SOUTH KING FIRE & RESCUE
February 23, 2021
Virtual Meeting per Governor Inslee's Proclamation
Station 68

Commissioner Gates called the regular meeting to order at 1700 hours with Commissioners Rickert, Fuller, Berger and Thompson in attendance via the virtual meeting. Board Secretary Lauri Perry recording.

The Pledge of Allegiance was led by Commissioner Berger.

APPROVAL OF MINUTES
Commissioner Gates asked for the approval of the Regular Meeting Minutes on January 26, 2021. Commissioner Rickert made a Motion to approve the January 26th minutes. Motion was seconded by Commissioner Berger. Motion passed unanimously.

COMMISSIONER COMMENTS
Commissioner Fuller mentioned that Engine 62 and Aid 63 did a nice job responding to his residence when he cut his head and bruised himself a little bit, he appreciates the good service.

Commissioner Berger noted that due to the reorganization he wanted to take the opportunity to thank AC Crossen for taking him around to the fire stations to meet our firefighters, AC Crossen was a great host and Commissioner Berger has learned a lot.

Commissioner Rickert mentioned that he has attended quite a few virtual meetings Federal Way Chamber of Commerce, 30th District Democrats, 30th District Elected Officials this was a short meeting we did had the opportunity to chime in on a few things and he had the opportunity to thank them for their assistance in securing the grant for the new fire boat. He also attended a JLM meeting they continued to work on a few things, it seems like everything is under control there.

Commissioner Thompson apologized for being a little late, he had a technical difficulty. Commissioner Thompson talked about a few of the legislative bills in Olympia and the fireworks ordinance before the King County Council committee. Its important to keep our eye on Substitute bill 1156 pertains to meetings, Substitute bill 1059 regarding fireworks, this bill is currently in the Rules committee, we need to contact our representatives in the 30th, 31st and 33rd Districts that sit on the Rules committee lobbying them to get it out of committee and to the floor to put a striker on it to remove the amendment so it is effective immediately rather than 90 days after the session ends. Another bill to keep our eyes on is HB 1128 is regarding housing districts, we hope it doesn't go anywhere, they would be a senior taxing district and their levy can go up to $1.00 per $1,000 AV, this is for affordable housing in areas like the light rail area. Commissioner Thompson added that he gets his second COVID shot next Monday, he thanked everyone for everything that they are doing. Commissioner Thompson asked if there is a decon for masks that is available to everyone in the Zone. AC Mataftin replied that we haven't received any requests, AC Crossen added that the Zone 3 agencies are aware that we have a decon unit.

Commissioner Thompson added that during the Oversight Committee Conference call it was mentioned that agencies are using a lot of masks and some entities received counterfeit masks, you may want to reach out to the City to see if they need any assistance. There was additional discussion on the legislative bills mentioned above.

Commissioner Gates noted that this morning he received his second vaccine shot, so far no problems.

PUBLIC COMMENTS
There were no public comments.

COMMISSIONER COMMITTEE REPORTS
Commissioner Gates noted that there was a JLM meeting and asked if would any Board members that attended that meeting like to make any comments, there were no comments.

ADMINISTRATIVE TEAM REPORT

OPERATIONS – AC Crossen
AC Crossen noted that it has been a busy month with all of the snow that we received, we did some upstaffing and put our aid car crews in four wheel drive pickups to ensure that they would be able to reach all of our medical calls. We had a house fire in Marine Hills, it was a challenge for some of our apparatus to get up the hill. After the last snowfall a couple of years ago, we purchased a snow plow that will mount on the front of the Fleet truck. Thanks to Fleet, Facilities and AC Chaney for all of the work they did, they started snowplowing the ramps and parking lots to the fire stations around midnight everything went very well, after they finished our stations they went and helped Skyway.

The Academy started earlier this month, there are 60 people, which is a very large class, they have split the class, we have 2 recruits starting on the A-fire side and 3 recruits starting on the B–EMT side, everyone will receive the same training, there just isn't enough room to have the whole class together.

PSERN is going well, the IT Division has submitted our final inventory list they will also be switching all of King County from Analog to Digital, which is five (5) different steps due to this it will be about a year, we anticipate having the radios in early 2022.

AC Crossen added that he has a new role, he has hit the ground running, he is already scheduled for 12 days of online training to learn more about the Accreditation process he will be working on Accreditation over the next 3 years.

Commissioner Fuller asked how many calls we responded to in 2020, AC Crossen noted that we responded to just over 20,000 calls this is down slightly from 2019; early in the year, our call volume was way down as people were staying home due to COVID. We are seeing normal call volumes today.

SPECIAL OPERATIONS – BOND – EMERGENCY MANAGEMENT – AC Mataftin
AC Mataftin reported that the remodel at Station 60 continues, the new bay doors should be installed the first week of March, this project is coming to a close. As you recall we paused on the Station 65 remodel due to COVID, the building permit has expired, King County is willing to extend the permit for a year, we are going to get some work done now such as getting the emergency generator installed

and getting the security installed which includes the electronic gates and keypads on the doors. Then when we are ready to begin construction we will be going back out to bid.

The Engine committee went back to Brandon, SD, the weather was 26 degrees below zero they had some good meetings and had the chance to look at some fire engines that are in production and moving through the build process. We are waiting for engineering to get back with us on some changes that we are looking at making, by the next meeting they should have more information.

The boat starts production on March 3rd, with a completion date in July and delivery date following that. The sister boat has just been completed, AC Mataftin is going to try to get some pictures of the sister boat.

HUMAN RESOURCES – Mary Stevens

HR Manager Mary Stevens noted that she has been working on the Driver Engineer promotional exam March 17th is the filling date, with testing and interviews scheduled for April. The Lieutenants test will be held later in the year. For the past year she has been working closely with some of the Consortium agencies to hold a joint testing for entry level firefighters, they will be kicking off this process in the very near future.

FMO – CAO – AC Goodsell

AC Goodsell reported that the CARES group has responded to more calls recently, this is good news as it allows our emergency response rigs to be ready to respond to an emergency. CARES has received 18 referrals in the last week, which is more than normal, this brings the current enrollment to 66 people. We are working in partnership with VRFA for a new response rig for the CARES team, this will be a van with seating for 5 people, it will have more useable room it is expected to be delivered by the end of the summer. AC Goodsell noted that he testified on the fireworks ordinance before the King County Council committee, he hopes that it passes, he thanked Commissioners Thompson and Berger for participating in the virtual meeting.

As you know due to COVID we have suspended our normal inspections, this gives us the opportunity to look at our efficiencies and different ways we can do the inspections more efficiently as the State begins to reopen.

Testing and Vaccination – testing is down however the disease is higher in South King County compared to other parts of King County. So far over 70% of our 1A personnel have been vaccinated.

CAO – Captain Chaney noted that he has been working on a new way to connect with our communities via social media. He has also been working with Federal Way Public Schools on developing a program to get back in the schools and working on a partnership to join FRED who helps different communities by providing nutritional services so developing a partnership that would allow PETE to join FRED in the different communities would be great.

Captain Chaney added that they recently presented a certificate to Duncan, he is an 8 year old boy who was home alone and experienced a fire in his residence. Thanks to his quick actions once he smelled smoke he quickly got his puppies safely outside and called 911 for help.

FLEET & FACILITIES

AC Chaney thanked Fleet and Facilities, they kept busy plowing the snow for 2 days and it took 11 hours to plow our stations. Special thanks for Facilities for cleaning up Station 68 and for doing a few upgrades. AC Mataftin already provided an update on the rigs. The contractor is in the process of replacing the sprinkler system at Station 60, they are moving along very well. Nothing new in Logistics, at the present time he didn't have an accurate count on PPE, however AC Chaney can safely say that we have over a year and a half supply of all PPE. We have returned the 25,000 counterfeit N95 masks that we received.

Chief Pennington

Chief Pennington asked Legislative Advocate Anthony Hemstad to provide an update on what is taking place in Olympia. Anthony mentioned that he, Chief Pennington and Executive Director of Business Operations Ganem will be meeting to discuss options on trying to secure some funds to assist with our capital projects.

Chief Pennington noted that graduation went well and congratulations to our newest firefighter, we had a Joint Labor Management meeting it was a very good and productive meeting. Chief Pennington added that he and AC Goodsell have an appointment with the Public Safety Committee for the City of Federal Way on March 9th they have been asked to speak and give a few updates.

Chief Pennington thanked AC Crossen for the work that he has done in Operations, on March 1st AC Chaney will be stepping into the Chief of Operations position. AC Crossen will focus on updating our policies and Accreditation, what are we doing well, what are we not doing, this is typically a three (3) year project. Commissioner Berger asked if there was some literature that he could read to become more familiar with the Accreditation process, Chief Pennington noted that he or AC Crossen will send the link to a website out to the Commissioners.

BUSINESS OPERATIONS

Executive Director Ganem reported that we did receive $250,000 from FEMA for COVID tracking last year. We had about $335,000 in eligible expenditures, we did apply for a grant to be reimbursed 75% of that and we were successful in receiving that, kudos to everyone that assisted with the grant.

Last week we submitted for an AFG Grant for the replacement for two (2) of our compressors, 1 for Station 68 and 1 for Station 62, this grant was for approximately $130,000. One of the things that we told our voters when we went out for the M&O Levy, we needed $5 million in capital expenditures over the next 4 years, unfortunately the M&O money wouldn't quite cover all of our needs, we needed to find other ways to make it happen so we are working on some grants to close the gap in the funds that we will be collecting and our capital needs.

We have scheduled our first meeting with all of the division heads this is a new process of managing our budget closer than it has been done previously, we want to make sure everyone is on the same page with our expenditures and we are staying within budget. The Finance Division has been busy January and February working on putting together the grants, we will begin the process of putting together the annual report to submit to the Auditor end of April to beginning of May.

Since we front loaded some capital purchases the budget is a little skewed and it looks like we are 2.48% over budget, however if you back out the capital purchases we are actually under budget by about .63%, This will continue to be skewed until we get farther into the year due to the front loading of capital purchases.

FEBRUARY BUDGET

Business Operations Executive Director Ganem read into record the list of expenditures for the month of February.

Mid-Month Utility Warrants (#115014-115031) totaling	$165,763.12
Accounts Payable Warrants (115032-115097) totaling	$837,292.11
Payroll Direct Deposit Document for 184 indiv. DD022554--022737 totaling	$1,253,653.15
Payroll Warrant for 0 individual #	$0
Payroll Electronic Federal Tax Payment totaling	$272,171.85
Medical Claims as of February 22, 2021	$344,652.37
TOTAL approval	$2,873,532.60

APPROVAL OF VOUCHERS

Commissioner Gates noted that since this is a virtual meeting and the Board will not be signing the vouchers tonight, he requested a Motion and a second to approve the vouchers. Commissioner Thompson made a Motion to approve the vouchers as presented. Motion was seconded by Commissioner Fuller. Motion passed unanimously.

Meeting adjourned at 1801 hours.

COMMISSIONER (CHAIR)

COMMISSIONER (VICE CHAIR)

COMMISSIONER

COMMISSIONER

COMMISSIONER

BOARD SECRETARY