SOUTH KING FIRE & RESCUE

November 22, 2016
Station 68

Commissioner Gates called the meeting to order at 1700 hours with Commissioners Fossos, Thompson, Fuller and Rickert in attendance. Board Secretary Lauri Perry recording.

The Pledge of Allegiance was led by Commissioner Fuller.

APPROVAL OF MINUTES

Commissioner Gates asked for the approval of the October 25, 2016, Regular Meeting minutes. Commissioner Thompson made a Motion to approve the October 25, 2016, minutes as submitted; Motion was seconded by Commissioner Rickert. Motion passed unanimously.

COMMISSIONERS COMMENTS

Commissioner Rickert had no comments.

Commissioner Thompson wished everyone a Happy Thanksgiving and congratulated everyone for doing a good job on the 2017 budget, he also thanked everyone for the hard work on the election and presenting the facts to anyone that would listen, this is the highest passing rate in a long time, our hard work paid off. He attended the King County Commissioners Executive Board Meeting and the King County Fire Chiefs Meeting; they are committed to working together. Commissioner Thompson was elected President of the King County Fire Commissioners, he appreciated everyone's support and he is looking forward to trying to get the Association back on track and have better involvement.

Commissioner Fossos had no comments.

Commissioner Fuller stated the he attended the WFCA Conference he learned a lot, he also attended the Federal Way Chamber of Commerce breakfast briefing which was on permitting all three (3) presenters did a great job with their presentation, it is nice to see good cooperation between agencies. Commissioner Fuller also attended the King County Commissioners Meeting, he is overseeing the uniform program, if a Class A uniform doesn't fit someone anymore the King County Commissioners would be happy to accept the uniform as they are used for burials of firefighter personnel that pass via Lighthouse Uniform. Commissioner Fuller wished everyone a Happy Thanksgiving.

Commissioner Gates congratulated everyone for their work on passing the M & O Levy by almost 70%. He attended the Federal Way Chamber of Commerce Breakfast Briefing on the permitting process, everyone did a great job with their presentations and he learned a lot. Commissioner Gates congratulated Commissioners Thompson and Fossos for their involvement and new positions within the King County Fire Commissioners.

PUBLIC COMMENTS

There were no public comments.

COMMISSIONER COMMITTEE REPORTS

Commissioner Gates reported that the Budget, Finance & Audit Committee Meeting met with the Auditors for an Exit Conference, the report is in your packet.

RESOLUTION 519 – ADOPTING BUDGET FOR 2017

Chief Church thanked the team for putting the budget together and especially Executive Director of Business Operations Joe Ganem and Finance Manager Delia Fjelstad. Chief Church read Resolution 519 into record. Commissioner Thompson made a Motion to approve Resolution 519; Motion was seconded by Commissioner Fossos. Motion passed unanimously.

RESOLUTION 520 – REGARDING PROPERTY TAXES IN 2017

Chief Church noted that since the Board has approved the budget, this resolution is authorizing King County to collect the property taxes from our citizens. Chief Church read Resolution 520 into record. Commissioner Fossos made a Motion to approve Resolution 520 as submitted; Motion was seconded by Commissioner Fuller. Motion passed unanimously.

UNVEILING OF DONATED ARTWORK

Chief Church stated that the artwork on the wall behind the Commissioners is absolutely incredible. Captain Jeff Bellinghausen talked about the beautiful artwork that was done by Volunteer Dick Body. Dick is very active volunteer in the Des Moines area and with our fire department; the artwork includes a logo of each station in addition to the South King Firefighters Foundation logo and the South King Fire & Rescue Aid Fund logo which Dick has meticulously carved. They are breathtaking, he did a wonderful job!

ADMINISTRATIVE TEAM REPORT

Chief Church noted that Administration is currently reviewing the new Strategic Leadership Plan, it will be reviewed by the Commissioners SLP Committee in January and then presented to the Board at the January Board Meeting.

Chief Church thanked the Board for adopting the 2017 budget, it is going to be a busy year, we have the following projects that need to be done this year, in addition to whatever new projects come up;

- Promotional Tests for Captains and Lieutenants
- Promoting Captain
- Promoting B/C
- Driver Operator
- Hire firefighters to replace those that are retiring
- IEMC Training
- Pro Board Recertification – Training Division
- And lots of Bond work going on

Chief Church wished everyone a Happy Thanksgiving and Happy Holidays.

A/C Plumlee acknowledged the great work that Dick Body has done in the community and the artwork of the stations logos is beautiful. He reported on the following Bond projects;

- We have signed a purchase and sale agreement for the new property, the current occupant has 30 days to agree to purchase the property or if they choose not to purchase the property after 30 days we will begin the 90 day feasibility and environmental study. It is a great piece of property, it has a lot to offer we could use part of a building as central storage, the property has easy access and the crews could do more training there. In the long run, we could build another responding station on this property instead of the property on 356th (Brooklake) we could sell this property.
- Station 67 Interior Improvements went out to bid today, bid opening is December 13th
- Station 63 bid process of Interior improvements begins on December 1st and the bid opens on December 22nd.
- Station 61 will be the next station to go out to bid.

A/C Kahler reported on the following Bond apparatus projects;

- This week we purchased the automated stretchers for the new Aid Cars (the King County Medics have these and they are very helpful and will hopefully decrease the injuries from lifting patients) and camel (lifting devices) devices for each station.
- We have ordered four (4) new Engines.

IT Director Mitchell Lee reported on the following Bond projects:

- We are close to finalizing the new telephone deployment.
- We have a number of new projects starting right after the first of the year.

CAO Captain Jeff Bellinghausen reported on the following projects that his office is working on;

- We have been approved to receive a grant to hire a part time person to follow-up on some of the 911 calls and offer additional assistance and help with some additional services that are offered by other agencies.
- There has been some discussion on a new position with St. Francis to follow-up with patients to make sure they are following instructions and taking the correct dosage of prescriptions and walk through the process once they get home if they need assistance. They can also help find them some additional assistance and help manage their health care instead of them calling 911 to manage their healthcare.
- Gearing up for the holidays, there will be a tree lighting held at the new park in downtown Federal Way

Chief Church reported that we are .75% over budget for the Month of November.

NOVEMBER BUDGET

Finance Manager Delia Fjelstad read into record the list of expenditures for the month of November.

Mid-Month Utility Warrants (109360-109384) totaling	$36,221.93
Accounts Payable Warrants (109385-109472) totaling	$856,483.93
Payroll Direct Deposit Document for 157 indiv. DD012711--012868 totaling	$986,015.06
Payroll Warrants for 0 individuals	$0
Payroll Electronic Federal Tax Payment totaling	$234,366.34
TOTAL approval	$2,113,087.26

Commissioner Gates suggested that the 2017 meetings at Statin 67 be held in the odd months and the meetings at Station 68 be held during the even months.

Commissioner Gates thanked Dick Body for the beautiful artwork and all you do for the community, you are a very dedicated volunteer.

Meeting adjourned at 1751 hours.

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COMMISSIONER (CHAIR) COMMISSIONER (VICE CHAIR)

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COMMISSIONER COMMISSIONER

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COMMISSIONER

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BOARD SECRETARY