SOUTH KING FIRE AND RESCUE
BOARD OF FIRE COMMISSIONERS MEETING
February 24, 2022
Station 68 and Virtual Meeting
5:00 PM
AGENDA

1. Call to Order

2. Pledge of Allegiance

3. Approval of the Minutes from the Regular Meeting on January 25, 2022

4. Commissioners Comments

5. Public Comments – Please state your name and address for the record (please limit comments to 3 minutes or less)

   Individuals addressing the Board, who are not specifically scheduled on the agenda, will be requested to give their name and address for the record, and should limit their remarks to three (3) minutes. All remarks will be addressed to the Board as a whole.

   Decorum and respect of others and others' opinions is of utmost importance in the conducting of public business in a public meeting forum. Breach of decorum and/or disrespect of anyone in this public meeting will not be tolerated. Should there be a lack of decorum by those in attendance they will be asked to leave these proceedings. If the lack of decorum disrupts the meeting or distracts participants from the public meeting process, the meeting shall be immediately recessed by the Chairman until decorum is restored as provided by the Open Public Meetings Act, RCW 42.30.050 and SKFR Commissioner Guidelines.

   The Chair has the authority to preserve order at all meetings of the Board, to recess the meeting and/or to cause the removal of any individual from any meeting for disorderly conduct and to enforce the Rules of the Board.

6. Commissioner Committee Reports

7. Resolution 609 – Recognition of Former Commissioner James A. Fossos

8. Resolution 610 – Recognition of Former Chief Vic Pennington

9. Resolution 611 – Authorizing Surplus and Future Sale of the 320th Property

10. Resolution 612 – Delegating Authority To Approve Change Orders on Construction Projects

11. Administrative Team Report

12. February Budget

13. Approval of Vouchers

14. Executive Session per RCW 42.30.110 (1) (g) and 42.30.110 (1) (i) for approximately 60 minutes action may or may not be taken after Executive Session.

42.30.110 (1) (g)
To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW **42.30.140**(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public;

42.30.110 (1) (i)
To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

15. Adjournment

We will respect each other and their opinion, and we will hold each member accountable to confront inappropriate behavior, or behavior that does not add value.

The Board of Fire Commissioners may add items and take action on items not listed on the agenda.

SOUTH KING FIRE & RESCUE
January 25, 2022
Station 68 and Virtual

Commissioner Gates called the regular meeting to order at 1700 hours with Commissioners Fuller, Rickert, Berger and Thompson in attendance in person and virtually. Board Secretary Lauri Perry recording.

The Pledge of Allegiance was led by Captain Chaney.

Commissioner Gates mentioned that last week we received the sad news that Retired Commissioner James A. Fossos passed away. Commissioner Gates added that he will definitely be missed and he asked for a moment of silence.

APPROVAL OF MINUTES

Commissioner Gates asked for approval of the Regular Meeting Minutes from the December 28, 2021 meeting. Commissioner Fuller made a motion to approve the Regular Meeting Minutes from December 28, 2021. Motion was seconded by Commissioner Berger. Motion carried unanimously.

Commissioner Gates asked for approval of the Special Meeting Minutes from the January 4, 2022 meeting. Commissioner Fuller made a Motion to approve the minutes from the Special Meeting on January 4, 2022. Motion was seconded by Commissioner Berger. Motion carried unanimously.

Commissioner Gates asked for the approval of the Special Meeting Minutes from the January 10, 2022 meeting. Commissioner Fuller made a Motion to approve the Special Meeting Minutes from January 10, 2022 minutes. Motion was seconded by Commissioner Berger. Motion carried unanimously.

Commissioner Gates noted that there has been a change in leadership and that there has been a lot of rumors and speculation over the changes this past month. To squash the rumors after consultation with Chief Pennington and the needs and direction of the fire district we mutually agreed that we need a change in leadership. The pandemic and vaccination mandate has taken a toll on the Fire Chief, employee morale and overall service delivery to the community. This requires a significant transformation to confront systemic challenges that have plagued us for years. Chief Pennington was prepared to tackle these challenges in 2020 but then COVID hit. He led us well through the pandemic, we thank him for his 40 plus years of service to our community, now we move forward.

COMMISSIONER COMMENTS

Commissioner Fuller reported that it was good to hear from Chief Mataftin that Fireboat Zenith is on its way across the country. Commissioner Fuller added that Former Commissioner Jim Fossos sat next to him during the first years of his term in office. One night Former Commissioner Fossos said during Commissioner Comments that he had come to know me and he had high respect for me. I very much appreciated that. Former Commissioner Fossos was a lot like a loaf of French bread, crusty on the outside but tender on the inside.

Commissioner Berger welcomed Commissioner Vadino to her first regular meeting of the Board of Commissioners and he acknowledged that her proud dad, Bill Vadino is probably a guest on the meeting. He welcomed both of them to the meeting.

Commissioner Thompson welcomed Commissioner Vadino to her first regular meeting and he welcomed and congratulated Division Chief Smith on his recent promotion. He added that we are on course to break another response records this year. So far this year we are already close to 1700 calls and we are only 25 days into the new year. Commissioner Thompson also expressed his sympathy for the passing of Retired Commissioner Fossos. He added that he attended two (2) meetings with the 30th District, one was for elected officials and one was a Town hall meeting. Senator Claire Wilson did an excellent job recognizing the accomplishments of Commissioner Fossos and the contributions he made to the community, this was a total surprise and very much appreciated.

Commissioner Vadino thanked the Commissioners for the welcome and she is very excited to be here.

ELECTION OF BOARD CHAIR FOR 2022

Commissioner Gates asked for nominations for the Board Chair for 2022. Commissioner Berger noted that he didn't see any reason to change the current great leadership and he nominated Bill Gates for Board Chair.

Commissioner Thompson made a Motion to nominate Bill Gates as Board Chair for 2022. Motion was seconded by Commissioner Berger. Motion carried unanimously.

ELCTION OF BOARD VICE CHAIR FOR 2022

Commissioner Gates asked for nominations for Board Vice Chair in 2022. Commissioner Fuller made a Motion to nominate Mark Thompson as Board Vice Chair. Motion was seconded by Commissioner Berger. Motion carried unanimously.

PUBLIC COMMENTS

Lt. Chad Snyder made a public comments. To hear his comments and the full audio of the meeting, please view it via our website
http://www.southkingfire.org/Calendar.aspx?EID=201&month=1&year=2022&day=25&calType=0
then select Meeting Recording.

COMMISSIONER COMMITTEE REPORTS

Commissioner Gates read the 2022 Commissioner Committee Assignments;

Budget Finance and Audit

- Commissioner Gates, Commissioner Vadino and alternate Commissioner Berger

Insurance Committee

- Commissioner Berger and Commissioner Fuller and alternate Commissioner Vadino

Policy & Procedure Committee

- Commissioner Fuller and Commissioner Thompson and alternate Commissioner Vadino

Emergency Management Committee
- Commissioner Fuller and Commissioner Vadino and alternate Commissioner Thompson

Merger/Consolidations and Legislative Affairs
- Commissioner Berger and Commissioner Thompson and alternate Commissioner Gates

Strategic Leadership Committee
- Commissioner Berger and Commissioner Fuller and alternate Commissioner Gates

Legal Committee
- Commissioner Gates and Commissioner Thompson no alternates

Public Safety Committee
- Commissioner Fuller and Commissioner Thompson and alternate Commissioner Berger

Medical Sub-Committee
- Commissioner Gates and Commissioner Berger no alternates

Medical Committee
- Commissioner Gates no alternates

RESOLUTION 606 – ADOPTING THE REGULAR MEETING DATES FOR 2022

Interim Chief Mataftin read Resolution 606 into record. Commissioner Thompson made a Motion to approve Resolution 606. Motion was seconded by Commissioner Fuller. Motion carried unanimously.

RESOLUTION 607 – AUTHORIZING THE 2022 MILEAGE AND PER DIEM RATES

Interim Chief Mataftin read Resolution 607 into record. Commissioner Thompson made a Motion to approve Resolution 607. Motion was seconded by Commissioner Berger. Motion carried unanimously.

RESOLUTION 608 – NAMING THE NEW FIREBOAT

Interim Chief Mataftin read Resolution 608 into record. Commissioner Thompson made a Motion to approve Resolution 608. Motion was seconded by Commissioner Fuller. Commissioner Thompson applauded the Marine Team for their diligence in searching out a name and supporting the need for a name that reflects the community. We will have a bigger boat with more capabilities. Chief Mataftin added that the boat currently on the road it should be here within a week. There was some additional discussion about the boat, staffing the boat and the area that it could provide service too, to hear the additional discussion please listen to the audio of the Board Meeting via our website. Motion carried unanimously.

ADMINISTRATIVE TEAM REPORT

Interim Chief Mataftin

Chief Mataftin thanked the Board for appointing him to the position of Interim Fire Chief. He also thanked Chief Pennington for the time that he has been here and our new boat would not be enroute

without his help. This marks the third week in his new role and we have already identified several long standing issues that are being addressed with a renewed effort on transparency moving forward. We have been out communicating with the crews and we will continue doing this, until we have reached out to everyone. The team established a shared plan to correct and alter the direction of the fire district going through an organizational transformation. This process includes a hierarchy change, an organizational health assessment which we are in the process of researching a firm to conduct an organizational health assessment and ultimately a new strategic plan to help guide our financial planning.

We will also begin a search for a new Operations Chief, we have been telling the crews about this as well. This is an important role to our organization and will foster leadership management and ultimately succession, which is something that we are desperately in need of. Chief Mataftin looks forward to sharing more of this soon with the Board and others. We are in a rebuilding period right now and he looks forward to developing partnerships going forward with many different groups.

Chief Mataftin added that due to the changes in responsibilities with various Chiefs we are going to forgo staff reports tonight since they haven't had a chance to fully come up to speed on their new duties as assigned. However you can expect to hear full staff reports at the February Board meeting.

Commissioner Berger mentioned that we heard some numbers earlier this evening during public comments on the number of COVID positive personnel. He asked if Chief Mataftin or AC Goodsell could comment on the numbers by providing the Board a report on the number of personnel that have tested positive for COVID and how many have been hospitalized. AC Goodsell replied that 45 of our personnel have reported to him that they tested positive. With 43 people in operations and 2 administrative personnel. Everyone has reported to AC Goodsell that they have had mild to moderately uncomfortable symptoms and they have recovered at home without any medical care that he is aware of. Commissioner Berger added that this confirms the Commissioners made the right decision in mandating the vaccine.

Executive Director Ganem reported that we kicked off the 2020 audit, there had been some delays by the Auditors office. Executive Director Ganem will have a more thorough financial report at the February in regards to our revenue and financial position.

JANUARY BUDGET

Executive Director Ganem read into record the list of expenditures for the month of January.

Mid-Month Utility Warrants (#11626-116182) totaling	$623,425.59
Accounts Payable Warrants (#116183-116244) totaling	$1,247,868.55
Payroll Direct Deposit Document for 181 indiv. DD024597--024777 totaling	$1,342,058.11
Payroll Warrant for 0 individual #	$0
Payroll Electronic Federal Tax Payment totaling	$312,471.43
Medical Claims as of January 18, 2022	$307,275.09
TOTAL approval	$3,833,098.77

Executive Director Ganem added that we are currently sitting at around 8.95% for the year. Typically in January we are a little high because we are transitioning from one year to another and

due to front loaded expenses and this year we front loaded the deposit on the Heavy Rescue Rig. Next month he will dive into our year to date. It shows that we are currently .62% over budget.

Interim Chief Mataftin spoke about Former Commissioner James A. Fossos, he had the pleasure of meeting him when he was a kid. Fosses was the driver on Chief Mataftins dad ladder for several years at Seattle Fire Department and he got to know him personally and he found Fossos to be a wonderful human being. Chief Mataftin was the one that knocked on Fossos's door and asked him if he wanted to be a Commissioner for Fire District #26. Fossos accepted the challenge, he was elected and he set the department on course that ultimately ended with a merger and the formation of South King Fire. Chief Mataftin added that he is deeply indebted to Commissioner Fossos and he will be missed.

Chief Pennington added that Commissioner Fossos was a pretty incredible person.

Chief Pennington thanked the Board and the citizens of South King Fire and Rescue and each and every one of our members here for the opportunities that have been allowed him throughout his career. As some of you know he came through the doors as a 16 year old apprentice volunteer and as of February 1st, that career has spanned 47 years. With 43 of those years in a career capacity. He is thankful that Chief Mataftin saved his life. It's an incredible honor to be part of this family. He is very thankful for the Administrative Team and the tremendous amount of stuff that we accomplished in three (3) years. He is very pleased that Chief Mataftin was named as the Interim Chief and will continue to move the organization forward and in the right direction. Commissioner Gates thanked Chief Pennington for his 47 years of service.

APPROVAL OF VOUCHERS

Commissioner Gates requested a Motion and a second to approve tonight's vouchers. Commissioner Thompson made a Motion to approve the vouchers. Motion was seconded by Commissioner Fuller. Motion carried unanimously.

Meeting adjourned at 1746 hours.

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COMMISSIONER (CHAIR) COMMISSIONER (VICE CHAIR)

_____ _____

COMMISSIONER COMMISSIONER

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COMMISSIONER

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BOARD SECRETARY

SOUTH KING FIRE & RESCUE
KING COUNTY, WASHINGTON

RESOLUTION NO. 609
A RESOLUTION of the Board of Fire Commissioners of South King Fire & Rescue (aka KCFPD #39), King County, Washington, Recognizing the Accomplishments and Service of Former Commissioner James A. Fossos

WHEREAS, James A. Fossos after graduating from West Seattle High, he began his public service career by proudly serving as a Recon Marine Sergeant in the US Marines Corp. in the Vietnam War. He continued to serve his fellow Marines as an active member and Veteran Advocate with the US Marines Corp. by servicing as the Deputy Vice President of the 1st Marine Division Association and

WHEREAS, after his Marine Corp service Jim started a new career path as a Union Boilermaker in Seattle, and

WHEREAS, James A. Fossos started his fire service career in 1970 with Seattle Fire Department. He spent time working on Engine 29, Ladder 11 and the final 26 years of his career on Ladder 1 as the Driver and Haz-Mat Technician on Unit 77. Fossos retired from Seattle Fire Department in 2001 after 31 years of dedicated service to the fire fighters and citizens of the City of Seattle, and

WHEREAS, during his career with the Seattle Fire Department he continued to serve fellow firefighters serving as the long standing Secretary-Treasurer for Seattle Fire Fighters Union, IAFF Local 27. On behalf of the Secretary-Treasurer of the International Association of Fire Fighters, Jim taught many classes to local Secretary-Treasurers across the country and Canada on how to be a successful Secretary Treasurers for their respective fire fighter locals while active and during his retirement and

WHEREAS, after his retirement Jim continued to serve and represent retired fire fighters as a member of the Board of Directors and Officer with the Retired Fire Firefighters of Washington (RFFOW) serving lastly as the Vice President and

WHEREAS, Jim was active in numerous organizations from Seattle Metropolitan Credit Union Trustee, King County Labor Council Representative, 33rd Legislative District Democrats, Seattle Public Safety Civil Service Commissioner, Medic One Foundation and many many other organizations and charitable and community causes improving worker conditions and assisting those less fortunate, and

WHEREAS, in 1993 James A. Fossos was first elected to the Board of Fire Commissioners at King County Fire Protection District #26 (aka Des Moines Fire Department). He was re-elected in 1999 and 2005. Due to a merger with Federal Way Fire Department in 2006, he became a Commissioner at South King Fire and Rescue and served as Vice Chair. He was then re-elected in 2011 and 2017 after serving over 27 years as a Fire Commissioner he resigned his position in February 2020 for medical reasons and

WHEREAS, During his service as a fire commissioner he continued serving fellow fire commissioners and the citizens of King County as the King County Fire Commissioners Association and King County Council appointee long time representative to the Emergency Management Advisory Committee of the King County Office of Emergency Management. Jim also served on the Board of Directors of the King County Fire Commissioners Association sharing his life-long Secretary-Treasurer experience and counsel to improve fire commissioner association operations and involvement.

NOW THEREFORE BE IT RESOLVED: that the Board of Fire Commissioners, on behalf of the Citizens and public partners within South King Fire & Rescue gratefully say **"Thank You For Your Service"** to Former Commissioner James A. Fossos for serving his country as a Recon Marine Sergeant, and service as a Career Firefighter for 31 years at Seattle Fire Department and a Commissioner at King County Fire District #26 and South King Fire & Rescue for over 27 years". You are a true Public Servant, Semper Fi Marine!

ADOPTED by the Board of Fire Commissioners of South King Fire & Rescue, King County, Washington, at a regular meeting this 24th day of February 2022, with the following Commissioners being present and voting.

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CHAIR/COMMISSIONER VICE CHAIR/COMMISSIONER

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COMMISSIONER COMMISSIONER

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COMMISSIONER

ATTEST:

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Board Secretary

DRAFT

Resolution No. 609

SOUTH KING FIRE & RESCUE

KING COUNTY, WASHINGTON

RESOLUTION NO. 610

A RESOLUTION of the Board of Fire Commissioners of South King Fire & Rescue (aka KCFPD #39), King County, Washington, Recognizing the Accomplishments and Service of Fire Chief Victor L. Pennington

WHEREAS, Victor L. Pennington started his fire service career in 1975 at the ripe age of 16 as a volunteer apprentice fire fighter with King County Fire District 26, Des Moines Washington and his can do positive attitude was infectious with other firefighters and

WHEREAS, Fire Fighter Pennington while working hard to hone his volunteer fire fighter skills with the focus to become a career fire fighter, in 1975 his life goal of being a career fire fighter started with employment with the Boeing Company Fire Department as a Crash Rescue Firefighter and served as an Acting Crew Chief and,

WHEREAS, in 1980 Crash Rescue Fire Fighter Pennington was hired by the Des Moines Fire Department as a probationary fire fighter with a steady upward trajectory to Acting Lieutenant, Lieutenant, Training Officer, Battalion Chief and Training Chief for Fire Districts 2, Burien Fire and District 26, Des Moines Fire and

WHEREAS, in 2006 after the merging of District 26 with South King Fire & Rescue, Pennington was appointed to Deputy Chief of Training and Safety; Deputy Chief Pennington worked hard to achieve the national designation as a Chief Training Officer through the Center for Public Safety Excellence. Chief Pennington was instrumental in obtaining Pro-Board Certified Fire Fighter Training program for South King Fire & Rescue, a national recognized certified training program and started/initiated the International Fire Service Accreditation Congress (IFSAC) fire fighter 1 and 2 certification of South King Firefighters and the enrollment of firefighters in the Washington State Joint Apprenticeship Training Committee (JATC) Chief Pennington was promoted to Assistant Chief of Training, Safety, Special Operations and Emergency Management, and,

WHEREAS, in 2017, Chief Pennington was appointed to the position of Assistant Chief of Operations and Special Operations, the second in command position within South King Fire & Rescue. Added roll and responsibility of serving as the Acting Fire Chief, during the absence of the Fire Chief And,

WHEREAS, in 2020 Chief Victor Pennington was appointed to the position of Fire Chief of South King Fire & Rescue. While serving as fire chief he was instrumental in securing a grant from the Washington State Department of Commerce for funding the majority cost of purchasing a new 44 ft. state of the art fireboat to replace the outdated and unreliable fireboat; also during his tenure as fire chief working with his administrative team made the district budget process more transparent, empowered his officers to have more administrative responsibilities in budget development and operations of their respective divisional responsibilities and operations at their respective duty stations, and

NOW THEREFORE BE IT RESOLVED: that the Board of Fire Commissioners, on behalf of the Citizens and public partners within South King Fire & Rescue greatfully say "Thank You Chief Vic Pennington for your 47 years of public service, in many roles in South King County and with South King Fire & Rescue.

ADOPTED by the Board of Fire Commissioners of South King Fire & Rescue, King County, Washington, at a regular meeting this 24th day of February 2022, with the following Commissioners being present and voting.

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CHAIR/COMMISSIONER	VICE CHAIR/COMMISSIONER
_____	_____
COMMISSIONER	COMMISSIONER
_____	
COMMISSIONER	

ATTEST:

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Board Secretary

DRAFT

Resolution No. 610

SOUTH KING FIRE AND RESCUE
KING COUNTY, WASHINGTON

RESOLUTION NO. 611

A RESOLUTION of the Board of Commissioners of South King Fire and Rescue (aka KCFPD #39), King County, Washington, Authorizing the Surplus and Future Sale of the Real Property Located on South 320th Street Totaling 19.0524 Acres

WHEREAS, the Board of Commissioners has been advised by the Fire Chief the department has no further need for this property;

WHEREAS, the department will seek to capture fair market value for the property. The department will consult with a professional real estate advisor to determine the best approach for the disposal of the property;

NOW THEREFORE BE IT HEREBY RESOLVED AS FOLLOWS:

The Fire Chief is authorized to dispose of the following real property parcels as identified below as per the King County Auditor's Office;
5515600005, 5515600010, 5515600015, 5515600020, 5515600025
5515600026, 5515600030, 5515600035, 5515600090, 5515600091

ADOPTED by the Board of Commissioners of South King Fire & Rescue, King County, Washington, at a regular meeting this 24th day of February, 2022, with the following Commissioners being present and voting.

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CHAIR/COMMISSIONER

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COMMISSIONER

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COMMISSIONER

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COMMISSIONER

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COMMISSIONER

ATTEST:

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SECRETARY

DRAFT

SOUTH KING FIRE AND RESCUE
KING COUNTY, WASHINGTON

RESOLUTION NO. 612

A RESOLUTION of the Board of Commissioners of South King Fire and Rescue (aka KCFPD #39), King County, Washington, Repealing and Replacing Resolution No. 523 Delegating authority to approve change orders on construction projects within certain described limits.

WHEREAS, the District is in the process of completing public works pursuant to construction contracts for remodeling or re-roofing of several fire stations; and

WHEREAS, the District will have construction contracts in the future; and

WHEREAS, due to unforeseen circumstances there may be a need for the District to execute and agree to change orders in a very timely and efficient manner without waiting for Board approval;

WHEREAS, the Board of Commissioners heretofore adopted Resolution 523, which now will be superseded and replaced by this Resolution No. 612, due to change in personnel;

NOW, BE IT FURTHER RESOLVED:

Section 1: The Board of Commissioners hereby delegates its authority to Director and Project Manager of Capital Improvement Projects Mitchell Lee to execute and agree to Change Orders on all public works construction contracts up to and not to exceed the limits set forth in this resolution.

Section 2: Director and Project Manager of Capital Improvement Projects Mitchell Lee is authorized to execute such Change Orders on behalf of the District, on any such construction contract, up to a maximum amount, in the aggregate for such contract, not to exceed 3% of the contract price, not including Washington State Sales Tax (WSST). For example, if the contract amount, exclusive of WSST were $4,000,000.00, the change order maximum would be $120,000.00 in the aggregate, without first obtaining Board approval.

Section 3: In addition, the maximum single change order, for which Director and Project Manager of Capital Improvement Projects Mitchell Lee shall have approval authority without consulting the Board of Commissioners, shall be $50,000.00

DRAFT

ADOPTED at a Regular Meeting of the Board of Commissioners of South King Fire and Rescue this 24th day of February, 2022, with the following Commissioners being present and voting.

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CHAIRMAN/COMMISSIONER	VICE CHAIR/COMMISSIONER
_____	_____
COMMISSIONER	COMMISSIONER
_____	
COMMISSIONER	

ATTEST:

_____

Secretary

Resolution #612

DRAFT