SOUTH KING FIRE & RESCUE

Regular Board Meeting
June 23, 2011
Station 68

Commissioner Gates called the meeting to order at 1500 hours with Commissioners Thompson, Fossos, Rickert and Freitas in attendance. Board Secretary Lauri Perry recording.

Pledge of Allegiance was led by Commissioner Rickert.

APPROVAL OF MINUTES

Commissioner Gates asked for the approval of the minutes of the Regular Meeting on May 19, 2011. Commissioner Freitas made a Motion to approve the minutes as submitted; Motion was seconded by Commissioner Thompson, Motion carried unanimously.

COMMISSIONERS COMMENTS

Commissioner Fossos stated that he attended the EMAC & Homeland Security Committee meeting, there was some bad news at the meeting they have to make some drastic cuts in the grants, they don't know how far the cuts will go, and so far they have been able to keep it at about half of what they were asking for. This will impact some of the drilling in the future. He also attended the King County Fire Commissioner Executive Board Meeting.

Commissioner Thompson reported that he attended the WFCA Saturday Workshop in Chelan regarding Connecting with your Customers and Ethics, it was well attended, in fact it was one of the highest attendances they have had. He also attended the WFCA Education Committee Meeting they discussed the training for WFCA Fall Conference and they reviewed all of the Evaluations. Next year at the Chelan Workshop they are planning on having two (2) classes they will be the same classes, because they are outgrowing their space. He also attended the King County Fire Commissioner Executive Board Meeting.

Commissioner Freitas had no comments.

Commissioner Rickert reported that he attended the WFCA Chelan Saturday Workshop, it was very interesting and the EMS Meeting on the King County Medic One Levy, it will be an interesting few months or a year and a half. It looks like they will have to approve the levy along with approval from the King County Council before it can go forward to the vote of the people. He also attended the Policy & Procedure Committee Meeting.

Commissioner Gates noted that he attended the Advancing Leadership Graduation, congratulations to our graduates, Lt. Herrera & Captain Body. He added some interesting information about our Local King County Library System, they were notified this month that they were the busiest library system in the United States last year, they circulated more items

than anyone else in the Country and they were named the best library system in the Country for the number of circulations, using a lot of innovation in technology and managing through these tough economic times.

PUBLIC COMMENTS
There were no public comments.

COMMISSIONER COMMITTEE REPORTS
Commissioner Gates noted that there was a JLM Meeting on May 20th and the notes are in your packet, he added you should have received a revised email with the correction Commissioner Rickert did not attend the meeting as was originally noted.

Commissioner Thompson reported on the Policy & Procedure Committee Meeting, we reviewed sections 2, 5 & 8 we discussed the changes that were talked about at the last Board meeting & the committee reviewed sections 9-15. The proposed changes are highlighted in yellow; they are in your packet.

Commissioner Freitas inquired about 8.1.2 Insurance & Healthcare, specifically 8.1.2.1 is this only for liability insurance or should this be for all insurances? property & casualty, liability, life insurance and all other insurances that we purchase. Commissioner Thompson replied that all insurances should be included. Commissioner Thompson requested a wording change in 8.1.2.3 from Board on related Retirement issues to Board on Retirement related issues. Commissioner Thompson added that the subsections under 15.4.1 should have their own section. 15.4.1.1 should be listed as 15.4.3 and the next one should be listed as 15.4.2 and the last one 15.4.4. He added that on 15.2.1 we also discussed scratching who adjusts the dollar thresholds for Commissioner Compensation, he really thinks we need to have that, it is a learning tool for new Commissioners as well as a refresher for other Commissioners, it should be referenced that the thresholds are established by someone other than us. He would like to see reinserted by the Washington State Office of Financial Management every five years. Commissioner Rickert opposes this because he feels it is a repeat in accordance with RCW 52.14.010. Commissioner Freitas agreed with Commissioner Thompson. Commissioner Fossos agrees with Commissioner Rickert. Commissioner Gates is okay either way. Commissioner Thompson made a motion to approve the changes made in sections 2, 5, 8 & 9 -15 as identified by the Committee and as discussed. Motion was seconded by Commissioner Fossos. Commissioner Freitas commented on section 14 specifically sections 14.2.1 and 14.2.2 conversation outside of Executive Session with anybody is highly regulated on what we can and cannot do, can and cannot say, he doesn't think that the Chair of the Board can waive that requirement, there are rules, nor does he think the Board can change it, there are rules. He was a little taken back on getting permission to violate or to talk about stuff outside of the Executive Session, which is covered by the statues. Commissioner Gates clarified what Commissioner Freitas was requesting he doesn't see the need to have 14.2.1 or 14.2.2 in the guidelines. Commissioner Thompson added that the discussion was that if there is an issue that comes forward regarding something from Executive Session we need to make sure everybody is involved with the discussion related to Executive Session. Make sure it is okay to have the discussion before

someone crosses the line and gets in trouble. Commissioner Fossos doesn't see any harm in leaving it the way it is. Commissioner Rickert added that this could also cover some discussion prior to Executive Session; which should be divulged to the full Board. Commissioner Fossos made an amendment for the committee to review sections 14.2.1. and 14.2.2 at their next meeting. Amendment was seconded by Commissioner Thompson. Amendment passed unanimously. Motion passed unanimously.

Commissioner Rickert reported that the Budget, Finance & Audit Committee met and reviewed Resolution #474 to surplus a few more vehicles due to the loss in manpower and staffing, the vehicles are not needed, a 1999 Explorer and a 2000 Lumina. The committee recommends approval of the Resolution #474.

Commissioner Gates added that the Legal Committee met, they discussed some general legal matters, and there is nothing to report at this time. Commissioner Freitas asked if there are any legal issues forthcoming that the rest of the board needs to be aware of. There was some additional discussion on this with Commissioner Freitas asking for a copy of the temporary ILA (Interlocal Agreement) with the Fire Marshal's Office.

RESOLUTION 474 SURPLUS OF VEHICLES

Chief Church read Resolution #474 into record. Commissioner Rickert made a Motion to adopt Resolution #474; motion was seconded by Commissioner Thompson. Commissioner Freitas asked what process was used to identify those specific 2 vehicles. D/C Knorr noted that the Lumina with the most miles and the Explorer had over 110,000 miles. There was some additional discussion. Motion passed unanimously.

ADMINISTRATIVE TEAM REPORT

Chief Church noted that he will keep his comments short as he will be leaving in a few minutes to attend a webinar. He added that he and A/C Plumlee met with Mayor Priest in regards to the November 2013 King County Medic One Levy. The City of Federal Way is one of the nine (9) Cities that have to be involved in the process. Mayor Priest indicated his total support of us taking the lead for the City, more than likely we will be working with a Councilmember as well as making sure our citizens are well taken care of. As Commissioner Rickert and Wayne Corey have mentioned it will be quite a challenge, for all nine (9) Cities and nine (9) King County Council members to be in agreement with everything associated the levy and the Strategic Plan prior to it going to the voters.

Chief Church was very pleased to attend the June 16th Advancing Leadership Graduation along with Commissioner Gates and a number of people from our department. Thank you to Lt. Herrera & Captain Body you made us proud. This coming year Lt. Hassell and FF McDonald will be attending the program. The Advancing Leadership program continues to build future leaders in Federal Way and our organization. It is a great program and we will continue to have 1-2 representatives in every class.

August 27th & 28th we will be partnering with Grace Church, doing a major school clean-up, we will be pulling weeds and spreading bark, similar to what we did last year.

October 1st is the Advancing Leadership Spaghetti Feed Fund Raiser so far we have 4 celebrity waiters, still working to get the 5th. It should be a great evening Chief Church & Pastor McIntosh will be co-emceeing the event.

A/C Plumlee noted that at the apt fire, it involved a number of on-duty staff that day, there was an injury at the fire, he is doing well and will be back shortly.

Commissioner Freitas asked D/C Trackwell if the Hospital was participating in the GFWEOC. D/C Trackwell replied that they attend the meetings. We are still waiting on the signed modified agreement. Commissioner Freitas asked D/C Trackwell to include information about what he does with the GFWEOC in his report so the rest of the Commissioners can see what he does.

CFO Lawson added that we have received notice from DRS (Department of Retirement Systems) in regards to PERS employee – employer contribution. For PERS 2 and 3 the employer rate has increased from 5.31% to 7.07% and for PERS 2 the employee rate has increased from 3.90% to 4.59% this is effective July 1st.

JUNE BUDGET

The June budget, without the medical claims is about 2.2% under budget with the medical claims we are about right on budget. CFO Lawson read into the record the list of expenditures for the month of June.

Mid-Month Utility Warrants (102023-102036) totaling	$20,310.64
Accounts Payable Warrants (102037-102127) totaling	$644,319.28
Payroll Direct Deposit Document for 155 indiv. DD002743-002897 totaling	$875,518.43
Payroll Warrants (#100052 -100054 for 3 individuals)	$996.02
Payroll Electronic Federal Tax Payment totaling	$188,847.14
TOTAL approval	$1,729,991.51
EBMS – Medical Claim Payments	$185,462.46

PUBLIC COMMENTS

There were no public comments.

Meeting adjourned at 1543 hours.

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COMMISSIONER (CHAIR) COMMISSIONER (VICE CHAIR)

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COMMISSIONER COMMISSIONER

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COMMISSIONER

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BOARD SECRETARY

SOUTH KING FIRE & RESCUE IS AN EQUAL OPPORTUNITY EMPLOYER