SOUTH KING FIRE & RESCUE

October 24, 2018
Station 68

Commissioner Gates called the meeting to order at 1708 hours with Commissioners Fuller, Rickert and Fossos in attendance, Commissioner Thompson was present via conference phone. Board Secretary Lauri Perry recording.

The Pledge of Allegiance was led by Commissioner Rickert.

APPROVAL OF MINUTES

Commissioner Gates asked for the approval of the Regular Meeting Minutes of September 25, 2018. Commissioner Fossos made a Motion to approve the September 25, 2018, minutes as submitted. Commissioner Fuller seconded the Motion. Motion passed unanimously.

Commissioner Gates asked for the approval of the Special Meeting/Public Hearing Minutes from October 11, 2018. Commissioner Fossos made a Motion to approve the October 11th minutes as submitted. Commissioner Rickert seconded the Motion. Motion passed unanimously.

COMMISSIONERS COMMENTS

Commissioner Thompson noted that he is looking forward to the promotions at next month's meeting. Congratulations to everyone!

Commissioner Rickert had nothing to report.

Commissioner Fossos noted that he attended the EMAC meeting, we are charting new territory on just how important Emergency Management is, looking forward to gaining access to website. He was honored to be asked by Mayor Ferrell to serve on a Task Force to find a home for a memorial for Veterans in our community, you should see some great stuff from this committee. He also attended the King County Fire Commissioners meeting. He is also impressed by the upcoming promotions they set us up well for our future. We need to continue planning out the course for the next 6-8 months so we are ready to make the selection prior to Chiefs leaving.

Commissioner Fuller had nothing to report.

Commissioner Gates noted that we forgot to congratulate Chief Church on his 40th Anniversary with the Department. In regards to the Chiefs job description, any comments and/or suggestions should be sent to Mary Stevens, do not talk to other Commissioners, this is a violation of the open public meeting act. Mary can communicate with all of the Commissioners. Please get your comments to Mary by December 15th. After the first of the year, Commissioner Thompson will meet with Chief Church and Mary Stevens to review the draft job description and comments/suggestions from the Commissioners. The job description will be on the January agenda to be discussed and hopefully approved, we cannot discuss this in Executive Session.

Commissioner Gates added that we need to change the November meeting time and location as it is the same night that our recruits will be graduating from Bates. Commissioner Rickert made a Motion to change the November Regular Meeting from Station 67 to Station 68 and change the meeting time from 5:00 pm to 3:00 pm. Motion was seconded by Commissioner Fuller. Motion passed unanimously.

PUBLIC COMMENTS

Retired A/C Ed Plumlee joined us tonight, he noted that he stopped by Station 61 and the Station construction and fuel tanks look great, he congratulated Crossen on his appointment to Deputy Chief and congratulated President Winter on the new Local 2024 CBA with the department.

COMMISSIONER COMMITTEE REPORTS

Commissioner Gates noted that the Budget Finance and Audit committee met on October 1st to review the draft budget, prior to the Budget Hearing.

RESOLUTION 557 – ADOPTING A BUDGET FOR 2019

Chief Church read Resolution 557 into record, adding that this Resolution adopts our 2019 budget; this budget moves us forward with goals established in the Strategic Leadership Plan and to staff Aid 63 by the middle of 2019. Commissioner Fossos made a Motion to adopt Resolution 557 as reported and presented by the Chief. Motion was seconded by Commissioner Rickert. Motion passed unanimously.

RESOLUTION 558 – REGARDING PROPERTY TAXES IN 2019

Chief Church read Resolution 558 into record adding that since the Board has approved the budget, this resolution authorizes King County to collect the property taxes. Commissioner Fuller made a Motion to approve Resolution 558. Commissioner Thompson seconded the Motion. Motion passed unanimously.

RESOLUTION 559 – SOLE SOURCE FOR NEDERMAN EQUIPMENT

Chief Church read Resolution 559 into record adding that this allows us to continue using Benz Air technicians and/or contractors to work on our Nederman Exhaust System. Commissioner Fossos made a Motion to approve Resolution 559. Commissioner Fuller seconded the Motion. Motion passed unanimously.

RESOLUTION 560 – SURPLUS OF DEPARTMENT EQUIPMENT

Chief Church read Resolution 560 into record. Commissioner Thompson made a Motion to approve Resolution 560. Motion was seconded by Commissioner Fossos. Motion passed unanimously.

ADMINISTRATIVE TEAM REPORT

Chief Church noted that it is outstanding to see Retired A/C Plumlee here, with a big smile on his face, he must be enjoying retirement.

Chief Church added that he is very pleased to announce the next round of appointments and promotions, these will be effective November 1st and they will be recognized at out November Board Meeting;

- Kevin Crossen is appointed to Deputy Chief
- Aaron Weeks is appointed to Battalion Chief
- Shane Smith is promoted to Captain
- Layne Winter is promoted to Captain

- Brooks Werner is promoted to Lieutenant
- Mickey Randahl is promoted to Driver Engineer

There is a lot happening, yesterday was yellow sticky day, there were a number of changes made, it is very exciting to see so many people moving up in the organization. Our four (4) new hires at the Bates Academy are doing very well, thanks to the Board for changing the meeting location and start time for the November Board meeting so some of us can attend the Bates Graduation to pin our Recruits.

We will be hiring 11 new Firefighters in December, Chief Church will be making a decision on which Academy they will be attending in the next few days. We are becoming a very young department, we have hired 108 new firefighters since 2006.

D/C Goodsell and CAO Bellinghausen are attending a conference in Chelan. We continue providing community outreach and fire investigations, our new CAO will be Lt. Brad Chaney effective January 1st, they are excited for him to join the team, they are also moving forward with the job description to hire a Civilian Fire Protection Engineer shortly after the first of the year.

A/C Pennington reported that it is great news that Aid 63 will be staffed around the middle of the year, it is great to see our staffing increase we haven't seen this since our merger in 2006.

D/C Mataftin noted that Station 64 is on target and is looking very nice; Station 66 the crews are very close to moving in, the contractors are working on a punch list; Station 60 the plans are in the City of Federal Way's hands, we are hoping to go out for bid in the near future.

D/C Crossen noted that he will be working with the Station Captain on their needs for facilities and apparatus.

Executive Director Ganem noted that the Auditors have completed their onsite yearly Audit, we are waiting to hear from them in regards to an Exit Conference. Last week he was in Phoenix attending a finance conference and he is currently working on the community newsletter, we are hoping to get it out in early December.

HR Administrator Stevens added that the new hire interviews will be taking place November 5th, 6th, 7th and 8th.

Chief Church noted that the October budget is 1.3% over budget due to the Ops overtime and the Driver Engineer training.

OCTOBER BUDGET

Executive Director Joe Ganem read into record the list of expenditures for the month of October.

Mid-Month Utility Warrants (112137-112160) totaling	$465,248.93
Accounts Payable Warrants (112161-112250) totaling	$737,083.07
Payroll Direct Deposit Document for 0 indiv. DD016678--017532	VOIDED
Payroll Direct Deposit Document for 171 indiv. DD017533--017703 totaling	$1,069,371.49
Payroll Warrant for 0 individuals	0

Payroll Electronic Federal Tax Payment totaling	$219,745.04
TOTAL approval	$2,511,448.53

Meeting adjourned at 1745 hours.

_____
COMMISSIONER (CHAIR)

_____
COMMISSIONER (VICE CHAIR)

_____
COMMISSIONER

_____
COMMISSIONER

_____
COMMISSIONER

_____
BOARD SECRETARY

SOUTH KING FIRE & RESCUE IS AN EQUAL OPPORTUNITY EMPLOYER