per RCW 42.30.110 (1) (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. Action may or may not be taken after Executive Session.

Joining the Board in Executive Session will be Chief Mataftin, Executive Director Ganem, Assistant Chief Van Valkenburg and Division Chief Smith. At this time will recess for 5 minutes to get everyone transferred into Executive Session. We anticipate the Executive Session lasting for 15 minutes. Action may or may not be taken after Executive Session. At the end of Executive Session we will take a 2 minute recess to get everyone transferred back over to the Regular Meeting

At 1750 hours the Regular Meeting recessed into Executive Session.

At 1810 hours Executive Session was extended for fifteen minutes.

At 1825 Executive Session ended and the meeting transferred back into the Regular Meeting.

At 1827 the Regular Meeting resumed with no action to be taken as a result of the Executive Session.

Meeting adjourned at 1828 hours.

COMMISSIONER (CHAIR)

COMMISSIONER (VICE CHAIR)

COMMISSIONER

COMMISSIONER

COMMISSIONER

BOARD SECRETARY

SOUTH KING FIRE & RESCUE IS AN EQUAL OPPORTUNITY EMPLOYER