SOUTH KING FIRE & RESCUE

Regular Board Meeting
May 19, 2011
Station 68

Commissioner Gates called the meeting to order at 1502 hours with Commissioners Thompson, Fossos, Rickert and Freitas in attendance. Board Secretary Lauri Perry recording.

Commissioner Gates welcomed everyone to the meeting.

Pledge of Allegiance was led by D/C Knorr.

APPROVAL OF MINUTES

Commissioner Gates asked for the approval of the minutes of the Regular Meeting on April 26, 2011. Commissioner Freitas made a Motion to approve the minutes as submitted; Motion was seconded by Commissioner Thompson, Motion carried unanimously.

COMMISSIONERS COMMENTS

Commissioner Fossos stated that he attended the King County Fire Commissioners Association Meeting at District 40, Station 13, it was a good meeting with some good discussion, he also attended the EMAC meeting on May 10th, and there was good interaction with other members of the committee.

Commissioner Thompson reported that he attended the King County Commissioners Meeting, the King County Commissioners Executive Board Meeting and the WFCA Education Committee Meeting and he plans on attending the WFCA Saturday Seminar in Chelan.

Commissioner Rickert noted that he attended the King County Commissioners Meeting, the Policy & Procedure Committee Meeting, where we reviewed the Commissioners Guidelines and on June 15th he plans on attending the EMS Advisory Committee Meeting.

Commissioner Freitas had no comments.

Commissioner Gates had no comments.

PUBLIC COMMENTS

There were no public comments.

COMMISSIONER COMMITTEE REPORTS

Commissioner Thompson reported on the Policy & Procedure Committee Meeting, the committee has reviewed sections 1-8 of the Commissioner Guidelines. In April they reviewed sections 1-4 and in May they reviewed sections 5-8, the changes/updates are highlighted in

yellow. Commissioner Thompson made a Motion to approve changes made to sections 1-8. Motion was seconded by Commissioner Fossos.

Commissioner Freitas asked if now is the time to address what the definition of a Commissioner Committee, job descriptions is. Commissioner Thompson replied that section 8, 8.1 is the description of all of the committees as well as what their responsibilities are, the proposed changes would move the committees all under one section. Commissioner Freitas followed-up with another comment, under Insurance Committee definition, he would like to see the addition of reviewing the HRA Accounts on a semiannual basis, because it references insurance and it has to come back to the Committee at some point. Commissioner Gates replied that once we have more information on how our self funded insurance is going it will be brought back to the board. Commissioner Freitas added that at this point it is a one person committee; the committee structure would work better. Commissioner Gates replied that the HRA Committee has 6 members; it was established and is listed as part of the Union Contract, with Chief Church and the Union President having the discretion of the Commissioner that serves on the HRA committee. Commissioner Freitas is asking for more oversight of the HRA committee by the Commissioners. Chief Church added that temporarily we could keep the HRA committee in place as it is part of the union contract and the representatives of the HRA committee could report back to insurance committee for double oversight, the union contract is in place until 2012. If it is the desire of the Board when we are renegotiating the Union Contract we can look at negotiating the HRA Committee. Commissioner Freitas noted that he really doesn't want to wait a year and a half for this to be resolved. After some additional discussion on this topic and clarification, Chief Church added he will work on a temporary solution that will not compromise the intent of the Union Contract or the HRA Committee but also meet the request and needs of the Board. There was some additional discussion on approving the sections 1-8 as presented, then going back to make updates on a regular basis and having the board approved the updates. Commissioner Freitas asked if it would be possible to have a Special Meeting to review the complete Commissioner Guidelines. Commissioner Gates noted that he prefers the way it is currently being done, by reviewing a couple of sections at a time then getting them approved then a couple of more sections. Commissioner Rickert noted that it could cause more confusion and more work putting everyone together, he prefers keeping it the way it is currently being done, most of the changes that the committee has made are bringing the information up to date and some format changes, they haven't recommended any policy changes. The Motion passed 4-1 with Commissioner Freitas voting in opposition. Commissioner Gates noted that the next Policy & Procedure Committee meeting will be June 9th; they will be reviewing sections 9-15.

Commissioner Fossos added that he is an alternate on the committee so he has been asked to send in his comments or recommendations for changes; he asked if the full board has that same opportunity. He then reminded the Board that all of them have the option to send recommendations and comments to the Policy & Procedure Committee to consider when they meet.

Commissioner Gates noted that there was also a Strategic Leadership Planning meeting the end of April; the notes are in your packet.

ADMINISTRATIVE TEAM REPORT

Chief Church reported that he will have A/C Plumlee introduce something very dear to Commissioner Fossos as well as the rest of the Board in just a little while. He then had something to present to Chairman Gates and the rest of the Board, Chief Church read a letter from the Washington Committee for Employer Support of the Guard and Reserve (ESGR) and presented the certificate to Chairman Gates. The letter stated that we were a recent nominee for the Secretary of Defense Freedom Award and with our support the Guard or Reserve employees are able to defend and protect our state and nation.

Chief Church added that, legislatively the fire service did quite well this year, even during a very tough year, we were able to get the Residential Fire Sprinkler Barrier Bill passed, No Man's Land bill passed and two (2) Regional Fire Authorities bills passed, it was a long session and the legislators are currently in a Special Session to work on balancing the budget, the State revenue forecast is due to be announced on June 17th. He added that the WFC Conference will be held in Spokane next week, he will have the distinct honor and pleasure to recognize the WFC Lobbyist Gordon Walgren, and to hold him in the highest honor; he has done so much over the years for the fire service. Also, King County EMS (KCEMS) has begun planning for the 2013 Levy; nine (9) cities will have to agree to move forward with the levy. The Advancing Leadership fundraiser will be held on October 1st, everything seems to be moving along. So far 4 of the 5 Commissioners have stepped forward and agreed to be waiters, Pastor McIntosh and Chief Church will be the emcees for the evening.

A/C Plumlee noted that today is a special day for the department; L64 went in service this morning at 0730 hours. This Ladder represents an aerial with pump, it is equipped with rescue equipment, EMS gear & equipment, there is real variety of equipment and how it can be applied to problems in our community.

MAY BUDGET

The May budget is 2.9% over budget. CFO Lawson read into the record the list of expenditures for the month of May.

Mid-Month Utility Warrants (101935-101949) totaling	$22,786.57
Accounts Payable Warrants (101950-102022) totaling	$528,097.55
Payroll Direct Deposit Document for 153 indiv. DD002590-002742 totaling	$828,167.52
Payroll Warrants (#100050 -100051 for 2 individuals)	$394.93
Payroll Electronic Federal Tax Payment totaling	$167,232.55
TOTAL approval	$1,546,679.12

EBMS – Medical Claim Payments	$120,430.35

PUBLIC COMMENTS

Jerry Galland asked if we knew anything on the overlay area, (Chief Church gave Jerry a form to complete) has it been approved by the Kent Commissioners? Chief Church replied that yes, they have.

Meeting adjourned at 1533 hours.

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COMMISSIONER (CHAIR) COMMISSIONER (VICE CHAIR)

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COMMISSIONER COMMISSIONER

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COMMISSIONER

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BOARD SECRETARY