SOUTH KING FIRE & RESCUE
May 24, 2022
Station 68 and Virtual

Commissioner Gates called the regular meeting to order at 1700 hours with Commissioners Fuller, Vadino, and Berger in attendance in person and virtually. Commissioner Thompson is excused. Board Secretary Lauri Perry recording.

The Pledge of Allegiance was led by Commissioner Berger.

Commissioner Gates requested that before we go any further, he asked for a moment of silence of remembrance for the tragedy that occurred with the school children in Texas today.

APPROVAL OF MINUTES

Commissioner Gates asked for approval of the Regular Meeting Minutes from the April 26, 2022 meeting. Commissioner Berger so moved. Motion was seconded by Commissioner Vadino. Motion carried unanimously.

COMMISSIONER COMMENTS

Commissioner Fuller reported that on the way home tonight he had the opportunity to stop by the house fire on 358th and 14th Ave SW. It was a kitchen fire that was developing rapidly and blew out the front windows as the crews were going in. The crews were able to rescue two (2) dogs and one (1) lady who had smoke inhalation, but no serious injuries. The crews were able to resuscitate a dog and as Commissioner Fuller was leaving, the animal started to move around and was breathing well. A special thanks to the crews for making a quick stop and for caring for the puppy.

Commissioner Vadino did not have any comments.

Commissioner Berger did not have any comments.

Commissioner Gates had no comments.

PUBLIC COMMENTS

There were no public comments.

COMMISSIONER COMMITTEE REPORTS

Commissioner Berger reported on behalf of the ad hoc real-estate surplus committee. Commissioner Berger noted that the committee received proposals and presentations from CBRE, Heartland, and Kidder Mathews. At this time the committee and staff recommends that the Board take the following actions:

1. Select the firm Heartland LLC to provide the district with professional real estate advisory services as described in its proposal dated May 13th, 2022, which all Commissioners have a copy of.
2. Authorize the Fire Chief to enter into a standard real estate representation agreement with Heartland that includes its proposed services as outlined in the proposal.

As well as other necessary and appropriate terms and conditions determined by our district legal counsel. Commissioner Berger then provided background information on how the committee came to be, and he read into record the report from the ad hoc committee. To hear the full report, please listen to the audio of the Commissioners meeting
http://www.southkingfire.org/Calendar.aspx?EID=207&month=5&year=2022&day=25&calType=0

Commissioner Gates asked for a motion and second. Commissioner Berger noted that the Motion is to select first (a firm) and second to authorize the Fire Chief to enter it. Motion was seconded by Commissioner Fuller. Commissioner Gates added that the Motion and second was to select Heartland as the firm to work with and to authorize the Fire Chief to enter into an agreement. Motion carried unanimously. Commissioner Gates thanked Commissioners Berger and Thompson for their work on this.

RESOLUTION 615 – OPEN GOVERNMENT

Chief Mataftin read Resolution 615 into record. Commissioner Vadino so moved. Motion was seconded by Commissioner Fuller. Motion carried unanimously.

ADMINISTRATIVE TEAM REPORT

Chief Mataftin

Chief Mataftin reported that we just completed the interviews of the lateral hire candidates. We interviewed 11 candidates and we have selected 8 of those candidates and extended conditional job offers to them. We expect that they will start on or about June 20th and we hope to have them on the street by July 8th. We will host a post academy with the 8 lateral hires and the 7 recruits that are in the Recruit Academy. So we will have 15 new hires hitting the streets in July.

Chief Mataftin added that two (2) of the four (4) new engines have arrived at Station 60 today. The third (3) engine is on display at the State Chiefs Conference, with Chief Mataftin's permission, and the fourth (4) is still in Oregon; going through final preparations before if comes up here. We expect to have the new engines in service in the not too distant future.

Chief Mataftin asked if any staff had additional comments.

FMO

AC Crossen added that FMO is working on a couple of portals on our websites for customers to use. This will make the process much easier when scheduling one time inspections and purchasing residential lock boxes for our Knox Box system.

Update on PSERN radios, they are currently in wave two (2). Wave two (2) incudes Seattle Fire and Seattle PD getting their radios along with every police officer and firefighter in King County will be getting new portables. They are about 20% done with the mobiles at Seattle Fire and Seattle PD. So far, none of the portables have gone out to anybody. They are working on the programming aspect right now. They anticipate this being done around July 4th. AC Crossen to provide more updates as new information comes out. Wave three (3) is when our area gets our new mobiles. The earliest that is scheduled to start is July 5th.

Lastly there is a group of operationally centered policies that Chief Mataftin will be doing the final approval on, then we will begin introducing them to the organization.

Commissioner Gates inquired if the lateral hires and those currently at the recruit academy is that what we need to get our Aid Car back on the streets? Chief Mataftin noted that yes, this will definitely help.

Commissioner Berger asked for a little bit of information on the lateral hires, where they came from and their experience. Chief Mataftin noted that he doesn't have their files in front of him; we have one from Memphis, California, Eastern Washington, and Arizona. They all have three (3) years or more experience, they should all be a good fit.

Commissioner Fuller asked if we paid any of their relocation expenses. Chief Mataftin noted that this interesting that you bring that up as we were just discussing that; he received a policy example on this topic today. It's currently under review. There was additional discussion however, the max relocation reimbursement would be about $2500.00. Some of these folks have incurred travel expenses by coming in for interviews, and they will have (incurred) relocation expenses. Chief Mataftin added that this is the first time that we have hired true laterals and he extended thanks to Union President Dean Bastin. He was part of the interview process along with Division Chief Smith. The process went well and he hopes to see it continue in the future as needed. President Bastin added that he thought the process went well and he appreciated being involved in it. He thinks that we got some good candidates. Chief Mataftin added that we still need to hire four (4) more firefighters, this process will be taking place here soon with the Academy to beginning in August.

Commissioner Fuller had a question on Officer Development. We have had a lot of retirements and staff changes, where are we at on Officer Development? In reading the staff report it said that we're getting started or we haven't really gotten started, shouldn't this be moving along a little faster. Chief Mataftin deferred the question to AC Chaney. Unfortunately AC Chaney was not in attendance at the meeting. Chief Mataftin added that this body of work falls with AC Chaney. We expect to receive a report from him on the overall development of the program early next month. So at this time, Chief Mataftin was not in a position to answer the questions. He will follow up with AC Chaney tomorrow to get an understanding where we are at.

Commissioner Berger complimented Chief Mataftin and all his staff that put the staff reports together; it's very much appreciated. It is helpful to see it in writing rather than just hearing it orally at a meeting. And we are better prepared to ask questions if we have any.

Executive Director

Executive Director Ganem added to his report that we received notice this morning from the Department of Natural Resources that our grant request was declined. It sounds like most of the grant money was funneled towards Eastern Washington for fighting wildland fires. We tried and we will keep trying, however it was disappointing news.

In terms of the budget we are five (5) months into the year and we are sitting at 2.90% under budget. This is good news, however, there is a reason for that as we have not been able to fill the vacancies that we have right now. These positions should be filled in June and July. So we will probably see that good cushion start to narrow as the year progresses. We will be watching it carefully.

MAY BUDGET

Finance Supervisor Kelsey Barrett read into record the list of expenditures for the month of May.

Mid-Month Utility Warrants (#116549-116573) totaling	$211,510.34
Accounts Payable Warrants (#116574-116648) totaling	$1,107,395.84
Payroll Direct Deposit Document for 187 indiv. DD025343-025529 totaling	$1,271,639.31
Payroll Warrant for 0 individual #	$0
Payroll Electronic Federal Tax Payment totaling	$280,597.21
Medical Claims as of May 17, 2022	$216,648.48
TOTAL approval	$3,087,791.18

APPROVAL OF VOUCHERS

Commissioner Gates requested a Motion and a second to approve tonight's vouchers. Commissioner Berger so moved. Motion was seconded by Commissioner Fuller. Motion carried unanimously.

Meeting adjourned at 1728 hours.

COMMISSIONER (CHAIR)

COMMISSIONER (VICE CHAIR)

COMMISSIONER

COMMISSIONER

COMMISSIONER

BOARD SECRETARY