# SOUTH KING FIRE & RESCUE

December 23, 2014
Station 68

Commissioner Gates called the meeting to order at 1700 hours with Commissioners Rickert, Fossos, Thompson and Freitas in attendance. Board Secretary Lauri Perry recording. Commissioner Gates noted that Chief Church is on vacation so A/C Plumlee will be making the Administrative Team Report tonight.

The Pledge of Allegiance was led by Commissioner Freitas.

## ***APPROVAL OF MINUTES***

Commissioner Gates asked for the approval of the minutes of the November 20, 2014 Commissioner's regular meeting. Commissioner Fossos made a Motion to approve the November 20th minutes as presented; Motion was seconded by Commissioner Thompson. Motion carried unanimously.

## ***COMMISSIONERS COMMENTS***

Commissioner Fossos thanked staff and all of our firefighters for the outstanding job they did this year and the sacrifices that they make on our behalf and the sacrifices their families make so they can do the outstanding job that they do.

Commissioner Thompson noted that he attended the King County Commissioner Association Executive Board Meeting, the Policy and Procedure Committee meeting, the meet and greet with South King County elected officials and he and Commissioner Rickert and their and our wives provided and served dinner at the Good Shepard Church Winter Women's Shelter. It was a very humbling experience as South King Fire & Rescue is the only non-faith based group that participates in both the Women's and Men's winter shelter dinner meal program. Commissioner Thompson thanked Commissioner Freitas for requesting information regarding the PSERN funding plan. There are certainly some issues that need further review and direction regarding the use of the taxpayer dollars being raised for the radio project. Especially the 20% contingency fund and the fire service pro-rationing protection costs/coverage and where those funds go if they are not tapped to cover pro-rationing effects on fire districts. Commissioner Thompson echoed the recap of the last year activities provided by Chief Church. It was a successful year! Commissioner Thompson thanked those in our organization who have given of the precious time and services to the various community groups throughout the district in prior years and in 2014 and especially to those members and their family members who have helped with the food and toy drive in the community. You fill a need and you set the bar high. Commissioner Thompson thanked Lauri Perry, Board Secretary, and Executive Assistant for all her hard work in preparing the flurry of Public Records requests; for assisting the board members and the various board committees and providing great customer service to those we serve! Not sure where she

gets all her energy. A big Atta Boy to the Admin Team and department members that work so hard and diligently to create our annual budget, maintain the viability and momentum of the Strategic Leadership Plan to move us forward and for being fiscally responsible to maintain and deliver top drawer fire and emergency services to the citizens of Des Moines, Federal Way and the unincorporated area of South King Fire & Rescue, we are truly the fire service leader that departments look to and strive to model. Job Well Done! We have taken a big step this year in providing vision for the future needs and expectations of South King Fire & Rescue by proposing a multi-million dollar Bond Issue to in an effort to continue to provide the quality and timely services to our citizens as we close in on 70 years of dedicated and fiscally responsible public service; none of which would have been possible if it were not for the hard work, dedication and forward thinking of the Fire Commissioners, Fire Chiefs and Admin teams and most importantly the rank and file fire fighters and support staff that have come and gone before us and for those that currently serve. Commissioner Thompson added that we are who and where we are today because of YOU and the quality service YOU provide which is the direct result of the community trust and support for the mission and what South King Fire & Rescue does, Help People with Professional Services! Merry Christmas and a Fire Safe and Prosperous 2015 to all

Commissioner Rickert reported that he attended the EMS Advisory Committee Meeting at the new South King Medic Headquarters and Joint Training Facility at the Training Consortium, it is a great facility with some nice classrooms, it used to be a Boeing facility. He and his wife along with Commissioner Thompson and his wife provided and served dinner to the Women's Reach Out Shelter, he was very impressed with how nice it was to chat with the ladies, they are very grateful for the help they receive from the community. He thanked everyone that participated in Food & Toy Drive, this is the first year that he hasn't participated with deliveries. Commissioner Rickert added that he and Commissioner Thompson (Policy & Procedure Committee) met a few times to update policies for the Commissioner Guidelines. Happy Holidays to everyone!

Commissioner Freitas noted that it's been a busy month, both fire department wise and other wise. His best New Year's wishes to everybody and best New Year's wishes to South King Fire & Rescue into 2015. He has several New Year's wishes, that we will improve on our agendas being advertised and promoted in advance like most agencies do, put the agendas and packets out for public review so if the public has an interest at least they are aware of the issues coming up, that all Commissioners get notices of meetings and committee meetings at least and that this process be a little more open. There have been a couple of committee meetings that he is sure that the public would have more interest if they knew they were happening, Commissioner Thompson is working on a policy through the Policy & Procedures Committee for the Commissioner Guidelines to figure out how to get these publicized a little bit better, which will take adoption by the Board. He has helped with the Men's Shelter through his faith based organization; everyone seems to be very grateful. Commissioner Freitas also participated in the Injury and Violence Prevention Program with the State by attending meetings there are some training meetings coming up. Commissioner

Freitas wished that he had received notices on the PSERN meetings he has issues with the amounts and percentages. He thanked all of the Food and Toy Drive participants and he looks forward to 2015, it will probably go as quickly as 2014. The budget numbers are what they are, he looks forward to 2015.

Commissioner Gates thanked staff and all of our employees for all of their hard work. Commissioner Gates responded to Commissioner Freitas, wanting to be notified of PSERN meetings, the fire service has been left out of the process, we wouldn't know what we know now, without Chief Church noticing that several districts could be prorationed. There was a meeting on October 30th with the Chiefs, Commissioner and several individuals from King County. This meeting was announced at our October Board meeting by Chief Church as part of his Administrative Team Report, when and where the meeting was going to be held and so forth. Commissioner Gates wished everyone a Merry Christmas, 2015 will be a great year.

***PUBLIC COMMENTS***

Wayne Corey noted that on behalf of the people of Des Moines, he thanked the fire department for a wonderful year of service and the department has an outstanding reputation, thanks and Merry Christmas everybody. Commissioner Gates, thanked Wayne for all that he does.

***COMMISSIONER COMMITTEE REPORTS***

Commissioner Thompson noted that the Policy & Procedure Committee met and created a new policy Section 21, it is in your packet, if you have any recommendations or changes that you would like to see on this section, please forward your comments to Lauri Perry by Friday, January 2nd. Commissioner Freitas requested that this draft policy be emailed to the Commissioners so they can make changes on it and submit to the committee. Commissioner Thompson added that this will be discussed and hopefully approved at the January Board Meeting. Commissioner Freitas requested that the announcement of meetings be placed on the agenda for the Policy & Procedure committee; hopefully this will be discussed in the 1st quarter of 2015.

Commissioner Rickert noted that the Emergency Management Committee met, went over the mutual aid agreements, they also discussed PSERN Interlocal agreements and Resolution 501.

Commissioner Freitas noted that he would like to look at all mutual and automatic aid agreements. Commissioner Fossos added that that is up to the Chief to maintain not the Commissioners, this is what we hired the Chief for Commissioner Fossos and Gates do not want copies of the requested agreements.

**RESOLUTION #501 BOARD SUPPORT FOR PSERN BALLOT MEASURE**

Commissioner Rickert made a Motion to table Resolution #501. Motion was seconded by Commissioner Fossos. Motion carried unanimously.

## PSERN PROTECTION FROM PRO-RATIONING ILA (INTERLOCAL AGREMENT)

Commissioner Fossos would like to put this on hold until the January meeting, due to some issues that have been raised and we need additional information to make a decision. There was some additional discussion and A/C Plumlee added that Chief Church is on the PSERN committee, representing the Fire Service and it is our understanding that several cities have already weighed in, in support of the ILA. Joe Quinn provided his legal opinion on the ILA. Commissioner Gates requested that all Commissioners send their questions or comments to him and he will work with Chief Church in getting our questions answered. Commissioner Freitas made a Motion to table the ILA; Motion was seconded by Commissioner Thompson. Motion passed 4-1 with Commissioner Fossos voting in opposition, he would like to have a Special Meeting to discuss PSERN. Commissioner Freitas stated that he will be out of town January 6th – 12th; we would like to be at the Special Meeting if we have one and he will not have telephone access.

## RESOLUTION #500 – ESTABLISHING REGULAR COMMISSIONER BOARD MEETING DATES FOR 2015

Commissioner Fossos made a Motion to adopt Resolution #500; Motion was seconded by Commissioner Freitas. Motion carried unanimously.

## ADMINISTRATIVE TEAM REPORT

A/C Plumlee added that he agrees with the comments that have been added to the Chiefs Year End Report. The Food & Toy Drive in Des Moines remained that same as in the past however the program in Federal Way was changed, we partnered with Grace Church.

Commissioner Freitas requested a copy of the Community Survey that is being made and the background of how the questions were put together and who is paying for the survey.

## *DECEMBER BUDGET*

CFO Lawson reported that the December budget is .8% over budget; he read into the record the list of expenditures for the month of December.

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| Mid-Month Utility Warrants (106693-106709) totaling | $42,904.09 |
| Accounts Payable Warrants (106710-106809) totaling | $592,750.01 |
| Payroll Direct Deposit Document for 157 indiv. DD009078--009234 totaling | $904,420.29 |
| Payroll Warrants for 2 individuals (100129-100130) totaling | $308.30 |
| Payroll Electronic Federal Tax Payment totaling | $195,305.04 |
| TOTAL approval | $1,735,687.73 |

Meeting adjourned at 1750 hours.

COMMISSIONER (CHAIR)

COMMISSIONER (VICE CHAIR)

COMMISSIONER

COMMISSIONER

COMMISSIONER

BOARD SECRETARY

SOUTH KING FIRE & RESCUE IS AN EQUAL OPPORTUNITY EMPLOYER