SOUTH KING FIRE AND RESCUE
REGULAR MEETING
BOARD OF FIRE COMMISSIONERS

May 26, 2020
Virtual Meeting Via Conference Call Only
5:00 PM
AGENDA

1. Call to Order

2. Pledge of Allegiance

3. Approval of Minutes from the Regular Meeting on April 28, 2020

4. Commissioners Comments

5. Public Comments – *To Reduce the Risk of Exposure Due to COVID-19* we will not be accepting in-person, verbal comments during this meeting. Alternatively, during the regular order of business, those wishing to provide comment will need to send an email to (lauri.perry@southkingfire.org) or provide it in written format. The deadline for comments is 5:00 pm on May 26, 2020, the comments will be forwarded to the Board of Commissioners and will be attached to the minutes.

6. Commissioner Committee Reports

7. Resolution No. 577 – Changing the Meeting Location of Regular Board Meetings

8. Administrative Team Report

9. May Budget

10. Approval of Vouchers

11. Adjournment

We will respect each other and their opinion, and we will hold each member accountable to confront inappropriate behavior, or behavior that does not add value.

The Board of Fire Commissioners may add items and take action on items not listed on the agenda.

SOUTH KING FIRE & RESCUE
April 28, 2020
Virtual Meeting per Governor Inslee's Proclamation
Station 68

Commissioner Gates called the regular meeting to order at 1700 hours with Commissioners Rickert, Fuller, Berger and Thompson are in attendance via the virtual meeting. Board Secretary Lauri Perry recording.

The Pledge of Allegiance was led by Commissioner Thompson.

APPROVAL OF MINUTES
Commissioner Gates asked for the approval of the Special Meeting Minutes of March 23, 2020. Commissioner Thompson made a motion to approve the Special Meeting minutes of March 23rd. Motion was seconded by Commissioner Rickert. Motion passed with Commissioner Berger abstaining.

Commissioner Gates asked for the approval of the Regular Meeting Minutes of March 24, 2020. Commissioner Fuller made a Motion to approve the Regular Meeting minutes of March 24th. Motion was seconded by Commissioner Rickert. Motion passed unanimously.

COMMISSIONER COMMENTS
Commissioner Rickert noted that he has participated in several COVID-19 conference calls with King County EMS and Federal Way Emergency Management. He hopes everyone is staying safe.

Commissioner Fuller noted that he is pleased to see the work that King County has done, he has really enjoyed listening in on some of the conference calls with King County EMS when they provide daily updates on COVID-19.

Commissioner Thompson has also participated in some COVID-19 conference calls with King County EMS and Federal Way Emergency Management. He is pleased that we have enough supplies at the present time and he is glad everyone is staying safe and we don't have anyone in quarantine or isolation right now, keep up the good work.

Commissioner Berger noted that he has also been listening in on the Greater Federal Way Emergency Management conference calls. He is very pleased to see how well prepared the City of Federal Way's Emergency Manager Ray Gross is and all of his coordination during these times, it is also great to hear from the CFO at Franciscan talking about how the hospital is adapting and their capacity during these calls.

Commissioner Gates also hopes everyone is staying safe and healthy, we will get through this unique time.

PUBLIC COMMENTS
Commissioner Gates noted that due to COVID-19 and the virtual meeting all public comments were to be submitted in writing prior to 5:00 pm today we have not received any public comments at this time.

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COMMISSIONER COMMITTEE REPORTS

Commissioner Rickert noted that the Budget Finance & Audit committee met to discuss the expiring M & O Levy.

RESOLUTION No. 573 – SUBMISSION FOR APPROVAL OF M & O LEVY AUGUST 2020 PRIMARY ELECTION

Commissioner Rickert made a Motion to approve Resolution 573. Motion was seconded by Commissioner Thompson. Chief Pennington read Resolution 573 into record.

Commissioner Fuller added the information provided to them clearly shows the need for this levy.

Commissioner Berger noted the importance of the M & O Levy to our annual budget with 88% of our budget is personnel it is significant to have this levy to maintain our current budget, he added that it is a tough economic time with COVID-19 to ask voters to approve this levy, however we provide essential services responding to emergencies, he fully supports this Resolution.

Commissioner Thompson echoed what Commissioner Berger said about the levy and he added that we are doing a lot more stuff than other departments do with the same amount of funding. It's important to keep our funding and personnel, especially since the number of emergency responses continue to increase.

Commissioner Rickert noted that the M & O Levy is very important to us to maintain our capital improvement schedule we need to be able to replace aging apparatus, IT, emergency gear and other supplies that are needed so we don't have to go out for a Bond. A Bond would be for remodeling or replacing a fire station.

Commissioner Gates added that he fully supports this levy it is necessary to maintain our funding.

Motion passed unanimously.

RESOLUTION No. 574 – PAYING PRO-RATA SHARE OF VOTER'S PAMPHLET AUGUST 2020 PRIMARY ELECTION

Chief Pennington read Resolution 574 into record. Commissioner Rickert made a Motion to approve Resolution 574. Motion was seconded by Commissioner Berger. Motion passed unanimously.

RESOLUTION No. 575 – SUBMISSION FOR APPROVAL OF M & O LEVY NOVEMBER 2020 GENERAL ELECTION

Chief Pennington read Resolution 575 into record. Commissioner Rickert made a Motion to approve Resolution 575. Motion was seconded by Commissioner Fuller. Commissioner Berger asked for clarification that if the M & O Levy passes in August, that Resolution 575 will be null and void, Commissioner Gates confirmed that information is in this Resolution. Commissioner Thompson added that the Primary Election is the same day that we have to file for the General Election, which is why we are filing for both now. Motion passed unanimously.

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RESOLUTION No. 576 – PAYING PRO-RATA SHARE OF VOTER'S PAMPHLET NOVEMBER 2020 GENERAL ELECTION

Chief Pennington read Resolution 576 into record. Commissioner Rickert made a Motion to approve Resolution 576. Motion was seconded by Commissioner Berger. Motion passed unanimously.

ADMINISTRATIVE TEAM REPORT

Chief Pennington noted that the Administrative team has been working really really hard and committed to the work of COVID-19. The firefighters, officers and Labor Group are continuing to work very hard every day to get through this, he commends everyone for the work that they have done.

Commissioner Rickert asked how much we have spent on COVID-19 supplies, Executive Director of Business Operations Joe Ganem, responded along with noting we will be working with FEMA to receive a reimbursement for these costs.

APRIL BUDGET

Executive Director of Business Operations Joe Ganem read into record the list of expenditures for the month of April. We are currently .15% over budget for the month of April.

Mid-Month Utility Warrants (114025-114048) totaling	$818,571.20
Accounts Payable Warrants (114049-114114) totaling	$850,352.84
Payroll Direct Deposit Document for 182 indiv. DD020728--020909 totaling	$1,220,389.84
Payroll Warrant for 1 individual #100224	$277.82
Payroll Electronic Federal Tax Payment totaling	$266,194.70
TOTAL approval	$3,155,786.40

APPROVAL OF VOUCHERS

Commissioner Gates noted that since this is a virtual meeting and the Board will not be signing the vouchers tonight, he requested a Motion and a second to approve the vouchers. Commissioner Thompson made a Motion to approve the vouchers. Motion was seconded by Commissioner Berger. Motion passed unanimously.

Meeting adjourned at 1755 hours.

DRAFT

COMMISSIONER (CHAIR)

COMMISSIONER (VICE CHAIR)

COMMISSIONER

COMMISSIONER

COMMISSIONER

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BOARD SECRETARY

SOUTH KING FIRE & RESCUE IS AN EQUAL OPPORTUNITY EMPLOYER

DRAFT

SOUTH KING FIRE AND RESCUE
KING COUNTY, WASHINGTON

RESOLUTION NO. 577

A RESOLUTION of the Board of Commissioners of South King Fire and Rescue (aka KCFPD #39), King County, Washington, Changing the Meeting Location for Regularly Scheduled Board Meetings for 2020

WHEREAS, Resolution 570 designates that regularly scheduled meetings of the Board of Commissioners shall be held once a month on the fourth Tuesday of the month beginning at 5:00 pm (1700 hours), with exceptions allowed due to scheduling conflicts; and

WHEREAS, the Board of Commissioners now desires to formally change the location of the regularly scheduled meetings for 2020.

NOW, BE IT RESOLVED, by the Board of Commissioners of South King Fire and Rescue that the following dates shall be adopted for the Regular Meetings of the Board in 2020

Tuesday, June 23, 2020, beginning at 5:00 pm at Station 68
Tuesday, July 28, 2020, beginning at 5:00 pm at Station 68
Tuesday, August 25, 2020, beginning at 5:00 pm at Station 68
Thursday, September 24, 2020, beginning at 5:00 pm at Station 68
Tuesday, October 27, 2020, beginning at 5:00 pm at Station 68
Tuesday, November 24, 2020, beginning at 5:00 pm at Station 68
Tuesday, December 29, 2020 beginning at 5:00 pm at Station 68

NOW, BE IT FURTHER RESOLVED that all Regular Meetings shall normally be held at Station 68, (1405 SW 312th Street, Federal Way, WA).

NOW, BE IT FURTHER RESOLVED that, during the pendency of the Covid-19 emergency orders of the Governor of the State of Washington, such meetings shall be conducted remotely, as opposed to in-person meetings of the Board of Commissioners.

ADOPTED at a Regular Meeting of the Board of Commissioners of South King Fire and Rescue this 26th day of May, 2020, with the following Commissioners being present and voting.

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_____ CHAIRMAN/COMMISSIONER

_____ VICE CHAIR/COMMISSIONER

_____ COMMISSIONER

_____ COMMISSIONER

_____ COMMISSIONER

ATTEST:

_____ Secretary