SOUTH KING FIRE & RESCUE

September 26, 2017
Station 67

Commissioner Gates called the meeting to order at 1700 hours with Commissioner Thompson, Rickert, Fossos and Fuller in attendance. Board Secretary Lauri Perry recording.

The Pledge of Allegiance was led by Commissioner Rickert.

APPROVAL OF MINUTES

Commissioner Gates asked for the approval of the August 22, 2017, Regular Meeting minutes, he added that he would not be voting on the minutes since he did not attend the meeting, Commissioner Rickert added that he would not be voting for the same reason. Commissioner Fossos made a Motion to approve the August 22, 2017 minutes; Motion was seconded by Commissioner Thompson. Motion passed unanimously.

COMMISSIONERS COMMENTS

Commissioner Fuller noted IEMC was a great experience, he really enjoyed it. He thanked Rachel at the Federal Way Chamber for all of her help acquiring raffle prizes for the King County Fire Commissioners meetings.

Commissioner Fossos stated that he had a great time at IEMC; it was a great experience for our newer employees with a lot of lessons learned. It was very interesting that we were back at IEMC while the Hurricane Harvey was impacting those that live in Texas; we are way ahead of other communities. Commissioner Fossos added that he attended the Federal Way Chamber luncheon and our September 11th ceremony, special thanks to everyone for putting this together it is a great event for our community and we had a great speaker. He also attended the 25th Anniversary of the City of Federal Way Korean Community.

Commissioner Thompson stated that IEMC exercise was very educational and there were some challenges for a lot of people, everyone learned a lot. He attended the 25th Anniversary of the City of Federal Way Korean Community; this event was well attended, with a good report from Federal Way Police Chief Andy Hwang. Thanks to everyone that helped and attended the King County Fire Commissioners Meeting last Wednesday, they had good attendance with a presentation from Valley Comm on the next generation E911.

Commissioner Rickert thanked everyone that assisted with the September 11th ceremony; it was a great event for our community and a wonderful speaker. Commissioner Rickert added that he enjoyed the IEMC event and getting to know our community partners, he is looking forward to the next meeting on the 28th and reviewing the plan. Commissioner Rickert noted that he will be representing the King County Fire Commissioners on the King County EMS (Medic One) Levy along with Retired Chief Ed Plumlee, he is a citizen at large and Chief Church who will be representing the City of Federal Way, they are starting to work on the EMS Levy for 2018.

Commissioner Gates said that this year's IEMC session was completely different from the session we attended in 2009. It was very interesting especially since Hurricane Harvey was going on in Texas at the same time, South King Fire & Rescues personnel received a lot of praise for our knowledge and leadership. He added that the September 11th ceremony went very well, with a great speaker and he congratulated Chief Church for receiving the Washington Fire Chiefs Presidents Award.

PUBLIC COMMENTS

There were no public comments.

COMMISSIONER COMMITTEE REPORTS

Commissioner Thompson added that there was one (1) committee met the Budget, Finance and Audit; the report is in your packet.

D/C Mataftin reported that we recently went out to bid to replace our aging fuel tanks at all stations except for Station 67. The intent is to have it set-up so we can monitor fuel consumption. We received 5 bids ranging from $346,024.60 to $786,033.60. Most of the tanks will be dual tanks with diesel and gasoline since the new Aid Cars are gasoline, plus we will be running a continuous feed from the tanks to our generators in the event of an emergency. Commissioner Rickert added that the difference between the low and high bid is huge, he then made a Motion to accept the lowest bid of $346,024.60 for replacing the fuel tanks. Motion was seconded by Commissioner Fossos. Motion passed unanimously.

RESOLUTION NO. 535 PORT RETIREMNT MEDICAL FOR ASSITANT CHIEFS, DEPUTY CHIEFS, and BATTALION CHIEFS

Chief Church read Resolution 535 into record. Commissioner Thompson made a Motion to approve Resolution 535; Motion was seconded by Commissioner Rickert. Commissioner Fossos made an amendment to change the age from 58 that is in the resolution to 53. Amendment was seconded by Commissioner Rickert. Amendment passed 4-1 with Commissioner Thompson voting in opposition. The original Motion passed unanimously.

ADMINISTRATIVE TEAM REPORT

Bond Update by D/C Mataftin

- Last week we had the final inspection on the Engines 2 of the 4 should be leaving the factory tomorrow, arriving in Tacoma by Friday with the other 2 Engines on the road the following week.
- We had a set of keys stolen out of an Aid Car while at an incident, so we are in the process of rekeying the entire district; please stop by the BC Office and pick-up a new key.
- Station 61 – the Contractor is doing wonderful work
- Station 63 – we are getting close, they are still working on a few items.
- Station 64 – permits have been submitted to the City of Federal Way, we will be going out to bid in a few more weeks.
- Station 65 – is in the final design stage and will begin the permit process soon
- Station 66 – construction has started, so far they have been removing the asbestos and been doing demo work

Chief Church added that we will be scheduling a Special Meeting to discuss the options for Station 60.

CAO Report by Captain Bellinghausen

- The September 11th Memorial event was a great success, we had an after action meeting and everyone had some great ideas for next year.
- Our grant worker is back working with our high volume callers
- The School Supply Drive is going strong, we have set a records for the amount of supplies collected
- The homeless coalition, which CAO Bellinghausen serves on the committee is looking for a vacant building that is around 10,000 square feet that is willing to house the homeless populations, so far they haven't found anything…
- We will be hosting car seat technicians' class in January, there is actually a right and wrong way to install car seats and the technicians get certified.
- We will not be receiving as much funds from King County in 2018 as we did in 2017 for the CMT program, we are working closely with VRFA to see what we can come up; we will definitely have to make a few changes.
- Our trip to IEMC has definitely increased our requests for disaster preparedness classes. The City of Federal Way offers CERT Classes, which are great classes to help our citizens prepare for a major catastrophic event.

Chief Church thanked everyone that helped with the September 11th Memorial event, he has great things about the event.

Chief Church was sorry that he didn't join the group back at IEMC however he needed to stay in town and take care of the department.

We have a Retreat scheduled for November 9th to discuss a number of action items, including our revenue stream. We have hit our 2009 AV high mark and the 1% has kicked in, so we will need to discuss doing a lid lift as well as other revenue options. We will be holding our Budget/Public Hearing on November 8th with our 2018 budget adoption schedule for the end of November.

Chief Church reported that we are .45% under budget for the year.

SEPTEMBER BUDGET

Finance Manager Delia Fjelstad read into record the list of expenditures for the month of September.

Mid-Month Utility Warrants (110525 - 110542) totaling	$1,309,556.16
Accounts Payable Warrants (110543-110640) totaling	$1,450,385.44
Payroll Direct Deposit Document for 161 indiv. DD014317--014477 totaling	$979,348.32
Payroll Electronic Federal Tax Payment totaling	$237,593.84
TOTAL approval	$3,976,883.76

Meeting adjourned at 1758 hours.

_____ _____

COMMISSIONER (CHAIR) COMMISSIONER (VICE CHAIR)

_____ _____

COMMISSIONER COMMISSIONER

_____

COMMISSIONER

_____

BOARD SECRETARY

SOUTH KING FIRE & RESCUE IS AN EQUAL OPPORTUNITY EMPLOYER