SOUTH KING FIRE AND RESCUE
REGULAR MEETING
BOARD OF FIRE COMMISSIONERS

April 28, 2020
Virtual Meeting Via Conference Call Only
5:00 PM
AGENDA

1. Call to Order

2. Pledge of Allegiance

3. Approval of Minutes from the Special Meeting on March 23, 2020 and the Regular Meeting on March 24, 2020

4. Commissioners Comments

5. Public Comments – *To Reduce the Risk of Exposure Due to COVID-19* we will not be accepting in-person, verbal comments during this meeting. Alternatively, during the regular order of business, those wishing to provide comment will need to send an email to (lauri.perry@southkingfire.org) or provide it in written format. The deadline for comments is 5:00 pm on April 28, 2020, the comments will be forwarded to the Board of Commissioners and will be attached to the minutes.

6. Commissioner Committee Reports

7. Resolution No. 573 – Submission for Approval of M&O Levy August 2020 Primary Election

8. Resolution No. 574 - Paying Pro-rata Share of Voter's Pamphlet in August 2020 Primary Election

9. Resolution No. 575 – Submission for Approval of M&O Levy November 2020 General Election

10. Resolution No. 576 – Paying Pro-rata Share of Voter's Pamphlet in November 2020 General Election

11. Administrative Team Report

12. April Budget

13. Approval of Vouchers

14. Adjournment

We will respect each other and their opinion, and we will hold each member accountable to confront inappropriate behavior, or behavior that does not add value.

The Board of Fire Commissioners may add items and take action on items not listed on the agenda.

SOUTH KING FIRE & RESCUE
Special Meeting
March 23, 2020
Station 68

Commissioner Gates called the special meeting to order at 0900 hours with Commissioners Rickert, Fuller and Thompson in attendance. Board Secretary Lauri Perry recording.

The Pledge of Allegiance was led by Commissioner Fuller

Commissioner Gates mentioned that this Special Meeting is to conduct interviews for the Board Vacancy. He asked those that are being interviewed, once the interviews begin to please wait in the other meeting room while we are conducting the interviews, we will come grab you when it is your turn to interview. We will be interviewing four (4) candidates, the Board will go into Executive Session and then come back into Open Public Meeting to take a vote on the candidates and then an Oath of Office for the appointee. Each applicant will be asked to present their Oral Resume and the Commissioners will ask each of the candidates the same questions.

PUBLIC COMMENTS
Commissioner Gates mentioned that if anyone has a public comment to please provide it in writing or email it.

INTERVIEWS FOR THE BOARD OF FIRE COMMISSIONERS VACANCY
Keith Livingston was the first candidate interviewed. He started with his PEP (Personal Experience Presentation/Oral Resume), then followed by the Board asking him a few questions.

At 0942 hours the meeting took a 5 minute break before the next candidate.

At 0950 hours the meeting reconvened with the interview Tad Doviak. He presented his PEP (Personal Experience Presentation/Oral Resume), then followed by the Board asking him a few questions.

At 1020 hours the meeting took a 5 minute break before the next candidate.

At 1028 hours the meeting reconvened with the interview of David Berger. He presented his PEP (Personal Experience Presentation/Oral Resume), then followed by the Board asking him a few questions.

At 1100 hours the meeting took a break before the next candidate. The fourth candidate was not in attendance, so the Board Secretary attempted to reach him by phone (this is the third phone call this morning to reach him). A message was left on his voicemail and he quickly returned the call, unfortunately, he did not receive the email with the times and location of the interviews. After some discussion, he asked that the Board of Commissioners consider the application and packet that he submitted. He will not be able to attend the meeting for an interview.

DRAFT

EXECUTIVE SESSION

At 1115 hours Commissioner Gates noted that the Commissioners will be going into Executive Session per RCW 42.30.110 (1) (h) for approximately 20 minutes to evaluate the qualifications of a candidate for appointment to elective office. They will need a few minutes to get into the other room and get settled.

At 1138 hours the meeting reconvened into open Public Meeting.

DISCUSSION AND SELECTION OF CANDIDATE

Commissioner Gates noted that we had four (4) great candidates apply for the Commissioner Vacancy, we are impressed with all of their qualifications and he thanked everyone for applying and their interest in South King Fire.

Commissioner Rickert thanked everyone for applying and he would like to see them help us out with our SLP (Strategic Leadership Plan) or how we communicate with the citizens, you are all great candidates.

Commissioner Fuller thanked everyone for applying, not many people attend our meetings he encouraged them to attend our meeting and make comments. We appreciate your interest in South King Fire.

Commissioner Thompson thanked everyone for attending the Board meeting and following the social distancing protocol. One of the things that we will be discussing in the coming months is whether or not we will be doing a Maintenance and Operations Levy again or a Benefit Charge, he encouraged the candidates to follow us and provide your guidance as a citizen and to maybe assist us in getting the word out and to assist us in deciding which avenue we should go. He added that all four (4) of the candidates have great qualifications and bring different ideas to the Board, however we only have one (1) open seat. Commissioner Thompson made a Motion to appoint David Berger to fill the unexpired term of Commissioner Fossos. Motion was seconded by Commissioner Fuller. Commissioner Thompson noted that you are all great candidates for the position, you all have great attributes, David's networking and community involvement attest to the District and the Board. Commissioner Fuller added that it was tough to make a final decision. The Motion passed unanimously. Commissioner Gates congratulated David Berger.

OATH OF OFFICE

Chief Pennington read the Oath of Office Appointing Commissioner Berger.

Meeting adjourned at 1148 hours.

_____ _____

COMMISSIONER (CHAIR) COMMISSIONER (VICE CHAIR)

_____ _____

COMMISSIONER

COMMISSIONER

COMMISSIONER

BOARD SECRETARY

SOUTH KING FIRE & RESCUE IS AN EQUAL OPPORTUNITY EMPLOYER

DRAFT

SOUTH KING FIRE & RESCUE
March 24, 2020
Station 68

Commissioner Gates called the regular meeting to order at 1700 hours with Commissioners Rickert, Fuller, Berger and Thompson in attendance, it's nice to say all Board members are present. Board Secretary Lauri Perry recording.

The Pledge of Allegiance was led by Commissioner Thompson.

APPROVAL OF MINUTES

Commissioner Gates asked for the approval of the Regular Meeting Minutes of February 25, 2020. Commissioner Rickert made a motion to approve the minutes of the February 25, 2020 meeting. Motion was seconded by Commissioner Fuller. Motion passed with Commissioner Berger abstaining.

Commissioner Gates asked for the approval of the Emergency Meeting Minutes of March 9, 2020. Commissioner Thompson made a Motion to approve the Emergency Meeting minutes of March 9th. Motion was seconded by Commissioner Rickert. Motion passed with Commissioner Berger abstaining.

COMMISSIONER COMMENTS

Commissioner Rickert noted that he was recently in Eastern Washington in the middle of the lake fishing. He added that with everything going on with COVID-19, he would like the option for everyone to call in to conduct a meeting or meet via video conference. Commissioner Rickert noted that he has been listening in on some of the COVID-19 conference calls, it is interesting to hear what is happening in King County, how many people have tested positive and etc.

Commissioner Thompson welcomed Commissioner Berger to the Board and thanked him for taking the time to apply especially during the COVID-19 Pandemic. Commissioner Thompson added that it has been very interesting to listen to the daily COVID-19 conference calls with King County EMS. He is pleased that we are ahead of the curve since we started early, he would like to see us schedule a PIA after the pandemic is over to see what we need to update to do better next time. There are a number of other departments that are not as prepared as we are, some are experiencing a number of staff in quarantine or isolation which has a direct impact on their staffing levels.

Commissioner Fuller noted that he has also been listening to the King County EMS calls related to COVID-19, it seems like the numbers are going up as more people are getting tested.

Commissioner Berger expressed his appreciation and gratitude of being appointed to the Board, he hopes that he can add value to the Board, he is looking forward to getting up to speed on the district. He looks forward to getting out to tour the district, visiting the stations and meet our personnel once he can, unfortunately this will be delayed due to the COVID-19 pandemic.

Commissioner Gates is pleased to have Commissioner Berger on the Board.

PUBLIC COMMENTS
Commissioner Gates asked if there were any public comments Commissioner Thompson added that if anyone has a public comment to please provide it in writing or email it.

COMMISSIONER COMMITTEE REPORTS
Commissioner Gates reported that he wasn't aware of any committee meetings.

ADMINISTRATIVE TEAM REPORT
Chief Pennington echoed Commissioner Thompson's comments about having concerns about external Emergency Management not internal. We have created a COVID-19 team by pulling a few firefighters off shift to days to assist with the Emergency Management, including the HazMat team leader Lt. Willett, he will be the technical safety officer, Lt. Nielsen will be part of the Task Force working directly for Health and safety Officer Goodsell and Captain smith will be part of the task force, he has lots of experience working with FEMA and the Washington Task Force. AC Mataftin has asked Lt. Willett to set-up a decon for Police Officers at Station 61, this is the only decon resource available for Police Officers in King and Pierce County. We have worked with Labor on a Letters of Agreements in regards to some day shift staff going to shift. Our IT and Facilities Divisions, have knocked it out of the park for their help on our joint command, EOC with the City of Des Moines at Station 67, it opens on March 27th. Our front office staff has started a rotating schedule to work from home, however there will always be 2 people in the front office, the Chief Officers will begin a rotating schedule with the exception to Pennington, Ganem and Stevens they will typically be in the office. Chief Pennington added that he can't thank the Board enough for their support.

AC Crossen stated that it is nice to have the COVID-19 team to focus and produce the needed documents so he can focus on Operations. We have two (2) members that will be retiring next month. We are holding daily conference calls with department members, they are informative and they open it up for questions. At the Zone level, the Ops Chiefs are following the pandemic plan and bringing one (1) training officer back to their department and they are being temporarily transferred to shift work. The Captain Promotional Process for us and four (4) other departments has been put on hold, the process will restart once we get through the pandemic. We currently have some recruits at the Academy, it is still continuing to operate, however a little bit different, they are trying to keep everyone on track as much as possible, however they are emphasizing to the recruits to continue your social distancing in the evenings outside of the Academy to keep everyone healthy. Ten (10) of our personnel have been in quarantine, however no one has tested positive. Valley Comm has put the 'closest dispatch' program on hold for now, it will resume once we are over the pandemic.

AC Mataftin noted that he oversees the Bond work, and the work at Station 60 for the maintenance facility is about 80% complete, however due to COVID-19, the construction company will be shutting down for about two weeks. We have provided FWPD and DMPD with masks, glasses and other supplies that they did not have quick access to, these are needed items to protect their personnel.

MARCH BUDGET
Executive Director of Business Operations read into record the list of expenditures for the month of March. We are currently .44% under budget for the month of March.

Mid-Month Utility Warrants (113918-113931) totaling	$104,251.75
Accounts Payable Warrants (113932-114024) totaling	$1,093,115.82
Payroll Direct Deposit Document for 184 indiv. DD020544--020727 totaling	$1,216,682.75
Payroll Warrant for 0 individuals #	$
Payroll Electronic Federal Tax Payment totaling	$263,460.28
TOTAL approval	$2,677,510.60

Meeting adjourned at 1800 hours.

_____ _____

COMMISSIONER (CHAIR) COMMISSIONER (VICE CHAIR)

_____ _____

COMMISSIONER COMMISSIONER

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COMMISSIONER

_____

BOARD SECRETARY

DRAFT

SOUTH KING FIRE & RESCUE

KING COUNTY, WASHINGTON

RESOLUTION NO. 573

A RESOLUTION of the Board of Fire Commissioners of South King Fire & Rescue, King County, Washington, Providing for the submission to the qualified Electors of the District at the Primary Election to be held within the District on August 4th, 2020, a Proposition authorizing the Levy of a General Tax on the taxable property within the District in excess of Constitutional and Statutory limitations in the sum of $3,750,000 which is approximately $0.19 per $1,000 of assessed valuation (based on an assessment ratio of 100% of true and fair market value), to be collected first in 2021, and for three consecutive years thereafter, to provide funds required by the District to make certain capital equipment expenditures, maintain operational capabilities, to avoid a reduction in the number of firefighter employees, and for maintenance and operational expenditures essential for basic fire and life protection needs.

WHEREAS: It is the judgment of the Board of Commissioners of the district that it is essential and necessary for the protection of the health, life and property of the residents of the district that the fire and emergency medical services enumerated in this resolution be provided by the district. Such services will necessitate the expenditure of revenues for maintenance, operations and equipment in excess of those which can be provided by the district's regular tax levy for collection in 2021, and for three consecutive years thereafter, such excess being not less than $3,750,000.

NOW, THEREFORE,

BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF SOUTH KING FIRE & RESCUE (aka King County Fire Protection District #39), WASHINGTON, AS FOLLOWS:

SECTION 1. The district does not obtain sufficient revenue from its regular property tax levy to provide fire and emergency medical services at the level that it currently provides. The purpose of this special levy would be to provide sufficient funds to maintain the level of services during 2021, and for three consecutive years thereafter. The funds obtained through the excess levy will be used to pay regular maintenance and operation costs and to maintain the current level of emergency services.

SECTION 2. In order to produce the revenue adequate to pay the costs of providing adequate fire protection and emergency medical services as described in Section 1 of this resolution and to maintain reserve funds sufficient to assure the continuation of such services, the district shall levy in 2020, to be collected in 2021, a general tax on taxable property within the district, in excess of the regular levy, for maintenance and operation costs in the amount of $3,750,000. This same amount will be levied for three consecutive years thereafter (2022, 2023, and in 2024).

SECTION 3. There shall be submitted to the qualified electors of the district for their ratification or rejection, at the Primary Election on August 4th, 2020, the question of whether or not such levy for maintenance and operations, in excess of the constitutional and statutory limits, shall be made. The Board of Commissioners hereby requests that the King County Supervisor of Elections call such special

election, and to submit the following proposition at such election, in the form of a ballot title substantially as follows:

PROPOSITION 1

SOUTH KING FIRE & RESCUE
(King County Fire Protection District No. 39)
Levy of General Tax

$3,750,000 for Maintenance and Operations

The Board of Commissioners of South King Fire & Rescue adopted Resolution No. 573 concerning a proposition to finance maintenance and operation expenses. This proposition, if approved, will authorize the District to levy, without regard to the limitations of chapter 84.52 RCW, a property tax upon all taxable property within the district of:

Collection Year	Approximate Rate per $1,000 of Assessed Value	Levy Amount
2021	$0.19	$3,750,000
2022	$0.18	$3,750,000
2023	$0.17	$3,750,000
2024	$0.16	$3,750,000

to be used for maintenance and operations and increase the current level of fire services and emergency medical services. Should this proposition be approved?

Tax Levy: Yes ____
Tax Levy: No ____

Adopted by the Board of Commissioners of South King Fire & Rescue at a regular meeting this 28th day of April 2020, with the following Commissioners being present and voting:

_____
Chair/Commissioner William Gates

_____
Vice Chair/Commissioner Mark Thompson

_____
Commissioner David A. Berger

_____
Commissioner Bill Fuller

_____
Commissioner John Rickert

ATTEST:

_____

DRAFT

District Secretary

Resolution No. 573

DRAFT

SOUTH KING FIRE AND RESCUE
a.k.a. King County Fire Protection District #39
KING COUNTY, WASHINGTON

RESOLUTION NO. 574

A RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS OF SOUTH KING FIRE AND RESCUE, AUTHORIZING PAYMENT TO KING COUNTY OF A PRO-RATA SHARE OF THE AUGUST 4, 2020 PRIMARY ELECTION COSTS, INCLUDING BUT NOT LIMITED TO THE COST OF PRODUCING THE LOCAL VOTERS PAMPHLET, RELATING TO THE AUGUST ELECTION.

WHEREAS, the King County Department of Records and Elections will be administering on behalf of South King Fire and Rescue, and other agencies, an election in August of 2020, including the publication of a local voters pamphlet; and

WHEREAS, applicable statutes allow King County to charge South King Fire and Rescue a fair pro-rata share of the costs for administering such elections;

NOW THEREFORE BE IT HEREBY RESOLVED, FOUND, DETERMINED AND ORDERED, AS FOLLOWS:

Section 1. The Board hereby authorizes the Fire Chief to utilize moneys available in the current expense fund of the Department to defray the fair and reasonable pro-rata share of the August 2020 election costs, attributable to South King Fire and Rescue, including but not limited to the cost of producing the Local Voters Pamphlet relating to such election.

Section 2. A copy of this resolution shall be provided to the King County Department of Records and Elections.

ADOPTED AND APPROVED by the Board of Fire Commissioners of South King Fire and Rescue at a regular meeting this 28th day of April, with the following Commissioners being present and voting;

_____
Chair/Commissioner William Gates

_____
Vice Chair/Commissioner Mark Thompson

_____
Commissioner David A. Berger

_____
Commissioner Bill Fuller

_____
Commissioner John Rickert

ATTEST:

_____
District Secretary

DRAFT

SOUTH KING FIRE & RESCUE

KING COUNTY, WASHINGTON

RESOLUTION NO. 575

A RESOLUTION of the Board of Fire Commissioners of South King Fire & Rescue, King County, Washington, Providing for the submission to the qualified Electors of the District at the General Election to be held within the District on November 3rd, 2020, a Proposition authorizing the Levy of a General Tax on the taxable property within the District in excess of Constitutional and Statutory limitations in the sum of $3,750,000 which is approximately $0.19 per $1,000 of assessed valuation (based on an assessment ratio of 100% of true and fair market value), to be collected first in 2021, and for three consecutive years thereafter, to provide funds required by the District to make certain capital equipment expenditures, maintain operational capabilities, to avoid a reduction in the number of firefighter employees, and for maintenance and operational expenditures essential for basic fire and life protection needs.

WHEREAS: It is the judgment of the Board of Commissioners of the district that it is essential and necessary for the protection of the health, life and property of the residents of the district that the fire and emergency medical services enumerated in this resolution be provided by the district. Such services will necessitate the expenditure of revenues for maintenance, operations and equipment in excess of those which can be provided by the district's regular tax levy for collection in 2021, and for three consecutive years thereafter, such excess being not less than $3,750,000.

NOW, THEREFORE,

BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF SOUTH KING FIRE & RESCUE (aka King County Fire Protection District #39), WASHINGTON, AS FOLLOWS:

SECTION 1. The district does not obtain sufficient revenue from its regular property tax levy to provide fire and emergency medical services at the level that it currently provides. The purpose of this special levy would be to provide sufficient funds to maintain the level of services during 2021, and for three consecutive years thereafter. The funds obtained through the excess levy will be used to pay regular maintenance and operation costs and to maintain the current level of emergency services.

SECTION 2. In order to produce the revenue adequate to pay the costs of providing adequate fire protection and emergency medical services as described in Section 1 of this resolution and to maintain reserve funds sufficient to assure the continuation of such services, the district shall levy in 2020, to be collected in 2021, a general tax on taxable property within the district, in excess of the regular levy, for maintenance and operation costs in the amount of $3,750,000. This same amount will be levied for three consecutive years thereafter (2022, 2023, and in 2024).

SECTION 3. There shall be submitted to the qualified electors of the district for their ratification or rejection, at the General Election on November 3rd, 2020, the question of whether or not such levy for maintenance and operations, in excess of the constitutional and statutory limits, shall be made. The Board of Commissioners hereby requests that the King County Supervisor of Elections call such special

election, and to submit the following proposition at such election, in the form of a ballot title substantially as follows:

PROPOSITION 1

SOUTH KING FIRE & RESCUE
(King County Fire Protection District No. 39)
Levy of General Tax

$3,750,000 for Maintenance and Operations

The Board of Commissioners of South King Fire & Rescue adopted Resolution No. 575 concerning a proposition to finance maintenance and operation expenses. This proposition, if approved, will authorize the District to levy, without regard to the limitations of chapter 84.52 RCW, a property tax upon all taxable property within the district of:

Collection Year	Approximate Rate per $1,000 of Assessed Value	Levy Amount
2021	$0.19	$3,750,000
2022	$0.18	$3,750,000
2023	$0.17	$3,750,000
2024	$0.16	$3,750,000

to be used for maintenance and operations and increase the current level of fire services and emergency medical services. Should this proposition be approved?

Tax Levy: Yes _____
Tax Levy: No _____

HOWEVER, in the event that the need for this resolution is obviated by affirmative passage of the same Proposition One set forth above, at the August 4, 2020 Primary Election, then this resolution shall be deemed withdrawn and there shall be no need for the Manager of Records and Elections of King County to place the above Proposition One on the November 3, 2020 General Election ballot.

Adopted by the Board of Commissioners of South King Fire & Rescue at a regular meeting this 28th day of April 2020, with the following Commissioners being present and voting:

_____
Chair/Commissioner William Gates

_____
Vice Chair/Commissioner Mark Thompson

_____
Commissioner David A. Berger

_____
Commissioner Bill Fuller

_____
Commissioner John Rickert

DRAFT

ATTEST:

_____

District Secretary

Resolution No. 575

DRAFT

SOUTH KING FIRE AND RESCUE
a.k.a. King County Fire Protection District #39
KING COUNTY, WASHINGTON

RESOLUTION NO. 576

A RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS OF SOUTH KING FIRE AND RESCUE, AUTHORIZING PAYMENT TO KING COUNTY OF A PRO-RATA SHARE OF THE NOVEMBER 3, 2020 GENERAL ELECTION COSTS, INCLUDING BUT NOT LIMITED TO THE COST OF PRODUCING THE LOCAL VOTERS PAMPHLET, RELATING TO THE NOVEMBER ELECTION.

WHEREAS, the King County Department of Records and Elections will be administering on behalf of South King Fire and Rescue, and other agencies, an election in November of 2020, including the publication of a local voters pamphlet; and

WHEREAS, applicable statutes allow King County to charge South King Fire and Rescue a fair pro-rata share of the costs for administering such elections;

NOW THEREFORE BE IT HEREBY RESOLVED, FOUND, DETERMINED AND ORDERED, AS FOLLOWS:

Section 1. The Board hereby authorizes the Fire Chief to utilize moneys available in the current expense fund of the Department to defray the fair and reasonable pro-rata share of the November 2020 election costs, attributable to South King Fire and Rescue, including but not limited to the cost of producing the Local Voters Pamphlet relating to such election.

Section 2. A copy of this resolution shall be provided to the King County Department of Records and Elections.

Section 3. **However,** in the event that the need for this resolution is obviated by affirmative passage of Proposition One established under District Resolution No. 573 at the August 4, 2020 Primary Election, then this Resolution No. 576 shall be deemed withdrawn and there shall be no need for the Fire Chief to utilize moneys available in the current expense fund of the Department to defray the fair and reasonable pro-rata share of the November 2020 election costs.

ADOPTED AND APPROVED by the Board of Fire Commissioners of South King Fire and Rescue at a regular meeting this 28th day of April, with the following Commissioners being present and voting;

Chair/Commissioner William Gates

Vice Chair/Commissioner Mark Thompson

Commissioner David A. Berger

Commissioner Bill Fuller

Commissioner John Rickert

ATTEST:

District Secretary

DRAFT