SOUTH KING FIRE AND RESCUE
BOARD OF FIRE COMMISSIONERS MEETING
December 28, 2021
Station 68 and Virtual Meeting
5:00 PM
AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Approval of the Minutes from the Regular Meeting on November 23, 2021
4. Commissioners Comments
5. Public Comments - please state your name and address for the record (please limit comments to 3 minutes or less)
6. Commissioner Committee Reports
7. Resolution 603 – Adopting the Regular Meeting for January 2022
8. Resolution 604 – Procurement of a Heavy Rescue Apparatus
9. Administrative Team Report
10. December Budget
11. Approval of Vouchers
12. Adjournment

We will respect each other and their opinion, and we will hold each member accountable to confront inappropriate behavior, or behavior that does not add value.

The Board of Fire Commissioners may add items and take action on items not listed on the agenda.

SOUTH KING FIRE & RESCUE
November 23, 2021
Station 68 and Virtual

Commissioner Gates called the regular meeting to order at 1700 hours with Commissioners Fuller, Rickert, Berger and Thompson in attendance via the virtual meeting. Board Secretary Lauri Perry recording.

The Pledge of Allegiance was led by Commissioner Berger.

APPROVAL OF MINUTES

Commissioner Gates asked for the approval of the Regular Meeting Minutes on October 26, 2021. Commissioner Thompson made a motion to accept the minutes of the regular meeting on October 26, 2021 as distributed. Motion was seconded by Commissioner Rickert. Motion carried unanimously.

Commissioner Gates asked for the approval of the Special Meeting Minutes on November 16, 2021. Commissioner Berger so moved. Commissioner Rickert seconded that. Motion carried unanimously

COMMISSIONER COMMENTS

Commissioner Rickert thanked everyone for their work on the budget. The preparation of the budget included a lot of hard work and digging in to find everything that needed to be added and included in the budget and it looks like a successful budget again this year.

Commissioner Berger noted that since its Thanksgiving week, he wanted to express his appreciation to Chief Pennington and his Administrative Staff, to the firefighting crews and all of the other employees of the District. Thanks for successfully working through a second consecutive incredibly challenging year and finally to my fellow Commissioners and everyone else on the call Happy Holidays.

Commissioner Thompson echoed Commissioner Berger's comments regarding our firefighters and families and the all staff. He also thanked those involved with the budget and putting the forethought into making it a budget that meets the needs of the District and for staying within our means. Commissioner Thompson wished everyone a Happy Thanksgiving.

Commissioner Fuller wished everyone a Happy Thanksgiving and added that the budget has a lot of detail in it so we know a lot of work went into it and it shows us how we're doing things, it is going to accomplish a lot.

Commissioner Gates wished everyone a Happy Thanksgiving.

PUBLIC COMMENTS

There were no public comments.

COMMISSIONER COMMITTEE REPORTS

Commissioner Gates noted that he wasn't aware of any committee meetings.

DRAFT

RESOLUTION 600 – DELEGATING AUTHORITY TO FIRE CHIEF AND EXECUTIVE DIRECTOR OF BUSINESS OPERATIONS TO ENTER INTO CONTRACTS AND OTHER OBLIGATIONS

Chief Pennington read Resolution 600 into record. Commissioner Berger so moved approval of Resolution 600. He also thanked Executive Director Ganem for the thorough explanation and clarification to the questions that came up on this item at the last meeting. Motion was seconded by Commissioner Thompson. Motion carried unanimously.

RESOLUTION 601 – ADOPTING THE 2022 BUDGET

Chief Pennington read Resolution 601 into record. Commissioner Fuller made a Motion to adopt Resolution 601 as submitted. Motion was seconded by Commissioner Thompson. Motion carried unanimously.

RESOLUTION 602 – AUTHORIZING PROPERTY TAX COLLECTION FOR 2022

Chief Pennington read Resolution 602 into record. Commissioner Thompson made a Motion to adopt Resolution 602. Motion was seconded by Commissioner Fuller. Motion carried unanimously.

ADMINISTRATIVE TEAM REPORT

Chief Pennington

Chief Pennington noted that it has been a busy month or so and he appreciates all of your feedback and input and questions on the 2022 budget. He thanked the Board for passing the 2022 budget. Chief Pennington added that he met with the City of Federal Way Parks, Recreation, Human Services and Public Safety Committee to provide them an update on what we are doing and what direction we are headed. Chief Pennington was pleased to present Ms. Anna Wallace with a Citizens Recognition, she was able to create and apply a makeshift tourniquet to a women's leg to stop the bleeding prior to the arrival of our crews at an incident. She was credited with saving this women's leg. Earlier today Chief Pennington presented a framed certificate to a Des Moines Police Officer. The Officer arrived on scene prior to our crews and he initiated CPR and used his defibrillator that he carries in his police vehicle.

SPECIAL OPERATIONS – BOND – EMERGENCY MANAGEMENT – AC Mataftin

AC Mataftin reported that the construction/remodel project at Station 65 will begin on December 1st, we had a preconstruction meeting with all of the parties and everything went well. The cleanup at the property adjacent to Station 64 is going well, we were able to secure a contractor for a pretty reasonable price they anticipate it being a two (2) day project. Officers from Federal Way Police will begin walking this property once a week in an attempt to keep the problems from returning. The boat is on schedule to be completed on or around December 13th which is when the sea trial will begin and the anticipated delivery date. We are quite pleased with the news.

OPERATIONS

AC Chaney thanked the crews and divisions for a smooth transition of Engine 65 moving over to Station 64. He congratulated Nathaniel Scott for being promoted to Driver Engineer this last month. We recently held the Chiefs Interviews for 10 new recruits. They will be attending the Academy beginning in January.

PLANNING

AC Crossen reported on policies, Chief Pennington has the first two (2) groups of updated policies. The plan is for the Commissioners to review the first set which is about 6 policies in December and the second set in January. Our goal is to review about 15 policies a month.

We have closed out the Strategic Leadership Plan and are in the process of receiving proposals from 2 very popular companies, hoping to receive a third proposal for a company to oversee a new Strategic Leadership Plan, we are looking to start the process in March 2022.

Now that the 2022 budget has been approved AC Crossen will be meeting with division heads to review our core competencies. These are the items that we need to meet to become an accredited agency, which normally takes about three (3) years to go through the process.

There was some additional discussion about the policies and the timeline for the Commissioners to review them, please see the full conversation via the video on our website.

INFORMATION SYSTEMS

Director Lee thanked Jaden Hassell and Lauri Perry for their assistance on Teams and he appreciates the Commissioners patience with this technology as we are shifting into a hybrid environment. It's been touch and go the past few months, but with the two-minute trainer things are moving forward.

Jaden and Lauri are also working on Enterprise Content Management System, in short it's a central repository for all records and contracts. We are currently in the process of creating two (2) different workflows. This will help us become paperless in the future. IT Director Lee thanked the Board for approving the 2022 budget which allows us to move this project forward and incorporate an accounts payable module.

Director Lee thanked the Data Team for all of their work on ESO Solutions. We had been on FireRMS for over 20 years so there were a number of new challenges. Marilyn Scharer and Roy Brewer have been working hard to make sure our firefighters are trained to navigate the new system

Based on the budget adoption IT Supervisor Gorelyy and team are exploring and researching new tablets as our current ESO tablets are reaching their end of life. Ben will also be reaching out to our operations staff to make sure it fits their needs and is similar to what we currently have.

FMO – CARES - CAO

AC Goodsell reported that last week five (5) members of Prevention attended Best Practices and Community Risk Reduction Class sponsored by the National Fire Academy, AC Crossen joined the group, this is an important part of Accreditation. The next class is in January and it is Building Organizational Support for Community Risk Reduction.

FMO will be receiving a new software program for the inspectors to use out in the field, its tablet based. They will be able to update contact information, do checklists for inspections and email inspection results right after the inspection is completed. It will provide us with a lot of data as far as how long does an inspection take and what types of violations we are finding and its really going to move us forward in understanding what our experiences are out there.

CARES – The CARES team is staying busy, they currently have 52 patients enrolled in their program and they've received 14 referrals during the past week.

CAO – Captain Chaney noted as Chief Pennington mentioned we had some special recognition events. We recognized Ms. Anna Wallace for applying a makeshift tourniquet to a women's leg to stop the bleeding before our crews arrived on scene. We also recognized a Des Moines Police Office for initiating CPR and using his defibrillator prior to the arrival of our firefighters on scene. We have added the video from the citizen recognition event to our SharePoint and Facebook pages. We have an event coming up on December 2nd in partnership with the King County Fire Chiefs where we will be hosting a Holiday Safety House event with local media partners. This will be held in the modular at Station 66 it has been decorated for Christmas, special thanks to Kirk Cummings and Lauri Perry for their help with decorations. We will be walking the media through and demonstrate some typical holiday safety messages that usually need to be addressed this time of year.

On December 3rd we will be sending some firefighters and Santa to Harborview in partnership with the Firefighters Foundation and Aid Fund to pass out gifts to the patients, doctors and staff. Then right after that Santa will fly from Harborview via Airlift Northwest to the Steven Underwood Memorial Park where we will be hosting a small event for 30 students from the Des Moines (Highline School District). We've partnered with 12 different agencies, groups and non-profits to buy some gifts, gift cards for the children and gift cards for the families. Right after this event will be the kick-off to the Santa Parades. We will be doing the Santa Parades again this year every Friday and Saturday leading up to Christmas from 5:00 pm – 8:00 pm we will also be collecting food donations which will be split between the Des Moines and Federal Way food banks. The locations will be provided once they are confirmed. Captain Chaney thanked everyone for their help.

BUSINESS OPERATIONS

Executive Director Ganem thanked everyone for their participation in the budget process and he thanked the Commissioners for their support and for approving the 2022 budget. It's important to demonstrate to the community what it takes to put forward a balanced budget that tackles many initiatives and increases our staffing. The auditors have postponed their onsite visit until January 2022, so they will be doing our 2020 audit in 2022. With all of the COVID tracking, reimbursements and everything else they are probably spending a lot more time at each agency compared to in the past.

There have been a few moves in the finance division due to Hope Leonard leaving the department to join the school district. Lorraine Young was hired for Accounts Payable but after a short time here she has moved to Payroll and we hired Summer Shirey for Accounts Payable, lots of positive changes. Executive Director Ganem noted that Commissioner Berger has some recommendations that are currently in the parking lot, they are on his list of things to get to. He is also looking forward to the skills that our new Commissioner Caroline Vadino will bring to our organization. Also we have been tracking our COVID expenses as identified in the budget document. We expect to collect about $1M for COVID reimbursements.

NOVEMBER BUDGET

Finance Supervisor Kelsey Barrett read into record the list of expenditures for the month of November.

Mid-Month Utility Warrants (#115887-115908) totaling	$41,479.36
Accounts Payable Warrants (#115909-115981) totaling	$1,613,854.55
Payroll Direct Deposit Document for 182 indiv. DD024234--024415 totaling	$1,285,265.67
Payroll Warrant for 0 individual #	$0
Payroll Electronic Federal Tax Payment totaling	$293,706.76
Medical Claims as of November 19, 2021	$386,639.44
TOTAL approval	$3,620,945.78

We are 2.19% over budget, however if you back out the cost of the Engines and the reimbursable costs that Executive Director Ganem mentioned we are actually .68% under budget.

APPROVAL OF VOUCHERS

Commissioner Gates requested a Motion and a second to approve tonight's vouchers. Commissioner Thompson made a Motion to approve the vouchers as submitted. Motion was seconded by Commissioner Berger. Motion carried unanimously.

Chief Pennington congratulated DE Wassall on his promotion to Driver Engineer, he also congratulated FF Bastin for being voted Local 2024 President and BC Herrera for being voted Local 2024 Vice President for the Battalion Chiefs.

EXECUTIVE SESSION

At 1743 hours Commissioner Gates mentioned that there will be an Executive Session for approximately 30 minutes per RCW 42.30.110 (1) (i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body or a member acting in an official capacity is or is likely to become a party when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. At this time we will recess for 5 minutes to get everyone transferred into Executive Session. Joining the Board in Executive Session will be Legal Counsel, Chief Pennington, Executive Director Ganem, Assistant Chief Chaney and HR Director Stevens. We anticipate Executive Session lasting for 30 minutes with no actions to be taken after Executive Session. At the end of Executive Session we will take a 5 minute recess to get everyone transferred back into the Regular Meeting.

Meeting reconvened at 1823 hours.

There were no additional comments.

Meeting adjourned at 1823 hours.

_____ _____

COMMISSIONER (CHAIR) COMMISSIONER (VICE CHAIR)

COMMISSIONER

COMMISSIONER

COMMISSIONER

BOARD SECRETARY

SOUTH KING FIRE & RESCUE IS AN EQUAL OPPORTUNITY EMPLOYER

DRAFT

SOUTH KING FIRE AND RESCUE
KING COUNTY, WASHINGTON

RESOLUTION NO. 603

A RESOLUTION of the Board of Commissioners of South King Fire and Rescue (aka KCFPD #39), King County, Washington, Adopting the Regular Meeting Schedule for January 2022

WHEREAS, the Board of Commissioners have agreed that Regular meetings shall normally be held on the fourth Tuesday of every month beginning at 5:00 pm (1700 hours), with exceptions allowed due to scheduling conflicts; and

WHEREAS, the Board of Commissioners now desires to formally establish the Regular meeting schedule for January 2022.

NOW, BE IT RESOLVED, by the Board of Commissioners of South King Fire and Rescue that the following date shall be adopted for the Regular Meeting of the Board in January 2022:

- Tuesday, January 25, 2022, beginning at 5:00 pm at Station 68

NOW, BE IT FURTHER RESOLVED that the January Regular Meeting shall normally be held at Station 68, (1405 SW 312th Street, Federal Way, WA) until further notice.

ADOPTED at a Regular Meeting of the Board of Commissioners of South King Fire and Rescue this 28th day of December, 2021, the following Commissioners being present and voting.

_____ CHAIRMAN/COMMISSIONER

_____ VICE CHAIR/COMMISSIONER

_____ COMMISSIONER

_____ COMMISSIONER

_____ COMMISSIONER

ATTEST:

_____ Secretary

DRAFT

SOUTH KING FIRE AND RESCUE
KING COUNTY, WASHINGTON

RESOLUTION NO. 604

A RESOLUTION of the Board of Commissioners of South King Fire and Rescue (aka KCFPD #39), King County, Washington, Authorizing Procurement Through a Cooperative Purchasing Arrangement, for the Purchase of a Heavy Rescue Apparatus and Related Equipment from Spartan Motors, Inc. and Waiving Competitive Bidding

WHEREAS, the Board of Commissioners has been advised that the Fire Chief has been provided with a formal legal opinion by legal counsel that the District may enter into a cooperative purchasing arrangement through Sourcewell, a Minnesota cooperative purchasing agency to purchase directly from Spartan Motors, Inc. and

WHEREAS, the purpose of the competitive bid law of Washington has been satisfied through the cooperative competitive process of Sourcewell,

NOW THEREFORE BE IT HEREBY RESOLVED AS FOLLOWS:

Section 1. The Fire Chief is hereby authorized to purchase, and to execute all necessary documents to purchase, one (1) Spartan Star Series Heavy Rescue Apparatus featuring a new 2023 Spartan Gladiator 10" RR LFD Cab & Chassis, through the Sourcewell Contract based on the provided specifications and drawings.

Section 2. Since the purpose of the Washington bid law—RCW 52.14.110—has been accomplished by Sourcewell's compliance with the comparable laws and statutes of the State of Minnesota, competitive bidding under the Washington statute is hereby waived.

Section 3. The legal opinion on this cooperative purchase shall be maintained on file and attached to this resolution.

ADOPTED by the Board of Commissioners of South King Fire & Rescue, King County, Washington, at a regular or special meeting of the board, this 28th day of December, 2021, with the following Commissioners being present and voting.

_____ _____

CHAIR/COMMISSIONER COMMISSIONER

DRAFT

COMMISSIONER

COMMISSIONER

COMMISSIONER

ATTEST:

SECRETARY

Resolution No. 604

DRAFT

Quinn & Quinn, P.S.
PROFESSIONAL SERVICE CORPORATION
ATTORNEYS AT LAW
20 Forest Glen Lane SW
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December 9, 2021
By Electronic Mail

South King Fire and Rescue
Attn: Assistant Chief Dave Mataftin

Re: Cooperative Purchasing Arrangement Between South King Fire and Rescue ("District") and Sourcewell; executing contract directly with True North, as representative of Spartan Motors, Inc. ("Spartan"), for the purchase of Spartan apparatus and equipment, through Sourcewell

Dear Chief Mataftin:

The purpose of this letter is to give you my legal opinion as to whether the District may execute a contract directly with True North for Spartan apparatus via cooperative purchasing rather than competitive bidding. In my opinion, the District may contract directly with True North for the purchase of Spartan apparatus via cooperative purchasing, rather than by competitive bidding, in this particular case, for the reasons stated in detail in this letter.

Applicable Law

Under Washington law, a fire protection district must engage in competitive bidding for purchases of equipment valued over $40,000 unless an exception applies. *See* RCW 52.14.110. One such exception is the use of cooperative purchasing ("Cooperative"). In a Cooperative, one public agency (the "Participating Agency") enters into a contract with another public agency (the "Lead Agency") that complied with *its own bid law*[1] requirements when providing for a public procurement. *See* RCW 39.34.030(5)(b).

Under Washington law, "[A]ny power or powers, privileges or authority exercised or capable of exercise by a public agency of this state may be exercised and enjoyed jointly…with any public agency of *any other state*." RCW 39.34.030 (1). (emphasis added).

[1] In this particular case, the Lead Agency (Sourcewell) is governed by *Minnesota* bid law.

Under Minnesota law, public agencies may exercise joint powers, which includes cooperative purchasing—i.e. public agencies of any state may become members of a service cooperative and enjoy the powers that a Minnesota public agency may exercise under the purchasing laws of Minnesota. Minn.Stat. § 471.59. Under Minnesota law, for contracts valued at more than $175,000, "sealed bids shall be solicited by public notice in the manner and subject to the requirements of the law governing contracts by the particular municipality or class thereof." Minn.Stat. § 471.345 (3). Under Minnesota law, "a *municipality*[2] may contract for the purchase of supplies, materials, or equipment without regard to the competitive bidding requirements of [the Minnesota Uniform Municipal Contracting Law] *if* the purchase is through a *national municipal association's purchasing alliance or cooperative* created by a *joint powers agreement* that purchases items from *more than one source* on the basis of *competitive bids or competitive quotations.*" Minn.Stat. § 471.345 (15)(b). (emphasis added).[3]

The Washington State Auditor ("SAO") recognizes Cooperatives, although it does not publish a list of approved Cooperatives. Instead, the SAO requires the following to establish that a Participating Agency may contract directly with a vendor through a Cooperative:

1. The Participating Agency must enter into a "membership agreement," i.e. an interlocal agreement meeting all of the requirements of RCW 39.34.020-030, establishing that the Lead Agency and Participating Agency are both "public agencies" and setting forth other necessary and proper matters[4];

2. the Lead Agency must have properly advertised the original bid on the Lead Agency's website;
3. the Lead Agency must have used a bid process that met the Lead Agency's legal requirements, as documented in a legal opinion to your agency;

4. the vendor must have agreed to open the bid to other purchasers; and

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[2] Fire districts are "municipal corporations," i.e. "municipalities," under RCW 52.12. Service cooperatives are "units of local government" and "public agencies" under Minn.Stat. § 123A.21.

[3] Put another way, a Minnesota municipality—and Washington municipality, via ILA with a purchasing cooperative—may execute a contract with a vendor who was awarded a contract by a purchasing cooperative utilizing "best value criteria," which is a recognized basis for entering into contracts for equipment under Washington law.

[4] Under RCW 39.34.030 (3), an interlocal agreement must establish (1) its duration, (2) any separate legal or adminsistrative entity created by the agreement, (3) its purpose, (4) the precise method of terminating the agreement, (5) the manner of financing the joint or cooperative undertaking and (6) any other necessary and proper matters. If the agreement does not create a new entity, the agreement must also include provision for (1) an administrator of the agreement and (2) the manner of acquiring or holding property utilized in the agreement.

5. the Bid must be current and still open for purchases, with minor changes to the original bid—as is common—being permitted.

Relevant Facts

The District wishes to purchase Spartan Heavy Rescue apparatus valued over $40,000 from True North without going out to competitive bid. Instead, the District wishes to purchase directly from True North by utilizing Sourcewell, a Minnesota Corporation. Sourcewell is a service cooperative created by the Minnesota legislature as a local unit of government, as per the Minnesota Constitution art. XII, sec. 3. Sourcewell has forwarded to the District a Membership Agreement (hereinafter "ILA") for signature and Chief Mataftin has signed this agreement. The ILA enumerates cooperative purchasing as the purpose of the ILA.

The remaining pertinent facts are as such:

1. In January 2018, Sourcewell published a Request for Proposals (the "RFP") for FIREFIGHTING APPARATUS, WITH RELATED EQUIPMENT, ACCESSORIES AND SUPPLIES;
2. The RFP was published in numerous newspapers across the country, including but not limited to publications in Utah, Oregon, Minnesota, and South Carolina and Sourcewell or its predecessor agency the National Joint Powers Alliance, published the RFP on its website; numerous publications of the RFP proffered a "national contract solution," implying that awarded contracts would be available to all Sourcewell members;
3. The RFP stated that bids would be publicly read, and informed proposers that it was "the intent of Sourcewell to award a Contract to the *best* and most responsible and responsive Proposer(s) offering the best overall quality and selection of equipment/products and services" (emphasis added);
4. The RFP was left open for a period of approximately 60 days and established a concrete deadline (March 1, 2018) and location (Staples office) for submitting bids;
5. The RFP informed proposers that third-party member agencies of Sourcewell could enter into contracts directly with the proposers after a contract was awarded through Sourcewell;
6. Sealed bids were submitted from approximately 18 different bidders, and the bids were publicly opened and read at Sourcewell's office in Staples, Minnesota;
7. Sourcewell awarded contracts (hereinafter "Apparatus Contract") using a scoring method based on a variety of evaluation factors, with a proposer potentially earning up to 1000 points; said evaluation factors were as follows:
   a. Pricing;
   b. Ability to sell products nationally;
   c. Selection and variety of products;
   d. Proposer's marketing plan;
   e. Warranty coverages;
   f. Value-added attributes;

g. Markeplace successes (reputation).

8. The Apparatus Contract is open for purchases through April 16, 2022, as per the Contract Acceptance and Award letter from Sourcewell to Spartan.

True North has submitted a proposal to the District for the following apparatus:

One (1) Spartan Star Series Heavy Rescue Apparatus featuring a new 2023 Spartan Gladiator 10" RR LFD Cab & Chassis

The "Star Series" apparatus ("Star Series"") was encompassed in the original Apparatus Contract.

The District has previously entered into the membership agreement or interlocal agreement with Sourcewell, so the District may contract directly with True North for the purchase of the Star Series Heavy Rescue Apparatus through the publicly solicited Apparatus Contract. The District may do so for the following reasons (based on the requirements set forth by the SAO):

1. Sourcewell is a valid purchasing cooperative and unit of local government operating under Minn.Stat. § 471.59, and therefore the ILA would be entered into by two "public agencies" as required by RCW 39.34.020 (Sourcewell and South King Fire & Rescue);
2. The interlocal agreement complies with RCW 39.34.030 because it (1) establishes that it is perpetual; (2) establishes its purpose: cooperative purchasing; (3) does not create a new legal entity and therefore does not need to set forth the precise composition of any new entity; (4) creates an administrator: Sourcewell; and (5) does not set forth that property will be exchanged under the ILA and therefore does not need to set forth how such property would be disposed of;
3. The Apparatus Contract is currently posted on the Sourcewell website;
4. Sourcewell complied with Minnesota law when administering the Apparatus Contract, for the following reasons:
   a. The RFP was posted for a reasonable time in newspapers across the country, including a newspaper in Staples, MN; and the RFP was posted on Sourcewell's website;
   b. The sealed bids in response to the RFP were opened publicly;
   c. Sourcewell received bids from approximately 18 different vendors and picked the best bidders utilizing a variety of "best value" criteria. Consequently, the facts demonstrate that Sourcewell fairly and equitably distributed opportunities to bid, and established a competitive process amongst bidders, in compliance with Minn.Stat. § 471.345, Minnesota's Uniform Municipal Contracting Law;
   d. Spartan was made aware under the RFP that members of Sourcewell could purchase off of the Apparatus Contract; and
   e. Finally, the Apparatus Contract is (1) presently open and will remain open until April 16, 2022 and (2) the Star Series apparatus being proposed for purchase from True North was included in the original Apparatus Contract; and more importantly, there have been

no substantial deviations in price from the original specified apparatus. With respect to this Heavy Rescue unit, there were numerous options available in addition to the base price for the basic unit. Given those extra options the price is still within the amounts contemplated in the awarded contract to Spartan. The vendor has offered a prepayment discount of more than $25,000 if the full purchase price is paid upon execution of a contract. The purchase price includes the cost of a performance bond to secure full performance by Spartan. The parties have identified a lender willing to extend credit to South King Fire & Rescue so that only a down payment of $400,000 is required with the balance of the purchase price being due and payable over 10 years, commencing in 2023. The interest rate is approximately 2.68% on this lease/purchase arrangement. In our opinion, these changes do not nullify the competitive bid nature of the RFP in the first instance. All interested bidders were given equal opportunity to bid on the base price and the options.

Based on the above, this particular arrangement will comport with the SAO's requirements for purchasing-cooperative arrangements because Minnesota's competitive bid laws were complied with by Sourcewell. Consequently, the District may contract directly with True North for the Star Series Heavy Rescue apparatus referenced above, without further competitive bidding. Please inform me if you have any questions or concerns.

Very Truly Yours,

Joseph F. Quinn

SOUTH KING FIRE AND RESCUE
KING COUNTY, WASHINGTON

RESOLUTION NO. 605

A RESOLUTION of the Board of Commissioners of South King Fire and Rescue (aka KCFPD #39), King County, Washington, Regarding the Adoption of the IFC Permit Fee Schedule

WHEREAS, South King Fire & Rescue (SKFR) is a municipal corporation and political subdivision of the State of Washington that has been delegated the authority to perform the fire prevention provisions of the International Fire Code (IFC) within the boundaries of SKFR, by interlocal agreement with the cities of Des Moines and Federal Way and Unincorporated King County; Resolution 605 supersedes and rescinds Resolution 596 and

WHEREAS, the Board of Commissioners considered the cost associated with the dedication of personnel and resources to the work of inspecting, approving and issuing IFC permits; and

WHEREAS, the Board of Commissioners, after considering these costs has decided that applicants for certain permits should bear the costs associated with the issuance of said permits.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of SKFR as follows:

a. SKFR hereby adopts the following fee schedule for IFC Permits required by the codes adopted by the respective jurisdictions: See the attached Exhibit A, which is incorporated herein by reference.

b. SKFR reserves the ability to modify the fees set forth in Exhibit A without notice. At any time the fees are modified, a new Exhibit A shall be appended to this resolution and shall supersede the previous Exhibit A.

c. This resolution shall take effect immediately upon its adoption.

DRAFT

ADOPTED at a regular meeting of the Board of Commissioners of South King Fire and Rescue this 28th day of December 2021, the following Commissioners being present and voting.

_____	_____
CHAIRMAN/COMMISSIONER	VICE CHAIR/COMMISSIONER
_____	_____
COMMISSIONER	COMMISSIONER
_____	
COMMISSIONER	

ATTEST:

_____

Secretary

Resolution #605

DRAFT

International Fire Code (IFC) Permit Fee Schedule

Appendix A - SKFR Commissioner's Resolution #605

Operational Permit Fee Schedule:

Permit Type	Fee
Compressed gases	$ 50.00
Carnivals and fairs	$ 200.00
Covered and open mall buildings	$ 1000.00
Dry cleaning	$ 50.00
Explosives	$ 120.00
Flammable Combustible Liquids: limited to generator fuel tanks	$ 50.00
Hazardous materials	$ 132.00
LP gas: no dispensing (heating, generator fuel, exchange)	$ 50.00
Mobile food preparation vehicles	$ 120.00
Places of assembly: Occupant load 50-299	$ 80.00
Places of assembly: Occupant load 300-999	$ 100.00
Places of assembly: Occupant load 1000+	$ 120.00
Temporary membrane structures and tents	$ 100.00
All other permit types	$ 80.00

Permit fee covers up to ½ hour of plan and/or code review, initial site inspection and one reinspection. Additional plan review time, site visits and/or, additional reinspections to secure compliance are billed at $73.50/hr. (minimum ½ hour)

Additional permits, of equal or lesser fee, issued to an applicant at the same time and location are reduced by 25%.

An additional third-party payment-processing fee of $18.50 applies to each invoice

Nonprofit 501(c)(3) Organizations: 50% reduction of permit fees (full payment-processing fee applies)

Construction Permit Fee Schedule:

Permit Type	Fee
Flammable Combustible Liquids (limited to):	
Residential – Install remove or decommission per tank	$ 50.00
Commercial – Install remove or decommission per tank	$ 100.00
Temporary membrane structures and tents	$ 100.00
All other permit types*	$ 120.00

*This fee schedule excludes permit types issued through the city of Des Moines and Federal Way Building Departments.

Permit fee covers up to ½ hour of plan and/or code review, initial site inspection and one reinspection. Additional plan review time, site visits and/or, additional reinspections to secure compliance are billed at $73.50/hr. (minimum ½ hour)

An additional third-party payment-processing fee of $18.50 applies to each invoice