SOUTH KING FIRE & RESCUE

December 27, 2016
Station 67

Commissioner Gates called the meeting to order at 1700 hours with Commissioners Fossos, Fuller and Rickert in attendance. Board Secretary Lauri Perry recording.

The Pledge of Allegiance was led by Commissioner Fossos.

APPROVAL OF MINUTES

Commissioner Gates asked for the approval of the November 22, 2016, Regular Meeting minutes. Commissioner Rickert made a Motion to approve the November 22, 2016, minutes as submitted; Motion was seconded by Commissioner Fossos. Motion passed unanimously.

COMMISSIONERS COMMENTS

Commissioner Fuller had no comments.

Commissioner Fossos wished everyone a Happy New Year.

Commissioner Rickert wished everyone a Happy New Year and thanked everyone for the work that they have done this past year, it seems like we keep getting busier and busier, it doesn't look like it is going to slow down or stop, keep up the good work.

Commissioner Gates wished everyone a Happy New Year and hopes everyone has a great 2017.

PUBLIC COMMENTS

There were no public comments.

Commissioner Thompson arrived at 1703 hours. He congratulated everyone on the upcoming promotions and he thanked everyone for all that they have done this past year. Best of luck to A/C Kahler with his new endeavor, in passing on your knowledge in training to the younger folks just coming into the fire service. Commissioner Thompson noted that it is a year of change with more changes coming, he encouraged the rank and file to study and go back to school in order to take the next step in your career.

COMMISSIONER COMMITTEE REPORTS

Commissioner Gates reported that the Budget, Finance & Audit Committee met on November 30th and JLM Committee met on November 21st, the reports are in your packet, the Budget, Finance & Audit committee also met earlier today to review the bids that were recently opened. Commissioner Gates added that the plans for Stations 63 and 67 are on the back table feel free to review them. Commissioner Rickert made a Motion to accept and approve

the lowest bid from Star Construction for Station 67 Improvements in the amount of $290,724 please move forward with a contact. Motion was seconded by Commissioner Fossos, Motion passed unanimously.

A/C Plumlee reported that, Star Construction and MJ Takisaki were the lowest bidders for Stations 67 and 63, we have already checked with a few of their references and with Labor and Industries to see if there was anything to be concerned with and everything came out satisfactory.

Commissioner Rickert made a Motion to accept and approve the lowest bid from MJ Takisaki, Inc. for Station 63 Improvements in the amount of $1,243,547 please move forward with a contract. Motion was seconded by Commissioner Fossos, Motion passed unanimously.

RESOLUTION 521 – ADOPTING MEETING DATES AND LOCATIONS FOR 2017

Commissioner Gates noted that the first few meetings of the year will be held at Station 68, due to construction taking place at Station 67. Commissioner Fossos made a Motion to approve Resolution 521; Motion was seconded by Commissioner Thompson. Motion passed unanimously.

ADMINISTRATIVE TEAM REPORT

A/C Plumlee reported that after a year of planning he is excited to get a couple of the projects started, he is very happy with the new roof at Station 67, with all of the rain lately, it isn't leaking. In January we plan on starting construction at Station 67 with Station 63 following right behind it.

We have hired a new Facilities Technician Shaun Moorhead; he is a jack of all trades and a journey level Electrician, which will be very helpful with our electrical projects. He will be able to help wire the compressors at Stations 67 and 64 that we received via a grant for SCBA.

We have ordered 4 new engines, they should arrive in 7-9 months and the new aid cars and day staff vehicles should be delivered in January.

The new phone system is fairly dynamic; Mark Mannard did a get job with all of the planning and implementing of the system. The rigs will have hot spots; this will be a big change.

The middle of December we applied for permits from King County for the Interior Improvements to Station 61. Around the middle of January we will be applying to the City of Des Moines for the Interior Improvements permits for Station 66. We are continuing to work on the new property; the process has slowed a little during the holidays.

A/C Plumlee reported that it has been quite a year, there has been a lot of work done this year and by the end of the year our call volume will be at least 20,000 calls just this year, which is a large increase over last year of around 17,500 calls.

A/C Plumlee thanked A/C Kahler for his many years of service, this is his last Board Meeting he has 44 years in the fire service with 36 of those years with South King Fire.

CAO Captain Jeff Bellinghausen reported on the following projects that his office is working on;

- We are wrapping up the food and toy drive, in Federal Way we were able to provide gifts for 1,400 kids this year however we couldn't do what we do without the great support of our community.
- In Des Moines we continued the food and toy drive by delivering food and gifts for all of the children in the family, we were able to support 40 families.
- We have been approved to receive a grant to hire a part time person to follow-up on some of the 911 calls and offer additional assistance and help with some additional services that are offered by other agencies.

A/C Plumlee reported that we are .50% under budget for the year.

DECEMBER BUDGET

Finance Manager Delia Fjelstad read into record the list of expenditures for the month of December.

Mid-Month Utility Warrants (109473-109508) totaling	$591,429.33
Accounts Payable Warrants (109509-109603) totaling	$954,703.18
Payroll Direct Deposit Document for 157 indiv. DD012869--013025 totaling	$938,473.53
Payroll Warrants for 0 individuals	$0
Payroll Electronic Federal Tax Payment totaling	$217,174.52
TOTAL approval	$2,701,780.56

Commissioners Fossos inquired how we are maintaining our fire boat, A/C Plumlee replied that it is currently getting serviced, it is an older boat and we seem to be putting a lot of money into it, at some point it will require a decision if we are going to keep putting money into it or look at getting a new boat.

Commissioner Fossos added that he knows we have lot on our plate, but it would be a good idea with all of the changes and everything going that the Commissioners need to be more involved, he would like to have a two (2) day Planning Retreat with the Commissioners and Administration.

Commissioner Thompson added that it would be advantageous for Fire Marshal Goodsell to start looking at some information on Impact Fees and the process that you have to go

through for the different Cities and County adding that you can only apply when they update their Comprehensive Plan. We need to have some infrastructure needs that need to be addressed and we have the need for a new facility so we should be able to show the need and have some of our costs offset. We can discuss this at the Retreat.

Commissioner Gates wished A/C Kahler good luck and added that he will definitely be missed.

Meeting adjourned at 1745 hours.

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COMMISSIONER (CHAIR) COMMISSIONER (VICE CHAIR)

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BOARD SECRETARY