SOUTH KING FIRE & RESCUE
March 23, 2021
Virtual Meeting per Governor Inslee's Proclamation
Station 68

Commissioner Gates called the regular meeting to order at 1700 hours with Commissioners Rickert, Fuller, Berger and Thompson in attendance via the virtual meeting. Board Secretary Lauri Perry recording.

The Pledge of Allegiance was led by Commissioner Thompson.

APPROVAL OF MINUTES
Commissioner Gates asked for the approval of the Regular Meeting Minutes on February 23, 2021. Commissioner Berger so moved to approve the minutes. Motion was seconded by Commissioner Thompson. Motion passed unanimously.

COMMISSIONER COMMENTS
Commissioner Thompson noted that it has been a busy month with lots of legislative things happening. He testified on the Fireworks Ordinance Bill during a King County Council Meeting of the Whole there was an amendment added to the bill it passed to the next step with a *do pass recommendation*. The next step will be at a Public Hearing in about 30 days, so probably sometime in May. The amendment watered down the bill if approved the $1,000 violation would become a $250 violation and would defer any citations or violations for a year after the ordinance takes effect, that time will be used to educate folks. As far as legislatively at the State level, the fireworks bill is stuck/died in the Rules Committee in the House. There is SB5444 regarding electric and hybrid vehicles to have them pay by the mile, right now we do not have any hybrid fire apparatus so we are cranking up the miles. We should have been exempt from this bill Commissioner Thompson has voiced his concerns on this bill with the legislative folks. Commissioner Thompson congratulated the folks that received promotions and a great job to Captain Chaney for securing the grant to get fire departments up and running through Valley Comm using Pulse Point.

Commissioner Berger thanked AC Goodsell, Captain Roy Smith and the two (2) CARES workers for their statics he was very impressed with their dedication and success to get people into programs that really benefit them.

Commissioner Fuller noted that he attended the Chamber of Commerce Mayors Update, there was some good news about local businesses coming into Federal Way and there was a lot of talk about our Operations and Maintenance Facility. The King County Fire Commissioners website should be up and running in April this will allow some good communication, a great tool in the County.

Commissioner Rickert thanked Commissioner Thompson for the legislative update and anyone that took on new positions in BizOps, it really helps.

Commissioner Gates congratulated everyone with the recent promotions.

PUBLIC COMMENTS
There were no public comments.

COMMISSIONER COMMITTEE REPORTS
Commissioner Gates noted that he wasn't aware of any committee meetings.

Commissioner Fuller mentioned that someone has joined the meeting using a cell phone with a number ending in 17, and asked them to identify yourself, it was Captain Chaney.

ADMINISTRATIVE TEAM REPORT

ACCREDIATION – AC Crossen
AC Crossen reported that he just sent an email about Accreditation that will hopefully answer some questions that people have asked about the process. Accreditation is an interesting industry, the process can take up to 3 years to complete. He is currently attending classes and finishing up soon to be an Accreditation Manager, after he has completed the classes he will start building the timelines. He will be working with our communities, what we do, how do we look at things. This is about our processes and making decisions based on data. Our Strategic Plan is also part of this plan.

PSERN is currently testing with coordination Monday, Wednesday and Friday until the end of March

In May AC Crossen will be evaluating a like size department to ours.

Commissioner Gates asked how many fire agencies are accredited. AC Crossen replied. There are currently 288 accredited agencies in the US and Canada. But those numbers are growing rapidly. Here are departments in Washington that are at some part of the process;

- Accredited Fire Agencies 6 (Spokane Valley Fire Department, City of Snoqualmie Fire Department, Navy Region Northwest Fire & Emergency Services, Puget Sound Regional Fire Authority, Bellevue Fire Department, Fairchild AFB Fire & Emergency Services)

- Applicant Agencies 2 (Snohomish Regional Fire & Rescue, Valley Regional Fire Authority). They have file required documents and have 18 months complete all work and have a peer review of the department to ensure they are doing what they say they do

- Registered Agencies 10 (SKFR is one of those agencies as of March 2021, other agencies in our area included Renton Regional Fire Authority and Everett Fire Department). These agencies are learning about the accreditation process, building process and data streams, and looking at policies.

Commissioner Berger asked AC Crossen about gathering information and data in preparation for Strategic Leadership Plan, any idea on an approximate time frame on briefing the Commissioners, the how, what, where and the process. AC Crossen noted that we currently have a Strategic Leadership Plan that ends this year we will be reevaluating the Plan he will be meeting with a few organizations

that assist with this and gathering costs associated with the process. Chief Pennington added that with COVID we were unable to move forward on SLP last year however we will be looking into updating the plan. He added that Puget Sound RFA recently did a reaccreditation and they will be doing a site visit.

OPERATIONS – AC Chaney

AC Chaney noted that he has been transitioning into Operations the last three (3) weeks, working with the four (4) Battalion Chiefs, things seem to be going very well and working on some personnel issues at the Recruit Academy.

Fleet – E365 is at the Recruit Academy, Station 60, they have really straightened up the shop area a lot it is looking really nice.

INFORMATION SYSTEMS – Director Lee

Director Lee congratulated Kelsey Barrett and Ben Gorelyy on their recent promotions, we have had some great transition meetings.

In regards to the moves, Lauri and Marilyn will be moving to the IT Office, Kelsey will be moving into Lauri's Office, Jaden will be moving to Station 67 and Yegor will be moving upstairs at Station 62 to the Radio Watch Office.

Our new website is up and running, special thanks to Jaden and Captain Chaney it is more user friendly and ADA compliant.

We were recently approved by Microsoft Government, which means we are one step closer to using Microsoft Teams for our meetings and not Webex.

Commissioner Fuller added that the website looks great.

HUMAN RESOURCES – Director Stevens

Director Stevens reported that this project started fall of 2019, then in early 2020 the project stopped due to the COVID outbreak, during the fall of 2020 the group got back together hosting online meetings which enabled things to move along much faster. There are six (6) agencies that are part of Washington Fire Careers, the website was recently launched and it is to simplify the hiring process. Mary displayed the website so everyone could follow along as she went through the website. There was a great deal of discussion and questions.

Chief Pennington noted that AC Mataftin and Goodsell are unable to join us tonight.

FMO – CAO – AC Goodsell

Chief Pennington reported on behalf of AC Goodsell the COVID testing center at the Aquatic Center will be extended through September, 70% of our operations personnel have been vaccinated.

Fire Marshal Office – new construction, permit reviews and inspections. Shout out to Commissioner Thompson for testifying on the Fireworks Ordinance during the King County Council Committee Meeting on the Whole.

CAO – Captain Chaney thanked Director Lee for allowing him to be part of the new website process, he will be updating content as much as possible he will also be updating Sharepoint with new photos.

As Commissioner Thompson noted earlier he is excited to announce that after a presentation to the Zone 3 Fire Chiefs on PulsePoint, he contacted the Medic One Foundation about funding it and he just received notice that the Medic One Foundation will pay the $72,000 upfront costs associated for all Zone 3 Agencies to be a part of the program.

SPECIAL OPERATIONS – BOND – EMERGENCY MANAGEMENT – AC Mataftin

Chief Pennington reported on behalf of AC Mataftin things are moving along well. He had a meeting with the Marine Team and the boat builder, things are moving long well.

In regards to Station 65, working with Architects on a few updates things are moving along well.

Chief Pennington

Chief Pennington noted that he has been working with electeds and he sent a letter to Congresswoman Schrier about Special Purpose Districts not being defined at a Federal Level in regards to being able to receive COVID-19 monies, he received a call back from her office, they are working on it. At the Federal and State level fire districts/special purpose districts are defined as special units, based on RCW 36. The consensus is that we won't receive any funds directly however we may be able to get some federal dollars, through our cities and county which we will continue working with them.

At the federal level, Legislative Advocate Anthony Hermstad has brought to our attention that some federal dollars may be available for some of our projects. AC Mataftin and Anthony are working to put together a package to send to our elected' s in DC and we are continuing to move forward.

BUSINESS OPERATIONS

Executive Director Ganem congratulated Director Stevens and Lee and Supervisors Barrett and Gorelyy, he appreciates everyone's support.

Last week we received $258,000 for COVID reimbursement.

Next week we have a budget meeting with all of the division heads this is a new process of managing our budget closer than it has been done previously, we want to make sure everyone is on the same page with our expenditures and we are staying within budget. The Finance Division will begin the process of putting together the annual report to submit to the Auditors Office in May.

Based on the report, it looks like we are 1.99% over budget, however if you back out the capital purchases we are actually under budget by about .18%, This will continue to be skewed until we get farther into the year due to the front loading of capital purchases.

MARCH BUDGET

Business Operations Executive Director Ganem read into record the list of expenditures for the month of March.

Mid-Month Utility Warrants (#115098-115123) totaling $217,350.79

Accounts Payable Warrants (115124-115196) totaling	$1,046,936.69
Special Issue Warrants for 5 individuals DD022738 – 022742	$15,426.29
Payroll Direct Deposit Document for 185 indiv. DD022743--022927 totaling	$1,250,348.35
Payroll Warrant for 0 individual #	$0
Payroll Electronic Federal Tax Payment – Special Issue	$2,245.51
Payroll Electronic Federal Tax Payment totaling	$273,132.95
Medical Claims as of March 23, 2021	$269,407.32
TOTAL approval	$3,074,847.90

APPROVAL OF VOUCHERS

Commissioner Gates noted that since this is a virtual meeting and the Board will not be signing the vouchers tonight, he requested a Motion and a second to approve the vouchers. Commissioner Thompson made a Motion to approve the vouchers as presented. Motion was seconded by Commissioner Berger. Motion passed unanimously.

Meeting adjourned at 1811 hours.

COMMISSIONER (CHAIR)

COMMISSIONER (VICE CHAIR)

COMMISSIONER

COMMISSIONER

COMMISSIONER

BOARD SECRETARY