SOUTH KING FIRE & RESCUE

March 28, 2017
Station 68

Commissioner Gates called the meeting to order at 1700 hours with Commissioners Fuller, Thompson, Fossos and Rickert in attendance. Board Secretary Lauri Perry recording.

The Pledge of Allegiance was led by Commissioner Rickert.

APPROVAL OF MINUTES

Commissioner Gates asked for the approval of the February 21, 2017, Regular Meeting minutes. Commissioner Thompson made a Motion to approve the February 21, 2017 minutes; Motion was seconded by Commissioner Fuller. Motion passed unanimously.

Commissioner Gates asked for the approval of the March 8, 2017, Special Meeting minutes. Commissioners Rickert made a Motion to approve the March 8, 2017, Special Meeting Minutes; Motion was seconded by Commissioner Fossos; Motion passed unanimously.

COMMISSIONERS COMMENTS

Commissioner Fuller thanked Local 2024 for sponsoring him to attend the Fire Ops 101 Class and a special thank you for FF Chris Mathis that shadowed him through the process; he was surprised at how heavy the breathing apparatus are. Everything went well and it was a great experience, he would recommend it to anyone.

Commissioner Fossos apologized for missing last month's meeting and he thanked the crews for saving a good friend of his at the Des Moines Marina, if our guys hadn't arrived so quickly it would have had a different outcome.

Commissioner Thompson noted that he has been busy sending emails to legislators and next month he will be attending a FBI Class regarding leadership and is your department set for the future.

Commissioner Rickert thanked everyone for their work planning the banquet and congratulations to all those that received awards.

Commissioner Gates noted that it has been a busy month.

PUBLIC COMMENTS

Local 2024 President Winter reported that they wanted to recognize and thank Chief Church for all the support of the brothers and sisters of Local 2024. President Winter, Vice President Mathis and Secretary Mertlich presented Chief Church with a framed IAFF certificate thanking him for his support.

COMMISSIONER COMMITTEE REPORTS

Commissioner Gates reported that there were three (3) committee meetings, Budget, Finance and Audit, Insurance and JLM; the reports are in your packet. Commissioner Fossos reported on behalf of the Insurance Committee, adding that everything is going well; we are doing our due diligence and will be meeting in a few months to review costs of coverage from other agencies.

RESOLUTION #524 PURCHASE OF NEW PROPERTY – FINAL READING

Chief Church read Resolution #524 into record adding that this is the third and final reading, adding that the first reading was on January 21, 2017, at a Regular Board Meeting, the second reading took place on March 8, 2017, at the Special Meeting/Public Hearing. Commissioner Fossos made a Motion to approve Resolution 524 as written and read; Motion was seconded by Commissioner Thompson. Motion passed unanimously.

RESOLUTION #525 APPROVE SOLE SOURCE PROCUREMENT

Chief Church read Resolution #525 into record adding that the Resolution is to approve the Sole Source purchase and it has been approved by Legal Counsel. Commissioner Thompson made a motion to approve Resolution #525; Motion was seconded by Commissioner Rickert. Motion passed unanimously.

RESOLUTION #526 AUTHORIZING TRANSACTION OF SURPLUS TELECOMMUNICATIONS EQUIPMENT

Chief Church read Resolution #526 into record adding there this resolution is to surplus our old telephone equipment. Commissioner Rickert made a motion to approve Resolution #526; Motion was seconded by Commissioner Fuller. Motion passed unanimously

ADMINISTRATIVE TEAM REPORT

Chief Church reminded everyone that A/C Kahler's retirement party will be tomorrow at Station 62 at 10:00 am and he thanked those that attended A/C Plumlee's retirement party. A/C Plumlee's retirement was also recognized by the City of Federal Way.

Chief Church thanked Local 2024 for hosting the Annual Easter Party on Saturday, April 8th and Mary Stevens for all of her coordination with the Lions for the Annual Fire vs Police Basketball Game also on Saturday, April 8th.

Our new eight (8) firefighters started on March 15th, seems to be a great group, they will begin at the Bates Academy the first week of April.

The Front Office will have a new staff member Hope Leonard's first day will be Monday, April 3rd, she will be replacing Susan, who is retiring the end of March.

Bond Update - D/C Mataftin provided the following Bond update;

- The majority of the repair work has been done to E62; it should be back in service in about 45 days.
- The four (4) new Engines should arrive in August.

- The new Ladder Truck has been ordered, waiting for design conference, which should be in about 2 months.
- We have received a letter of support from Senators Murray and Cantwell for applying for another Grant for a Boat; we are just waiting for the Grant period to open.
- The construction continues at Station 63, shortly they will begin the restoration part in putting the station back together.
- Construction is on track and moving forward at Station 67.
- We are getting ready to go out to bid in the next few weeks for Station 61.
- Station 66 cleared design review and is currently in the permit review process at the City of Des Moines, it could be a few weeks before we receive any permits.

CAO Captain Bellinghausen reported on the following items;

- Our Community Cares Coordinator will help address some of the low acute calls; she has already seen a few patients and helped us design a program. There is a regional meeting, with King County to discuss some of the current programs in Snohomish, Bellevue and Kent on Thursday to look at all of the programs, take the best part of each program to make it even better and how to secure funding for 2018, 2019 and 2020. So far we have helped 3 patients become healthier with more options and resources for them.
- In April we will be attending the following meetings to give updates on our Bond, Kiwanis, Rotary and Lions.
- We have three (3) new community volunteers that will be used during the summer months to help with a number of different events.

Chief Church reminded everyone that the Federal Way Chamber Roundtable will be on April 13th with presentations from A/C Chaney and Executive Director of Business Operations Joe Ganem to discuss our recently adopted Strategic Leadership Plan with the community.

Chief Church reported that we are .05% over budget for the year.

MARCH BUDGET

Finance Manager Delia Fjelstad read into record the list of expenditures for the month of March.

Mid-Month Utility Warrants (109818-109840) totaling	$108,390.43
Accounts Payable Warrants (109841-109938) totaling	$4,880,477.79
Payroll Direct Deposit Document for 158 indiv. DD013343--013500 totaling	$978,902.36
Payroll Warrants for 8 individuals	$23,319.28
Payroll Electronic Federal Tax Payment totaling	$241,217.71
TOTAL approval	$6,232,307.57

Commissioner Fossos added that it is time to look at a more sophisticated recording system for our meetings.

Meeting adjourned at 1742 hours.

COMMISSIONER (CHAIR)

COMMISSIONER (VICE CHAIR)

COMMISSIONER

COMMISSIONER

COMMISSIONER

BOARD SECRETARY

SOUTH KING FIRE & RESCUE IS AN EQUAL OPPORTUNITY EMPLOYER