SOUTH KING FIRE & RESCUE
January 28, 2020
Station 68

Commissioner Gates called the regular meeting to order at 1700 hours with Commissioners Rickert, Fuller and Thompson in attendance, Commissioner Fossos has an excused absence. Board Secretary Lauri Perry recording.

The Pledge of Allegiance was led by Commissioner Thompson.

ELECTION OF BOARD CHAIR FOR 2020

Commissioner Gates asked for any nominations for the Board Chair for 2020. Commissioner Fuller nominated Commissioner Gates as Board Chair. Motion was seconded by Commissioner Thompson. Commissioner Gates requested a second time, any nominations for the position of Board Chair for 2020. There were no more nominations. Commissioner Thompson made a Motion that we elect Commissioner Gates as Chairman for 2020. Motion was seconded by Commissioner Fuller. Motion passed unanimously

ELECTION OF BOARD VICE CHAIR FOR 2020

Commissioner Gates asked for any nominations for the Board Vice Chair for 2020. Commissioner Gates nominated Commissioner Thompson as Vice Chair. Motion was seconded by Commissioner Fuller. Commissioner Gates requested a second time, any nominations for Vice Chair for 2020. Motion passed unanimously.

APPROVAL OF MINUTES

Commissioner Gates asked for the approval of the Regular Meeting Minutes of December 27, 2019. Commissioner Rickert made a Motion to approve the minutes from December 27, 2019 meeting. Commissioner Fuller seconded the Motion. Motion passed unanimously.

Commissioner Gates asked for the approval of the Special Meeting Minutes of January 14, 2020. Commissioner Thompson made a Motion to approve the Special Meeting January 14th. Commissioner Rickert seconded the Motion. Motion passed unanimously.

COMMISSIONERS COMMENTS

Commissioner Rickert had no comments.

Commissioner Thompson thanked everyone for electing him as Vice Chair again for 2020. It has been a busy month he attended the following meetings Fire Commissioner 101 Class it was great to see 46 people attend this class in Shoreline a few of the sessions included, Public Records, Open Public Meeting Act, Finances and RCW Title 52, there was a lot of good information. Commissioner Thompson also attended the Joint Fire Chiefs and Commissioners Annual Meeting/Installation Banquet, Retired Chief Church was the recipient of the Jiggs and Jim Award, there were lots of great comments supporting this award and it was very well deserved. Yesterday he attended the Federal Way Chamber Roundtable discussion on Strategy for the Future, they shared a lot of great information Federal Way has a lot of room for growth. This morning he attended a King County Council committee meeting one of the Fire

Commissioners from District 37 was nominated by the King County Fire Commissioners for the Emergency Management Advisory Committee Alternate. Councilmember Lambert asked if we knew that fire stations and fire department structures weren't declared an essential public facility. Commissioner Thompson recommends all Fire Commissioners to write a letter to Olympia to get us on the list.

Commissioner Fuller reported that he attended the Federal Way Chamber Luncheon on small business, the Fire Commissioner 101 Class there was a lot of good information shared at this class. Commissioner Fuller talked a little bit about the Safe City Program that is part of the Federal Way Police Department. He is planning on attending the Recruit Graduation later this week.

Commissioner Gates noted that he is also planning on attending the recruit graduation and he attended the King County Fire Commissioners and Chiefs Installation Banquet. Commissioner Gates thanked the Board for electing him Board Chair for this year, it certainly is going to be a busy year, we have a lot of things on our plate we have a new fire chief that is still trying to find his way around, ongoing construction projects, an M & O Levy which we will need to decide if we renew it or not and last but not least we will need to start thinking about and having some discussions about Commissioner Fossos. Commissioner Gates will begin working on this over the next few months while respecting his health situation but looking to see what the outcome will be.

PUBLIC COMMENTS

There were no public comments.

COMMISSIONER COMMITTEE REPORTS

Commissioner Gates noted that he was not aware of any committee meetings.

RESOLUTION 320 – APPROVING PER DIEM AND MILEAGE RATES FOR 2020

Chief Pennington read Resolution 320 into record. Commissioner Gates added that this is a resolution that we pass each January based on the IRS Guidelines. Commissioner Thompson made a Motion to approve Resolution 320. Motion was seconded by Commissioner Fuller. Motion passed unanimously.

ADMINISTRATIVE TEAM

A/C Crossen reported that it is great to see Aid 63 staffed full time, the Recruits that are currently at the Academy will be graduating on Thursday evening, they will come to Station 62 on Friday for onboarding, they will begin their first shifts as early as Sunday. Last week we hired 6 more recruits, they have been getting fitted with their SCBA gear and other stuff and will begin at the Academy next week. We have an Officer meeting scheduled for February, this will be our first officer meeting in a long time, each of our divisions have been give some time to talk and make presentations at this meeting, our hope is to make this an annual meeting. There is typically a lot of great information shared, especially since we have a number of new Officers that have probably never attended an Officers meeting. We are working more with our Zone 3 partners, Puget Sound Regional Fire Authority will be sending out a survey to see how training is going for everyone, they typically do this about every 6 months. A/C Crossen has been attending a lot of meetings related to PSERN, they are currently testing in Enumclaw and anticipate purchasing the radios in about 4-5 months.

A/C Mataftin reported that construction at Station 60 is going well, they are about 2-3 weeks behind schedule, mostly due to the wet weather conditions. Station 65 is currently out to bid, it closes on February 18th and we hope to bring the bids forward at the next Commissioner meeting for approval. A/C Mataftin has been working with the King County Sheriff's Office in regards to removing the trailer that is currently parked next to Station 65, they will need an area where the deputies can do some paperwork. The fence at Station 66 is being installed as we speak, it should only take the a few weeks to complete the project. The Federal Way Emergency Management group met last week to discuss the Federal Way Emergency Management Plan and to pick some dates for some upcoming meetings. A/C Mataftin and Chief Pennington have also met with the Emergency Manager at the City of Des Moines, there has been some discussion about the City of Des Moines' EOC being set-up in the Classroom/Meeting Room at Station 67 they will have a set-up similar to our EOC, we will be making some infrastructure upgrades to accommodate this move. A/C Mataftin is also working with them in regards to securing some radios. A/C Mataftin recently received an email from King County Public Health in regards to the Coronavirus, they are currently monitoring 18 people once the tests come back positive for the virus the individuals are then put in an isolated location at Harborview. If we suspect someone has the virus based on their symptoms we will keep them isolated and take the appropriate measures to protect ourselves and others, this is being watched very closely.

A/C Chaney noted that the transmission on L64 went out and is currently in the shop, to repair it will be about $24,000. Kudos to the mechanics, they worked super hard to get E463 ready to go to the Academy, they performed the service in record time. Ken has been working very hard to get the shop equipment selected for their new shop. Special thanks to the front office and Ken, they have been working on our transponders so we don't have to pay tolls while traveling on 405 and 167. Facilities is keeping busy with the transition, painting offices and moving furniture they are also cleaning up the mobile home at Station 66 in case it is needed to isolate anyone that has come down with the Coronavirus. Logistics has been getting rid of some of the stuff that has been approved to be surplused that was at Station 60 and he has met with the logistics staff at Puget Sound Regional Fire Authority.

Captain Bellinghausen reported that this is his last report before retirement which is later this week. About 10-12 times a year, they will use a reserve engine to take a kid to school, this has turned out to be a great event while we are at the school we will provide tours to additional kids and speak with parents. Our CARES Program will have 2.75 social workers, we have the largest MIH program in King County two (2) other departments have joined forces with us for social services. Captain Bellinghausen thanked everyone, he has had a wonderful career.

Chief Pennington reported that he is 28 days into it, he has been meeting with several Chiefs in the zone and with the school district as we are continuing to move forward. IT is working on a new website for reaching out to hire diversity and diversion. HR is working on a new testing process conducted with our Zone 3 partners. We have been doing lots of work internally and externally. The HR Manager will be moving upstairs, it will be nice to have Admin all on the same floor. Chief Pennington added that he attended the King County Commissioners and Chiefs Installation Banquet, it was nice to honor Chief Church. We have an appreciation luncheon coming up on Thursday for first responders, it will be held at City Hall.

Chief Pennington reported that we are .61% under budget, for the year.

JANUARY BUDGET

Finance Analyst Matt Rinehardt read into record the list of expenditures for the month of January.

Mid-Month Utility Warrants (113727-113749) totaling	$490,956.54
Accounts Payable Warrants (113750-113830) totaling	$1,093,617.44
Payroll Direct Deposit Document for 177 indiv. DD020184--020360 totaling	$1,266,760.85
Payroll Warrant for 1 individual #100221	$5,790.42
Payroll Electronic Federal Tax Payment totaling	$281,527.42
TOTAL approval	$3,138,652.67

Meeting adjourned at 1749 hours.

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COMMISSIONER (CHAIR) COMMISSIONER (VICE CHAIR)

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COMMISSIONER COMMISSIONER

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COMMISSIONER

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BOARD SECRETARY