SOUTH KING FIRE & RESCUE

April 26, 2016
Station 67

At 1700 hours Commissioner Gates announced the meeting will be starting a little late tonight, we need to have a quorum and a few Commissioners went to Station 68.

Commissioner Gates called the meeting to order at 1710 hours with Commissioners Fossos and Fuller in attendance, Commissioners Thompson and Rickert are on their way. Board Secretary Lauri Perry recording.

The Pledge of Allegiance was led by Commissioner Fossos.

APPROVAL OF MINUTES

Commissioner Gates asked for the approval of the March 22, 2016, Regular Meeting minutes. Commissioner Fossos made a Motion to approve the March 22, 2016, minutes as submitted; Motion was seconded by Commissioner Fuller. Motion passed unanimously.

COMMISSIONERS COMMENTS

Commissioner Fuller noted that he attended the exciting basketball game SKFR vs FWPD and took some pictures. He has been visiting several of our fire stations meeting the firefighters and they keep asking him where's the donuts? Commissioner Fuller added that when he wears his new uniform he has received a number of positive comments about the fire department and people are asking about the levy and how things are going.

Commissioner Fossos reported that he attended the King County Fire Commissioners Association meeting, it wasn't very well attended and he is still waiting for someone to step up and be his alternate on the EMAC committee in case he is unable to attend a meeting. Commissioner Fossos also attended the SFKR vs FWPD basketball game; it was a valiant effort on our part. Commissioner Fossos noted that the April EMAC meeting was cancelled, however he attended EMAC Ops meeting yesterday; in the future you will probably see more emphasis on earthquake training. He was disappointed with the Cascadia training. There was some discussion regarding hazmat drills and having them in conjunction with the National Guard. Commissioner Fossos suggested a more regional approach to haz mat teams if we are working together on more training and unique capabilities we would be far better off than conducting individual training.

At 1716 hours Commissioners Rickert and Thompson arrived.

Commissioner Thompson reported that he attended several meetings this month including a few Federal Way Chamber of Commerce meetings they were well attended by business personnel. The business community seems pleased that we are attending the meetings,

networking and keeping them up to date on our Bond. He added that at the King County Fire Commissioners Executive Board Meeting, the chair was out of town, they discussed their legislative agenda. The next King County Fire Commissioners General Membership meeting will be next month at Burien's new fire station and the September meeting will be in Fall City.

Commissioner Rickert noted that he attended two Federal Way Chamber of Commerce meetings; it is nice to talk to the business community and other elected officials.

Commissioner Gates reported that he attended the SKFR vs FWPD basketball game, it looked like we were going to pull off a win and it looked like everyone had a good time. He also attended the Federal Way Chamber of Commerce discussion on the Bond, it seems like they enjoyed it and there were a lot of good questions.

Commissioner Gates welcomed Des Moines Mayor Pina to our meeting. Mayor Pina added that he enjoys working with us and he admires what we do.

PUBLIC COMMENTS

There were no public comments.

COMMISSIONER COMMITTEE REPORTS

Commissioner Gates reported that the Budget Finance and Audit Committee met and reviewed the finance Resolutions, notes are in your packet, the committee supports these resolutions and the Legal Committee met and reviewed Resolution 511, notes are in your packet and the committee supports this resolution and the Policy Procedure Committee Met on April 19th.

Commissioner Thompson reported on the Policy and Procedure Committee meeting, they reviewed the Commissioner Compensation Forms (form 178) which were redesigned; the form is an auto fill. Commissioner Thompson made a Motion to adopt Forms 178-1 and 178-2 and if the Auditor requires initials be added to form 178-1 *Mileage/Expense Claims for this reporting period*, please add them; Motion was seconded by Commissioner Fuller. Commissioner Rickert added that CIO Ganem will train all of the Commissioners on how to complete the form. Motion passed unanimously.

Commissioner Thompson discussed the proposed addition of a Public Safety Committee. Commissioner Thompson made a Motion to adopt 8.1.9 to the Commissioner Guidelines; Motion was seconded by Commissioner Rickert. Commissioner Thompson added that the purpose of the Public Safety Committee is to interact with Councilmembers and have open dialog with other Elected Officials. Commissioner Gates added that he isn't sure we need a committee to do this, the Cities Public Safety Committee meetings are open to the public and anyone can attend. If there is something that the Board should support or oppose, the information needs to come back to the Board for a vote and then our message would be relayed back to the Public Safety Committee. Commissioner Fossos noted that he is opposed

to the new committee; he doesn't think it is necessary and Commissioner Fuller added that he supported the new committee. Motion passed 4-1 with Commissioner Fossos voting in opposition.

RESOLUTION #511 APPOINTING CHIEF CHURCH AS THE AGENT TO RECEIVE CLAIMS

Chief Church read Resolution #511 into record. Legal Counsel Joe Quinn added that it is a statutory requirement and he recommends that it is by name not by position. Commissioner Thompson made a Motion to approve Resolution #511; Motion was seconded by Commissioner Fossos. Motion passed unanimously.

RESOLUTION #512 AUTHORIZING DECREASE IN PETTY CASH FUND

Chief Church read Resolution #512 into record. Commissioner Thompson made a Motion to approve Resolution #512; Motion was seconded by Commissioner Rickert. Motion passed unanimously.

RESOLUTION #513 AUTHORIZING DECREASE IN REVOLVING PETTY CASH FUND

Chief Church read Resolution #513 into record. Commissioner Fossos made a Motion to approve Resolution #513; Motion was seconded by Commissioner Thompson. Motion passed unanimously.

RESOLUTION #514 AUTHORIZING CHANGE OF BANKS FOR THREE CHECKING ACCOUNTS

Chief Church read Resolution #514 into record. Commissioner Fossos made a Motion to adopt Resolution #514 as submitted; Motion was seconded by Commissioner Thompson. Motion passed unanimously.

ADMINISTRATIVE TEAM REPORT

Chief Church thanked the Board and his team for their support during the recent family losses this past month.

Chief Church reported that:

He was very pleased with the Bond presentation at the Federal Way Chamber of Commerce meeting, in fact we have been asked to make a 10 minute presentation at the Federal Way City Council Meeting on Tuesday, May 3rd.

On July 6th A/C Pennington and Captain Bellinghausen will be making a presentation on Disaster Preparedness and Captain Smith giving a presentation on some of the things that he learned and witnessed while responding to the Oso landslide a few years ago.

The revamped Strategic Leadership Planning team will kick-off in June with B/C Chaney coordinating all of the updates with external and internal members; Chief Church is looking forward to the process.
The seven (7) new hires are doing very well with their training at The Bates Academy. It is amazing to think that we have had 40 new hires over the last 5 years, department is really changing.

A/C Pennington, B/C Mataftin and Delia have been working on the Marine Platform Grant, which has recently been submitted. B/C Mataftin added that it is a Port Security Grant for $2.5 Million and we should know by the end of June if it will be awarded to us. We are applying for law enforcement funds so if we are awarded the grant our neighboring law enforcements agencies will have access to the boat as needed for their investigations. Senators Murray and Cantwell and Congressmen Smith and McDermott have written letters of support of us being awarded the grant.

Bond – A/C Plumlee
A/C Plumlee noted that we are in the design phase for a number of projects right now; we are progressing on the design of the new Engines. The bay doors at all of the stations will be painted red.

CAO Bellinghausen reported that our Community Medical Technician (CMT) program has been in service for 3 months and on Sunday it will be moving to Station 65 for 3 months.

We are the winners of the recent hot wing eating contest vs FWPD at Wild Bill's Hot Wings.

May 12th will be our Annual Open House formerly Scout Nite at Station 62; flyers will be distributed to the schools.

June 4th is Save a Life Saturday the current Advancing Leadership Class is putting on the event, they will be teaching Hands Only CPR in 4 languages, Korean, Ukrainian, Spanish and English at the Commons Mall.

We will be working with a Youth Academy (at risk youth), who are the first in their family to go to college relative to options available in the fire service for their future. They will be participating with the police department for 2 days and the fire department for 1 day, this will give the youth a good opportunity to learn more about the police officers and firefighters do and see if this is a career they would like to pursue.

On May 14th there is two (2) local events taking place, a 5K walk Break the Chains benefiting and raising awareness for Human Trafficking and there is an event at Town Square called Touch a Truck.

Chief Church reported that for April we are .74% under budget.

APRIL BUDGET

Finance Manager Delia Fjelstad read into record the list of expenditures for the month of April.

Mid-Month Utility Warrants (108568-108589) totaling	$104,000.09
Accounts Payable Warrants (108590-108691) totaling	$861,592.35
Payroll Direct Deposit Document for 163 indiv. DD011586--011748 totaling	$976,442.49
Payroll Warrants for 0 individuals	$0
Payroll Electronic Federal Tax Payment totaling	$224,943.69
TOTAL approval	$2,166,978.62

Meeting adjourned at 1800 hours.

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COMMISSIONER (CHAIR) COMMISSIONER (VICE CHAIR)

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COMMISSIONER COMMISSIONER

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BOARD SECRETARY