# SOUTH KING FIRE & RESCUE

SPECIAL COMMISSIONERS MEETING
Budget Workshop – Public Hearing
Virtual and Station 68
November 7, 2022

Commissioner Gates called the meeting to order at 0900 hours with Commissioners Thompson, Berger and Fuller in attendance. Commissioner Vadino was excused. Board Secretary Lauri Perry recording.

Pledge of Allegiance was led by Commissioner Fuller.

**COMMISSIONER COMMENTS**

Commissioner Thompson had no comments.

Commissioner Berger had no comments.

Commissioner Fuller had no comments.

Commissioner Gates had no comments.

**COMMISSIONER BUDGET WORKSHOP/PUBLIC HEARING**

Commissioner Gates welcomed everyone to the meeting, adding that this is a Special Meeting/Pubic Hearing to present the 2023 draft budget.

Chief Mataftin thanked everyone for being at the public hearing and for the development of the budget. It has taken a lot of work by a number of people especially Executive Director Joe Ganem for compiling and putting everything together. Commissioner Berger asked if we could go around the room and have everyone introduce themselves, there are a number of new faces that he doesn't recognize.

Executive Director Ganem added that a lot of work has been put into the budget and he appreciates Commissioner Berger pointing out that there are a number of new faces in the room. This made for some interesting and challenging times through the budget development. Simply because a lot of these individuals were hired literally in the last few months, and they are trying to get up to speed on what their jobs and roles are and understand the budgets that they have inherited.

Executive Director Ganem began the presentation of the 2023 draft budget by reading the Executive Summary, 2023 Budget, Revenue, Operating Budget, District Expenses, Capital Budget, Projected Revenues, 2023 Revenues and Projected Balance Sheet for those that were joining the meeting remotely.

- Operating Budget
  - The hiring of one (1) Certified Civilian Fire Marshal required for the District to maintain a Class 2 rating, issued by the Washington Survey and Rating Bureau (WSRB).
  - Funding for one (1) additional Training Officer position assigned to the Training Consortium.

- Funding for one (1) additional position assigned to the Community Affairs Office to assist the division with content development and community outreach.
- The hiring of one (1) Logistics Clerk to assist the Logistics Captain with procurement, inventory, and distribution of supplies to district facilities.
- The hiring of one (1) Facilities Specialist to support the Facilities Division with the ongoing maintenance of district facilities including HVAC systems.
- Represented personnel under contract with Local 2024 will receive a cost-of-living increase of 6.0% (contractual maximum) established by the Seattle, Tacoma and Bremerton area CPI-W (comparing the 1st half of 2022 with the 1st half of 2023).
- Cost-of-living increases for represented personnel with expired/expiring contracts will be determined through the ongoing collective bargaining process for successor contracts. These Local 2024 contracts include the Firefighters Bargaining Unit and the Battalion Chiefs Bargaining Unit.
- Qualified non-contract personnel shall also receive a 6.0% cost of living adjustment.

Other projects and initiatives include:

- Labor negotiations
- Strategic Planning
- District policy and compliance services
- Workplace training and accountability
- Officer development
- Educational opportunities
- Workplace Development/DEI Program
- Legislative Advocate to assist in securing alternative funding
- Software for electronic invoicing and processing
- Network security upgrades
- Data storage capacity increases

- Total District Expenses – increase of 7.22%

- Capital Budget $978,187
  - Staff Vehicles - $177,228
  - Emergency Apparatus - $194,350
  - Operating Equipment - $278,865
  - Information Systems - $190,443
  - Station 63 Gym Flooring - $8,000
  - Station 64 Asphalt Replacement - $41,500
  - Station 65 Exterior Paint - $34,200
  - Station 67 Sidewalk concrete repairs - $24,300Station 60 Pump Test Side Asphalt - $21,100
  - Misc. Equipment Nederman Vehicle Exhaust - $8,200

- The Capital budget will include contributions to the Capital Reserve Fund and Contingency Reserve Fund for use in subsequent years;
  - $704,063 – Required by Commissioner Resolution #591 to refund the remaining Fire Engine expensed out of Capital in 2021.
  - Up to $500,000 – Capital Fund Contribution
  - Up to $500,000 – Contingency Reserve Fund Contribution

- There are several Capital Carry over items that were delayed due to delayed delivery and current supply chain constraints. Carryover amounts are listed below;
  - PSERN Radio Conversion - $115,500
  - Vehicle Replacements - $322,000
  - Commissioner Meeting Room Enhancements - $22,500
  - Logistics and Station 60 Improvements (Mezzanine, Shed and Gate) - $142,000
  - Fuel Station Monitoring - $2,500

- Projected Revenues
  - $1.25203 per $1,000 of AV – Regular Property Tax
  - $ .13210 per $1,000 of AV – Maintenance and Operations Levy
  - $ .11 per $1,000 of AV – Safety Improvement Bond
  - $1.49413 per $1,000 of AV = Total Fire Levy Rate

- Reviewed 2023 Revenues

- Reviewed Projected Fund balances for 2023 and 2024.

At 0951 hours Commissioner Gates announced that we will be taking a 10-minute break.

At 1001 hours the Public Hearing reconvened Executive Director Ganem continued with the draft budget presentation.

- Reviewed Source of Funds and Use of Funds

- Commissioners, Legislative and Audit budget has remained the same

- General has increased $189,304 or 13% based on some of the below increases
  - Fuel costs
  - Planning
  - Dues & Memberships
  - Vehicle Cleaning Services
  - Causality & Liability Insurance
  - Utilities
  - Internet Connection

- Administration has increased $141,01 or 10.6%

- Business Operations – Finance, Data and Records has decreased $10,682 or 1%
  - Note variances for personnel costs between 2022 and 2023 may not be accurate due to the creation of new divisional budgets and movement of personnel between divisions.

- Business Operations – Human Resources has increased $48,668 or 7.9%
  - Note variances for personnel costs between 2022 and 2023 may not be accurate due to the creation of new divisional budgets and movement of personnel between divisions.

- Operations budget has increased $1,586,372 or 6.3%

- Battalion Chiefs has increased of $58,087 or 6.5% due to regular and overtime salaries

- EMS has remained the same

- Special Teams - Rescue has increased $4,663 or 3.7%

- Special Teams - Marine has increased $3,366 or 3.9%

- Special Teams - Hazmat has increased $9,422 or 9.7%

- Swimmers Unit has increased $9,626 or 16.9%

- Health & Safety has increased $11,200 or 6.4%

- Fire Marshal's Office has decreased $59,396 or -4.2%
  - Note variances for personnel costs between 2022 and 2023 may not be accurate due to the creation of new divisional budgets and movement of personnel between divisions.
  - In 2022 they had a number of accommodated personnel assigned to the Division.

- Community Affairs has increased $179,473 or 83.3%
  - Adding a second FTE
  -
- CARES has decreased $377,425 or 78.2%
  - This decrease is due to two (2) staff members leaving SKFR for another department and we are exploring other options for the CARES Division.

- Training has increased $175,837 or 21.5%
  - Adding a fourth Training Officer to the Division to be assigned to the Consortium

- Business Operations - Facilities has increased $60,339 or 9.9%
  - Hiring a third FTE to assist Facilities and HVAC systems
  - Outside Training – they would like to attend specialized training for appliance repair

- Business Operations - Fleet Maintenance has increased $61,775 or of 8.4%

- Business Operations - Logistics has increased $91,023 or 11.2%
  - Adding a FTE (last year accommodated personnel was assigned to the Division).
  - Medical Supplies
  - Uniforms

- Business Operations - Information Systems has decreased $92,331 or -9.7%
  - Note variances for personnel costs between 2022 and 2023 may not be accurate due to the creation of new divisional budgets and movement of personnel between divisions

- Employee Health Benefits has increased $265,625 or 4.6%

***Public Comments***

There were no public comments.

Meeting adjourned at 1057 hours.

CHAIR/COMMISSIONER

VICE CHAIR/COMMISSIONER

COMMISSIONER

COMMISSIONER

COMMISSIONER

BOARD SECRETARY

SOUTH KING FIRE & RESCUE IS AN EQUAL OPPORTUNITY EMPLOYER