SOUTH KING FIRE & RESCUE

May 23, 2017
Station 68

Commissioner Gates called the meeting to order at 1700 hours with Commissioners Fuller, Thompson, Fossos and Rickert in attendance. Board Secretary Lauri Perry recording.

The Pledge of Allegiance was led by Commissioner Fuller.

APPROVAL OF MINUTES

Commissioner Gates asked for the approval of the April 25, 2017, Regular Meeting minutes. Commissioner Fuller made a Motion to approve the April 25, 2017 minutes; Motion was seconded by Commissioner Thompson. Motion passed unanimously.

COMMISSIONERS COMMENTS

Commissioner Rickert noted that he attended the Chamber Luncheon and the Local 2024 Retirement Party.

Commissioner Thompson mentioned that he attended the FBI class on leadership; it was a very informative class. He also attended the Memorial for DFM Faranda; it was very nicely done a lot of effort went into planning it. He talked to Vince's Father-in-law and they were very appreciative for everything that the fire department had done. Great job on the strip mall fire on Sunday morning and the residential fire Monday morning, lots of team work and great stops before there was more damage done. Commissioner Thompson also attended the King County Fire Commissioners Meeting; there was an informative presentation on PSERN, he added that there are currently vacancies for Citizens at large for the King County Emergency Medical Services Advisory Committee (EMSAC) and we are looking for an alternate to the EMAC Committee.

Commissioner Fossos attended the LEOFF1 Educational Conference and they discussed some of the LEOFF 2 issues. He congratulated Chief Church for doing a great job legislatively with the levy swap and prorationing.

Commissioner Fuller added that he attended the Touch a Truck at the Commons Mall, the King County Commissioners Benefit Charge Class and the Memorial Service for DFM Faranda.

Commissioner Gates noted that he also attended the Memorial Service for DFM Faranda and ne received our newsletter in the mail, it really hit home with all of the things that we are doing.

PUBLIC COMMENTS

There were no public comments.

COMMISSIONER COMMITTEE REPORTS

Commissioner Gates reported that the Budget, Finance and Audit Committee met on May 17th the report is in your packet. Commissioner Rickert reported that the committee reviewed the three (3) bids that were received for upgrades at Station 61.

- Biwell Construction - $2,084,178
- Macro – Z Technology Company - $1,864,000
- Pease Construction - $1,529,860

Commissioner Rickert made a Motion to accept the bid from Pease Construction for $1,529,860 to upgrade Station 61 per our Bond Plan. Motion was seconded by Commissioner Thompson, Motion passed unanimously.

Commissioner Gates noted that at the Retreat Commissioner Thompson and Mary Stevens were tasked with working on the job description and an outline of qualifications for the Chiefs position. Last week Commissioners Thompson, Gates and Mary Stevens met, they have developed a draft that will be sent to all Commissioners, if you have any comments; please forward them to Commissioner Gates.

RESOLUTION #530 APPROVE SOLE SOURCE PROCUREMENT

Chief Church read Resolution #530, into record and mentioned that legal counsel has reviewed and supports this resolution. Commissioner Thompson made a Motion to approve Resolution 530 as written; Motion was seconded by Commissioner Fuller, Motion passed unanimously.

PROMOTIONAL BADGE PINNING

Chief Church requested that A/C Pennington and Chris Mathis along with his wife Justine please come forward. Chief Church read the certificate into record promoting Chris Mathis to Lieutenant. His badge was pinned by his wife Justine. Lt. Mathis thanked his crews that have pushed him harder than anyone and his lovely wife and family for putting up with him during all of his study time. He added that he is very grateful and honored for this promotion.

APPOINTMENT RECOGNITION

Chief Church requested that A/C Chaney and Scot McDonald please come forward. Chief Church read the certificate into record appointing Scot McDonald to Training Officer. A/C Chaney added that on behalf of the Training Division, they are excited to bring Scot on board; he is going to make our vision even better, welcome aboard! Training Officer McDonald noted that he is honored for the opportunity to shape and lead some of our newest members as they begin their career in the fire service and he looks forward to the future. He thanked Chief Church for believing in him and he thanked A/C Chaney for the opportunity.

EMPLOYEE RECOGNITION

Chief Church requested that Delia and Hope Leonard please come forward. Chief Church read the certificate into record, Hope is a new employee in the finance division. Delia added that we are lucky to have Hope; she is a great asset to the team and the department.

Chief Church read the certificate into record for Kelsey Barrett; she is a new employee in the finance division, unfortunately she couldn't be here tonight. Delia added that we are excited to work with Kelsey.

ADMINISTRATIVE TEAM REPORT

Bond Update by D/C Mataftin

- Construction at Station 63 the work continues, they are making dramatic changes daily, it is very impressive. They are currently installing the siding, painting the bunkrooms. The fencing and asphalt still needs to be completed.

- At Station 67 the kitchen is basically put back together minus the countertops, they are a little bit behind schedule due to the weather, they should be completed with the station in July.

- Station 61 after receiving the bids and the approval of the Board tonight to move forward with a contact, we hope to sign a contract with the contractor in the very near future and are looking forward to construction starting.

- Station 66, the permit has been approved by the City of Des Moines, so we should be going out to bid in June with bids closing in mid-July so the Board can review the bids at the July meeting.

CAO – Captain Bellinghausen

- The Center Plaza fire is a total loss, estimated at $5 Million, however it was a great save, there could have been a lot more businesses lost. We put about 1 million gallons of water on the fire. DFM Strub is our lead investigator; however he is working with the ATF and investigators from some private firms. A crane will be coming in to help pull everything apart, presently we do not have a timeline for the cause and origin however we are currently focusing on the north end of the building.
- Our Open House will be at Station 62 on Thursday, feel free to join us.
- Save a Life Saturday, teaching hands only CPR will be held at the Commons Mall on Saturday, June 10th.
- Met with the Publisher at the Federal Way Mirror, they had a nice article about our Open House in the newspaper and are working on a family article that should be published in the near future.

Chief Church thanked everyone that attended DFM Faranda's Memorial, D/C Goodsell worked directly with the family in carrying out their wishes and Lauri Perry for all the coordination.

Special Thanks to Local 2024 for the exceptional Retirement Party, it was great to see all of the retirees and current personnel there.

Our crews have had a very busy couple of days, lots of fires; we responded in the early hours on May 21st to the Center Plaza strip mall fire B/C Barret was first in, the evening of May 21st we responded to a trailer home fire and the during the early hours of May 22nd we responded to a residential fire.

Congratulations to Commissioners Fossos and Thompson who are running unopposed this year.

Reminder, we have a Special Meeting on Wednesday, May 31st at 10:00 am, here at Station 68 to review the options for Station 60 and a presentation on the energy savings that we are capturing while trying to stay within the Bond budget.

Chief Church reported that we are .52% under budget for the year.

MAY BUDGET

Finance Manager Delia Fjelstad read into record the list of expenditures for the month of May.

Mid-Month Utility Warrants (110057-110091) totaling	$492,674.65
Accounts Payable Warrants (110092-110175) totaling	$902,782.43
Payroll Direct Deposit Document for 165 indiv. DD013664--013828 totaling	$1,031,531.64
Payroll Warrant for 2 individuals #100162-100163	$4,176.48
Payroll Electronic Federal Tax Payment totaling	$255,295.80
TOTAL approval	$2,686,461.00

Commissioner Gates mentioned to the Commissioners that you have received your packet for the Special Meeting on May 31st, please take some time to review the information.

EXECUTIVE SESSION

At 1741 hours Commissioner Gates reported that at 1745 hours the Board will convene into Executive Session for approximately 15 minutes to review the performance of a public employee pursuant to RCW 42.30.110 (1) (g), no decisions will be made.

At 1800 hours it was announced that the Executive Session will be extended and additional 10 minutes.

At 1810 hours Executive Session was adjourned and the meeting was called back to order.

Meeting adjourned at 1811 hours.

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COMMISSIONER (CHAIR)

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COMMISSIONER (VICE CHAIR)

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COMMISSIONER

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COMMISSIONER

BOARD SECRETARY

SOUTH KING FIRE & RESCUE IS AN EQUAL OPPORTUNITY EMPLOYER