SOUTH KING FIRE AND RESCUE
REGULAR MEETING
BOARD OF FIRE COMMISSIONERS
July 27, 2021
Station 68 and Virtual Meeting
5:00 PM
AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes from the Regular Meeting on June 22, 2021
4. Commissioners Comments
5. Public Comments - please state your name and address for the record (please limit comments to 3 minutes or less)
6. Commissioner Committee Reports
7. Resolution 597 - Authorizing the Sale of Surplus Departmental Equipment
8. Administrative Team Report
9. July Budget
10. Adjournment

We will respect each other and their opinion, and we will hold each member accountable to confront inappropriate behavior, or behavior that does not add value.

The Board of Fire Commissioners may add items and take action on items not listed on the agenda.

SOUTH KING FIRE & RESCUE
June 22, 2021
Virtual Meeting per Governor Inslee's Proclamation
Virtual

Commissioner Gates called the regular meeting to order at 1700 hours with Commissioners Rickert, Berger, Thompson and Fuller in attendance via the virtual meeting. Board Secretary Lauri Perry recording.

The Pledge of Allegiance was led by Commissioner Thompson.

APPROVAL OF MINUTES

Commissioner Gates asked for the approval of the Regular Meeting Minutes on May 25, 2021. Commissioner Berger so moved to approve the minutes. Motion was seconded by Commissioner Rickert. Motion passed unanimously.

COMMISSIONER COMMENTS

Commissioner Fuller noted that he is still working on the King County Fire Commissioners Association website. He attended the Federal Way Chamber of Commerce Seminar on COVID-19. The Doctor associated with the health department gave a presentation nothing much new, however he did note the change in population over the various pandemics. And finally Commissioner Fuller has joined the fire prevention bureau as a pallet inspector, finding pallets that are stacked up against businesses.

Commissioner Thompson noted that he was unable to join the meeting last month due to electronic difficulties, he had a good time it was a great trip. The weekly COVID-19 conference calls will be ending effective July 6th since the numbers are declining and there isn't anything new to report. If the numbers start rising we will begin the conference calls again. The calls started out in early 2020 as daily calls, then every other day, then 3 days a week, 2 days a week and most recently they have been done once a week. The calls have been a great vehicle to keep everyone informed and in the loop. He has been working with North Seattle College on a fire science degree, this will be an associate's degree that offers the syncrocies of technical knowledge, hydraulics and the science of fire, there is no hands on components. He has received lots of great comments back on this program. This is a different program than what Bates offers, hands on and fire behavior. Commissioner Thompson thanked Commissioner Fuller for all of his work on the King County Fire Commissioners Association website and getting it up and running.

Commissioner Rickert noted that he attended the Federal Way Chamber of Commerce meeting, King County Fire Commissioners General Membership meeting, mandatory long term care seminar for the new program that will be starting, he is staying on top of this, we will need to see if any of our polices for LEOFF 2 firefighters are acceptable or not. Commissioner Rickert provided an update from the King County EMS Advisory Board study that has taken place during the past 18 months; more excellence, whole blood transfusion, helps red blood cells and helps the blood flow and stop the bleeding. King County Medic One, Medic 23 will be moved, Evergreen Hospital will no longer house them, they will be

moving to the new Kirkland Fire station at the end of this year, it was approved at the last meeting. They have asked for some funds, which this was also approved at the last meeting.

Commissioner Berger reported that a couple Thursdays ago, Captain Roy Smith gave an excellent PowerPoint presentation and answered questions for the Federal Way Rotary Meeting about 20 people attended, based on the comments and questions a lot of them found it very interesting most of them have not heard about the CARES Program and how the 911 system is better helped by Social Workers. He thanked Captain Smith and AC Goodsell for their help in arranging the presentation. Commissioner Berger added that he and his wife attended the Recruit graduation, it was very formal and very well put together. It was their pleasure to attend, it was by far the largest indoor gathering that they have attended in the last 18 months. He thanked Chief Pennington for forwarding him the information so he could attend.

Commissioner Gates had no comments.

PUBLIC COMMENTS
There were no public comments.

COMMISSIONER COMMITTEE REPORTS
Commissioner Gates was not aware of any committee meetings.

RESOLUTION NO. 596 – ADOPTION OF THE IFC PERMIT FEE SCHEDULE
Chief Pennington read Resolution 596 into record. Commissioner Rickert made a Motion to approve Resolution 596. Motion was seconded by Commissioner Fuller. After some discussion the Motion passed unanimously.

ADMINISTRATIVE TEAM REPORT

Chief Pennington
Chief Pennington thanked Lauri Perry for her work on the small COVID style Banquet held on Wednesday, June 9th. We recognized several folks, Years of Service Plaques, Chiefs Company, Firefighter, Driver Engineer, Officer and Non-Combat Employees of the Year, it was videotaped so he will be sending out the video and a recap of the awards in the next few days. We also presented the Medal of Valor to DE Ann Hoag for rescuing the driver in the water at the Redondo Boat Launch.

At the JLM meeting which a couple of you attended, we recently discussed a new state law for police departments, they are looking at what calls they will respond to and won't respond to. We value our relationship with our police departments. We will meet on Thursday with the Police Chiefs, Ops Chiefs, King County EMS and Valley Comm to discuss this, more to come on this.

We have met with Labor on wildland responses both locally and regionally, our contract with DNR is in Olympia to be signed. The Local voted down the portal to portal pay which is almost cost prohibitive, and not feasible, historically it has not occurred in the past plus it was one of the barriers for mobilization, we will pay for the actual time worked.

As Commissioner Thompson mentioned the COVID – 19 conference calls will be going away, these calls have included people from the State, County and fire agencies the level of cooperation has been tremendous.

We received a letter from TriMed, they have received a Certificate of Accreditation, this will help in our professional accreditation process they are 1 out of 2 agencies in the state with this credential.

As Commissioner Berger mentioned the Recruits graduated last week, there were about 60 recruits, it was a large class it included 4 Recruits from SKFR they already have their first shift under their belt, with many more to come.

Our Accreditation and policy work continues.

SPECIAL OPERATIONS – BOND – EMERGENCY MANAGEMENT – AC Mataftin

AC Mataftin noted that the work on the boat continues, no new updates hopefully they won't get hit by the storm, he is looking forward to seeing it in the water in August. The new engines are in que, production has not started yet. Station 65 Project, we have received the estimate back from the Architects, at $1.8M we will be going back out to bid he is hopeful that the bids come in lower than the estimate. AC Mataftin has been contacted by the Federal Way Chamber about giving a 10-15 minute talk at an upcoming meeting about wildland fires. After some discussion and questions, our original bid for Station 65 was for $1.109M, which does not include sales tax, it is about a $500,000 difference. Commissioner Berger asked that since the delay was related to COVID could we put in to be reimbursed for the difference since it is COVID related.

OPERATIONS – AC Chaney

AC Chaney reported that the Zone 3 Ops Chiefs will be discussing the legislative issue, what the policy is going to be what is the rest of the Zone going to do. For the Fourth of July we will staff up the reserve engines instead of staffing an aid cars. Graduation for our four (4) Recruits was held on Thursday. We have been conducting interviews for firefighters, we will be hiring 3 for the next class that begins August 30th.

HUMAN RESOURCES – Director Stevens

Director Stevens reported that our new hire process has been taking place the last couple of weeks. We look forward to welcoming a couple new staff members in August, they will have ride alongs this weekend.

INFORMATION SYSTEMS – Director Lee

Director Lee had nothing to report.

FMO – CARES – AC Goodsell

AC Goodsell reported Captain Chaney is still out on Family Medical Leave, AC Goodsell is looking forward to his return and thanks to the chiefs for filling in and keeping the media informed. He will be getting geared up for the 4th of July along with the Zone 3 PIOs and Police partners.

The Fire Marshal's office continues to work with the Local in regards to the inspection program. Staff is researching new software solutions where we could use an iPad or windows device during an inspection and take photos on the spot if there are any violations.

BUSINESS OPERATAIONS – Executive Director Ganem

Executive Director Ganem had nothing to report.

JUNE BUDGET

Executive Director Ganem read into record the list of expenditures for the month of June.

Mid-Month Utility Warrants (#115394-115416) totaling	$233,714.66
Accounts Payable Warrants (#115417-115492) totaling	$849,500.50
Payroll Direct Deposit Document for 184 indiv. DD023298-023481 totaling	$1,317,552.29
Payroll Warrant for 0 individual #	$0
Payroll Electronic Federal Tax Payment totaling	$296,981.57
Medical Claims as of June 17, 2021	$404,750.00
TOTAL approval	$3,102,499.02

We are half way through the year and we are 1.03 over budget, however if you back out the front loaded capital expenses for the engines we are actually .33% under budget.

APPROVAL OF VOUCHERS

Commissioner Gates noted that since this is a virtual meeting and the Board will not be signing the vouchers tonight, he requested a Motion and a second to approve the vouchers. Commissioner Thompson made a Motion to approve the vouchers. Commissioner Berger seconded. Passed unanimously.

EXECUTIVE SESSION

At 1750 hours Commissioner Gates noted that we will be going into Executive Session per RCW 42.30.140 (4) (b) for approximately 60 minutes. That portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations or grievance or mediation proceedings or reviewing the proposals made in the negotiations or proceedings while in progress. No action will be taken after the Executive Session. The following people will be part of Executive Session, the Board of Commissioners, Chief Pennington, Executive Director Joe Ganem, HR Director Mary Stevens, AC Rick Chaney and AC Gordy Goodsell and Eric Quinn.

At 1850 hours the meeting was extended an additional 30 minutes.

At 1920 Executive Session ended and the Regular Meeting resumed.

Meeting adjourned at 1921 hours.

SOUTH KING FIRE & RESCUE

KING COUNTY, WASHINGTON

RESOLUTION NO. 597

A RESOLUTION of the Board of Fire Commissioners of South King Fire & Rescue (aka KCFPD #39), King County, Washington, Authorizing the Sale of Surplus Departmental Equipment

WHEREAS, it has been determined that it is in the best interest of South King Fire & Rescue to declare the following equipment surplus:

- 1 set of 4 Sefac Wheel Lifts (Model Year 1997) – See Exhibit A

WHEREAS, the equipment listed is outdated and no longer of serviceable use to South King Fire & Rescue;

NOW, THEREFORE, BE IT RESOLVED that the Board of Fire Commissioners hereby authorizes the South King Fire & Rescue Fire Chief, and/or his designee, to surplus the above listed equipment and proceed with sale or disposal per department policy.

ADOPTED by the Board of Fire Commissioners of South King Fire & Rescue, King County, Washington, at a regular meeting this 27th day of July 2021, with the following Commissioners being present and voting.

_____ CHAIR/COMMISSIONER

_____ VICE CHAIR/COMMISSIONER

_____ COMMISSIONER

_____ COMMISSIONER

_____ COMMISSIONER

ATTEST:

_____ Secretary

Exhibit A

