SOUTH KING FIRE & RESCUE
September 24, 2020
Virtual Meeting per Governor Inslee's Proclamation
Station 68

Commissioner Gates called the regular meeting to order at 1700 hours with Commissioners Rickert, Fuller, Berger and Thompson in attendance via the virtual meeting. Board Secretary Lauri Perry recording.

The Pledge of Allegiance was led by Commissioner Fuller.

Commissioner Gates asked those that had called in to please state their name.

APPROVAL OF MINUTES
Commissioner Gates asked for the approval of the Regular Meeting Minutes of August 25, 2020. Due to some confusion on who made the motion and who seconded the motion, these minutes will be approved at the October meeting.

COMMISSIONER COMMENTS
Commissioner Thompson had no comments.

Commissioner Rickert had no comments.

Commissioner Berger commend Captain Chaney on the getting the district excellent press coverage in the local newspaper. He wrote some wonderful articles about a variety of subjects.

Commissioner Fuller dropped off the meeting.

Commissioner Gates had no comments.

PUBLIC COMMENTS
Commissioner Gates noted that due to COVID-19 and the virtual meeting all public comments were to be submitted in writing prior to 3:00 pm today, we have not received any public comments at this time.

COMMISSIONER COMMITTEE REPORTS
Commissioner Gates reported that there was a Budget, Finance & Audit Meeting they reviewed the bids for Station 60, Bldg 1. AC Mataftin added that we received four (4) bids, with the lowest bid was for $216,000.00 and Alternate Bid of $29,495.00 for a total of $245,495 demo work to the south side for facilities, new bay doors, front office will be demoed and new offices will be installed, out in the shop there will be a separation wall warehouse from facilities demo and construction of bathrooms and kitchen area, and new man doors. Commissioner Rickert made a Motion to accept the bid from JA Morris Construction in the amount of $245,495. Motion was seconded by Commissioner Thompson. Motion passed unanimously.

RESOLUTION 579 – AUTHORIZING AND DIRECTING THE USE OF VENDOR LIST PROCESS

Chief Pennington read Resolution 579 into record. Commissioner Thompson made a Motion to approve Resolution 579. Motion was seconded by Commissioner Berger. Executive Director of Business Operations Ganem added this updates Resolution 439. Motion passed unanimously.

RESOLUTION 580 – ADOPTING AND UPDATING KING COUNTY REGIONAL HAZARD MITIGATION PLAN

Chief Pennington read Resolution 580 into record. Commissioner Thompson made a Motion to approve Resolution 580. Motion was seconded by Commissioner Rickert. Motion passed unanimously.

ADMINISTRATIVE TEAM REPORT

OPERATIONS – AC Crossen

AC Crossen reported that it has been a busy month with the hot weather and brush fires our crews have been all over South King County helping out. We have some staff in Oregon as part of a deployments. He thanked everyone for helping with the BC, Captain and Lieutenant Promotional Exams that are coming up next week. Its budget season we have been busy working and planning for 2021.

BOND – EMERGENCY MANAGEMENT – AC Mataftin

AC Mataftin mentioned the construction at Station 60 is winding down. With the approval of the bid, the new contractor will be starting on bldg. 2. He has reached out to the Contractor that was lowest bidder for Station 65 to see if they will still honor their low bid. A few of their sub-contractors have elected to not honor the original price, so the general contractor is looking for some new subs. So construction could hopefully start in the not too distant future.

FMO – CAO – AC Goodsell

AC Goodsell reported Assistant Fire Marshal Tony Parise has been deployed to help with the Oregon fires, so the Fire Marshals Office is sharing his responsibilities. The Fire Marshal's Office is continuing to work with FWPD and the King County Sheriff's Office regarding some arson fires in our community. They are continuing to work with Sound Transit on the design review, and the schools. COVID testing will begin on October 5th at the Aquatic Center in partnership with King County Public Health and St. Francis Hospital, there will be a South King Officer overseeing the operations, to keep things running smooth.

CARES – Captain Smith reported that the CARES Team responds to low acuity calls and high utilizers. They are funded by the King County EMS Levy they have responded to 361 911 calls this year, received 699 referrals from firefighters, provided 241 people with case management and had interactions with 1,684 individuals. They also work with the high utilizers to get them some of the additional help and resources that they need.

CAO – Captain Chaney noted that Captain John approached him to do something unique for September 11th. We came up with a 911 tribute video that was sent out to the media and added to our Facebook page, on September 11th the Honor Guard also put on a private event Chief Pennington was also there and provided some comments. We are working on Operation Warm – Coats for Kids this will be a drive through event and we will be providing coats at two different schools in Federal Way, in partnership with Local 2024, the Foundation and Aid Fund, this year we will provide 280 coats, in past years we normally provide 148. The Federal Way community organized a rally in support of our firefighters for

all of the fires that we had going on with donation drive. We received 100s of gift cards and thank you cards, it's really great to see the support for our firefighters. Chief Pennington added that he rode in a fire engine as part of a back to school event.

FLEET & FACILITIES – AC Chaney

AC Chaney noted that Facilities recently removed 5 trees after one of them fell into the fence that wraps around the cell site at station 61, it will cost $3000.00 to repair the fence. Facilities also installed emergency lighting at station 60 during the storm and installed hot water heaters at stations 60 and 63. Logistics will be moving into the fleet building during the remodel of building 2. With the surplus stuff going to Mexico, it will help free up a lot of space. Fleet has been maintaining our apparatus and they are slowly moving into Station 60, they are waiting for the air and hose system to be installed, which should be completed around October 6th. They are also working on getting all of the apparatus ready for pump testing. He and AC Mataftin are also working on the new Engine specs. AC Chaney is scheduled to meet and tour Station 60 with Jack Stanford to update our insurance policy on the Logistics Center. We currently have the following inventory on hand; 23,940 N95 Masks, 22,050 procedure masks, 23,403 disposal gowns, 1,500 plus pair of protective glasses and over 42,000 pair of gloves.

BUSINESS OPERATIONS

Executive Director Ganem noted we still do not have a schedule for the annual Audit, it will be done remotely. We did catch up in regards to our revenue on property tax collections from April. Property taxes are due by November 2nd, there will be no extension like there was earlier in the year. He is working on the 2021 budget, he will meet with the Budget, Finance & Audit committee prior to the Public Hearing/Budget Presentation there will be significant changes to the budget.

HUMAN RESOURCES

HR Manager Mary Stevens noted that she has been working on the promotional exams, she thanked everyone that has helped with the upcoming promotional exams for Lieutenant, Captain and Battalion Chief. She congratulated Jaden Hassell for being hired by South King Fire.

Chief Pennington

Chief Pennington mentioned that he had correspondence with our Senators and Representatives in Washington DC in regards to Special Purpose Districts having access to the CARES Act. He has also had communication with the King County Executive and the Council in regards to our Resolution 578 which supports banning fireworks in King County. He attended the Federal Way Town Hall meeting that was hosted by Councilmember Pete von Reichbauer, AC Goodsell provided an overview on COVID. Chief Pennington signed a Letter of Agreement with Local 2024 which will allow on a temporary basis a COVID Test Site Supervisor. We have officially started the WSRB rerate process he has met with Eric and a lot of good information was shared, they conducted a site visit, however most of the rerate will be done remotely. One of our questions was how do we get our entire district to be a class 2. Chief Pennington is working with Valley Com and a consultant on Standard Level of Performance, they have made a list of things that are mission critical. Chief Pennington has signed an agreement with the State of Washington for deployments, the district will be reimbursed. Congratulations to Jaden Hassel our newest employee, he is a great addition to our team.

SEPTEMBER BUDGET

Business Operations Executive Director Ganem read into record the list of expenditures for the month of September.

Mid-Month Utility Warrants (114512-114535) totaling	$208,495.24
Accounts Payable Warrants (1145360-114615) totaling	$976,902.71
Payroll Direct Deposit Document for 184 indiv. DD021647--021830 totaling	$1,143,628.66
Payroll Warrant for 0 individual #	$0
Payroll Electronic Federal Tax Payment totaling	$241,406.48
TOTAL approval	$2,570,433.09

He added that we are at 74.22% for the year, or .78% under budget.

APPROVAL OF VOUCHERS

Commissioner Gates noted that since this is a virtual meeting and the Board will not be signing the vouchers tonight, he requested a Motion and a second to approve the vouchers. Commissioner Thompson made a Motion to approve the vouchers as presented. Motion was seconded by Commissioner Berger. Motion passed unanimously.

Commissioner Thompson reminded everyone that if you go to headquarters, please take your ID badge to swipe, your four digit code doesn't work anymore.

Meeting adjourned at 1755 hours.

COMMISSIONER (CHAIR)

COMMISSIONER (VICE CHAIR)

COMMISSIONER

COMMISSIONER

COMMISSIONER

BOARD SECRETARY