SOUTH KING FIRE AND RESCUE
REGULAR MEETING
BOARD OF FIRE COMMISSIONERS
May 25, 2021
Virtual Meeting Via Conference Call Only
5:00 PM
AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes from the Regular Meeting on April 27, 2021
4. Commissioners Comments
5. Public Comments - please state your name and address for the record (please limit comments to 3 minutes or less)
6. Commissioner Committee Reports
7. Administrative Team Report
8. May Budget
9. Approval of Vouchers
10. Adjournment

We will respect each other and their opinion, and we will hold each member accountable to confront inappropriate behavior, or behavior that does not add value.

The Board of Fire Commissioners may add items and take action on items not listed on the agenda.

SOUTH KING FIRE & RESCUE
April 27, 2021
Virtual Meeting per Governor Inslee's Proclamation
Virtual

Commissioner Gates called the regular meeting to order at 1700 hours with Commissioners Rickert, Fuller, Berger and Thompson in attendance via the virtual meeting. Board Secretary Lauri Perry recording.

The Pledge of Allegiance was led by Commissioner Gates.

APPROVAL OF MINUTES
Commissioner Gates asked for the approval of the Regular Meeting Minutes on March 23, 2021. Commissioner Thompson made a Motion to approve the minutes from the March 23rd meeting. Motion was seconded by Commissioner Berger. Motion passed unanimously.

COMMISSIONER COMMENTS
Commissioner Fuller noted that he has attended several of the Federal Way Chamber events, one was very interesting it was on contracts, *what to know before you sign* and how it applies to the businesses in particular. We have had quite a few rescues this year including a great rescue by DE Hoag to get the gentleman out of the car. This was the second incident of a person still in the car as it went into the water at the boat ramp at Redondo, not sure if this incident was on purpose or not. Commissioner Fuller is looking forward to when we can have recognition events in person.

Commissioner Berger seconded what Commissioner Fuller said about Driver Engineer Hoag incredibly brave to put her own life on the line to rescue the individual trapped in their vehicle in the water at Redondo.

Commissioner Thompson reported that the King County Council voted 5-4 approving the Fireworks Ban Ordnance, there were a lot of folks that called in to testify in support of this ban and some good comments made by citizens, there were a few fireworks people that also called in, the majority of those that called in were citizens and there were a few fire service folks. The fireworks ban will take effect in May 2022, the County will be the enforcer not the fire departments. The 2021 Legislative session in Olympia is done, the fireworks bill which would have been in effect immediately instead of having to wait until May of 2022, made it out of committee but not out of the House Rules Committee. Commissioner Thompson added that he watched the awards ceremony on utube the other day it was pretty interesting, neat to see us on utube, public recognition is definitely important. It keeps citizens tied in with the department.

Commissioner Rickert noted it was quite impressive to watch the water rescue by DE Hoag.

Commissioner Gates thanked Commissioner Thompson for all of the work that he has done on the fireworks ordnance all of your communication and keeping everyone informed...thank you.

PUBLIC COMMENTS
There were no public comments.

COMMISSIONER COMMITTEE REPORTS
Commissioner Rickert reported on the JLM meeting, it looked like progress is being made, it is good to see Labor and Management work to solve some of the problems that we have. He thanked the Local and staff for being open and honest with each other.

Commissioner Fuller reported that the Insurance Committee met and reviewed our insurance policies. Commissioner Berger added that we also discussed implementation of the new legislation that is a State law regarding medical long term care insurance, additional information will be brought back to the committee. It is a complicated implementation, this will go into effect January 1, 2022. Unfortunately this is a mandatory insurance HR Director Stevens is in the process of looking into some alternatives more information to come on this.

ADMINISTRATIVE TEAM REPORT
Chief Pennington noted that AC Goodsell is out due to a COVID exposure and AC Chaney, IT Director Lee and Executive Director Ganem have other commitments this evening.

SPECIAL OPERATIONS – BOND – EMERGENCY MANAGEMENT – AC Mataftin
AC Mataftin thanked President Herrera for his assistance signing several Defiant contracts, in regards to wildland fires or EMAC events. WE need to have contracts in place with the State to be able to move forward. Not long ago AC Mataftin and President Herrera met and discussed issues in regards to getting these agreements in place. The State contract and the contract with WSP is good until the end of 2030. AC Mataftin has been in touch with State mobilization today we should have documentation back the middle of next week. EMAC agreement should be signed by the middle of next week. When a call comes in for deployment we will be all set once the paperwork is completed and receive some compensation for that. We are working through the FEMA Management issue, continuing to gather the information that they have requested, the deadline is June.

The new boat is under construction right now it is progressing nicely and on schedule. The new Engines are also under construction, they are in the production pipeline we probably won't hear much about them until mid-summer.

At Station 60 we are waiting for some final adjustments to be done to the sprinkler system, it has to do with the sprinkler heads once that is done, we will contact the City for final inspection.

AC Mataftin is close to submitting the bid documents for Station 65 limited scope project we will be going out to bid for emergency generator, electrical upgrade, HVAC adjustments and security enhancements for the building and the property with the hope that someday we can complete entire project at this station. Commissioner Berger asked with the limited scope of work will this require a relocation of staff. AC Mataftin replied that there will be a few days that the station will be without power the plan is to have the power restored in the evening so the crews will be able to come back to the station in the evening.

HUMAN RESOURCES – Director Stevens

Director Stevens reported that there were 836 applicants for the firefighter position through the Washington Fire Careers everyone was really pleased with the number of applicants. All of the applicants will be tested over a 48 hour period beginning on Friday, April 30th and it will run through May 1st, each applicant will sign up for a 2½ hour time slot. The scores are expected to come in about a week later. We feel that we can do in person interviews safely at the Des Moines Beach Park, it is a very open large venue. We will be finalizing the dates and times for the interviews in the next day or so, so everyone that is participating can plan accordingly. We will need the names of those participating in the interview panel from the Local.

ACCREDIATION – AC Crossen

AC Crossen reported that he is completing his formalized training and certification in Accrediation. Next month he will be taking an exam and going out checking to see what other departments are doing and learning how things are done on the other side of the table. He and IT Director Lee have been busy looking at other software solutions to help with the data testing part of the accreditation process. We will be looking at data in ways that we have never looked at it before. We are looking at what the process looks like and what data we will need. Next week we are having the first training with the Admin Team to talk about the Accreditation process. In the coming months AC Crossen will be meeting with each of the Commissioners and he will be meeting with the public and meeting with Labor and the different stations and talking about the processes so everybody clearly understands what the accreditation process is and what it is going to do for us.

The PSERN Radio project is on schedule to get radios in the 4th quarter of this year and get mobile radios 1st quarter of 2022.

Chief Pennington

Chief Pennington noted that he is very pleased with the work that the Washington Fire Careers has done in making the firefighter test affordable for everyone normally the cost of the test is a barrier for some as it normally costs over $300.00 Washington Fire Careers has made it affordable for everyone for around $36.00, special thanks to Director Stevens for all of her help on the program.

We started with some DEI training and a DEI Workshop and we have another one this Thursday, it is moving along well, very proud of the entire group in particular Captain John and his team have been working with the Consortium, its good stuff.

As we heard from AC Mataftin wildland fire season is upon us, Mountain View Fire & Rescue had a significant wild land fire at last count there have been about 91 wildland fire so far this year. I would really like to thank AC Mataftin and President Herrera for the work they are doing, it is really significant work.

Chief Pennington had a meeting with the Puget Sound Skills Center they have a fire service program that has been there for quite some time, we are looking at ways that we can support the programs as an agency and also as a Zone. They have students from both the Federal Way and Highline School Districts, more to come on this.

The Academy continues to be compliant with the COVID restrictions, it seems to be working well.

The past few weeks we have had some Meritorious Unit Citations it really speaks to the commitment and dedication, training and leadership of our operations. I am proud of each and every one of our folks, they are doing tremendous work, I am proud of everybody. Also DE Hoag and her rescue it speaks to the importance of our swimmer program, thank you to her and our operation folks.

A couple of months ago Chief Pennington mentioned that he and the other Zone 3 agencies were working on a Service Level Agreement with Valley Com. It has entailed a lot of work by the Chiefs and Ops Chiefs to talk about the process. We haven't had this type of agreement in place in the past, it refers to turnout times and makes sure that they meet the standards for both the NFPA and Communication standards this formally lays out the processes to communication standards and priorities that are mission critical and the turnaround time to get back with us if the system goes down. The Fire Chiefs and the Police Chiefs have a lot of projects through Valley Com, when you look at these projects and how we define the most important, there are some agreements around that it immortalizes the agreement with all of the agencies that Valley Com serves, Chief Pennington will send the Commissioners a copy of the agreement to review.

Chief Pennington added that we signed letter of agreement with Local 2024 about adding a deferred compensation program. The contract has been reviewed by Eric Quinn, HR Director Stevens and Executive Director Ganem and possibly President Herrera. Once Chief Pennington hears back from President Herrera he will go ahead and sign it, fantastic decision, thanks.

Commissioner Fuller asked about the Valley Comm agreement Chief Pennington replied his expectations are met, we have immortalized the service level agreement, there are some things relative to accreditation and some needs for other agencies, this has been a 9 month process. I can send you a copy of the contract to review.

Commissioner Berger asked if this was an operational level agreement or does it need to go through the policy board. Chief Pennington replied operations agreement

APRIL BUDGET

Finance Supervisor Kelsey Barrett read into record the list of expenditures for the month of April.

Mid-Month Utility Warrants (#115197-115226) totaling	$151,264.69
Accounts Payable Warrants (#115227-115302) totaling	$1,090,747.79
Payroll Direct Deposit Document for 186 indiv. DD022928--023113 totaling	$1,299,799.65
Payroll Warrant for 0 individual #	$0
Payroll Electronic Federal Tax Payment totaling	$289,301.54
Medical Claims as of March 23, 2021	$245,609.03
TOTAL approval	$3,076,722.70

We are 1.68 over budget, however if you back out the front leaded capital expenses we are actually .18% under budget.

APPROVAL OF VOUCHERS

Commissioner Gates noted that since this is a virtual meeting and the Board will not be signing the vouchers tonight, he requested a Motion and a second to approve the vouchers. Commissioner Berger so moved. Commissioner Thompson seconded. Passed unanimously.

Meeting adjourned at 1741 hours.

COMMISSIONER (CHAIR)	COMMISSIONER (VICE CHAIR)
COMMISSIONER	COMMISSIONER
COMMISSIONER	
BOARD SECRETARY	

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