SOUTH KING FIRE & RESCUE

Regular Board Meeting
April 26, 2011
Station 68

Commissioner Gates called the meeting to order at 1500 hours with Commissioners Thompson, Fossos, Rickert and Freitas in attendance. Board Secretary Lauri Perry recording.

Pledge of Allegiance was led by Commissioner Rickert.

APPROVAL OF MINUTES

Commissioner Gates noted we have two (2) sets of minutes to approve, he asked for the approval of the minutes of the Regular Meeting on March 22, 2011. Commissioner Fossos made a Motion to approve the minutes as submitted; Motion was seconded by Commissioner Thompson, Motion passed unanimously. Commissioner Gates asked for the approval of the minutes of the Special Commissioner Meeting on April 12, 2011, Commissioner Freitas made a Motion to approve the April 12, 2011 minutes, Motion was seconded by Commissioner Thompson. Motion carried unanimously.

COMMISSIONERS COMMENTS

Commissioner Fossos had no comments

Commissioner Thompson had no comments.

Commissioner Rickert had no comments.

Commissioner Freitas had no comments.

Commissioner Gates had no comments.

PUBLIC COMMENTS

There were no public comments.

COMMISSIONER COMMITTEE REPORTS

Commissioner Gates noted that there was a JLM Meeting on March 25th the meeting notes are in your packet. Commissioner Thompson reported on behalf of the Policy & Procedure Committee Meeting. He reported that the Policy & Procedure Committee met and they reviewed sections 1-5 of the Commissioner Guidelines with the revisions/updates highlighted in yellow. Commissioner Thompson asked the Board if they had any questions or comments in regards to the proposed changes, hearing none. Commissioner Thompson made a Motion moving that we accept the changes made to sections 1-5 in the Commissioner Guidelines. Motion was seconded my Commissioner Fossos. Commissioner Gates had a question in regards to the Commissioner Guidelines on Special Board Meetings and after some discussion Commissioner Thompson withdrew his motion as did Commissioner Fossos.

Commissioner Thompson reported that the Policy & Procedure Committee will be meeting, and continue to review the sections of the Commissioner Guidelines, starting with section 6, he reminded the Board to get any suggested changes or comments to Commissioners Rickert or Thompson or to Lauri so the committee can review the suggested changes.

Commissioner Gates reported that the Budget, Finance & Audit Committee met earlier today, Commissioner Rickert noted that we were informed earlier today, that we have sold the E-1 Engine for the minimum bid of $35,000.01 and we sold the Suburban the minimum bid was $35,000 and we received a bid for $65,500, he then corrected the minimum bid to $6,500, editors note the actual amount of the bid received was $6501.00 and we are still negotiating on the other three (3). The committee then reviewed what our costs might for providing service for the new jail project.

ADMINISTRATIVE TEAM REPORT

Chief Church thanked the Board for their support in approving the Interlocal Agreement with Lakehaven Utility District; there was a lot of work that went into the contract. He added that the Board of Commissioners of Lakehaven Utilities met and they also approved the contract, this is a great step forward with one of our great public partners. Lakehaven Utility District General Manager Don Perry will be retiring this Friday.

Chief Church added that he spent most of the day working with the WFC down in Olympia, there are a lot of things going on with Governor Gregoire calling a Special Session starting today for the next 30 days for the Legislature to adopt a biennial budget. It will take 40-60 legislative bills to adopt the budget. The Legislature has passed several fire service bills and they are on the way to the Governor for her signature:

Fire Sprinkler Barrier Bill - HB1295
No Man's Land - HB1566
2 bills on Regional Fire Authorities - HB1731 & HB1854

We were also successful on killing several bills that could have had a negative effect on the fire service.

Effective July 1st the WFC will be taking over the collection and dissemination of NFIRS data from the State Fire Marshal's Office due to budget cuts. They will also be looking at MFIRS to see if they can be part of this process in the future.

The Strategic Leadership Planning Team (SLP) will be meeting this week and taking a look at the next few years and reporting back to the Board. Commissioner Freitas asked that if the SLP has any funding recommendations that they be brought forward to the Board. HE added that in the past the SLP has been a great plan going in the right direction, but his personal opinion is that the funding & community involvement has come up a little short.

APRIL BUDGET

The April budget is 1.3% under budget. CFO Lawson read into the record the list of expenditures for the month of April.

Mid-Month Utility Warrants (101810-101822) totaling	$26,358.96
Accounts Payable Warrants (101823-101932) totaling	$500,438.93
Payroll Direct Deposit Document for 155 indiv. DD002435-002589 totaling	$814,175.64
Payroll Warrants (#100049 for 1 individual)	$490.62
Payroll Electronic Federal Tax Payment totaling	$166,844.35
Self Funded Medical Claims	$151,401.10
TOTAL approval	$1,508,308.50

PUBLIC COMMENTS

Wayne Corey noted that he hasn't filled out a form but he wanted to report, (Chief Church gave Wayne a form to complete) a couple of weeks ago, EMS Medic One Group had a Board presentation at Valley Comm where 2 Medical Dispatchers were awarded plaques. One (1) plaque was awarded to a female who is 2 years into dispatching, she had a call from a young mother who had a one (1) year old baby on the floor dying, the dispatcher was able to teach the mother CPR over the phone, these people are our unsung heroes.

Commissioner Gates closed public comments by reading the below response into record. At the last Regular Meeting in March there was an allegation of embezzlement at this time he read a letter that was in response to that:

March 29, 2011

TO: Commissioner Bill Gates, Chairman
Fire Chief/Administrator Al Church

FM: David Lawson, CFO

RE: *Allegation of embezzlement of funds for production a of Fire District Year Book*

At the Board of Commissioners' regular meeting on March 22, 2011 Mr. Galland made a statement on the public record in which he compared the expenditure of $800 to support production of our year book to the embezzlement activities of a former employee. Mr. Galland asserted that the Board of Commissioners approved the Yearbook Committee only after Chief Church consulted with legal counsel and agreed that there would be no use of public funds. In response to his unfounded allegations, I offer the following:

Minutes of the December 17, 2009 Board meeting contain the following as it pertains to the year book.

> *"Chief Church reported that we have a Department Annual (Yearbook) Committee meeting scheduled for January 19th at 1:00 pm at Station 62. He added that he and Commissioner Fossos are the Co-Chairs and he has checked with Legal Counsel, in regards to the department paying upfront costs, but the costs will be built into the cost of the annual so in the*

end the department will be reimbursed for all upfront costs once the books are sold. There was a motion on the table from Commissioner Hershey from the November 17th meeting. Motion to approve the Yearbook and some expenditures for the yearbook. It should be self sustained. Motion passed unanimously."

Minutes of the November 17, 2009 Board meeting contain comments by Commissioner Fossos regarding the Yearbook Committee meeting, and he asked that the Board adopt a motion in support of the yearbook project. Action on the motion was deferred to December 17, at which time the Board adopted it unanimously. At both Board meetings, the fronting of money and the plan for its recovery was openly discussed by Board Members and staff.

Mr. Galland is incorrect in his assumption that the year book is a failed project. It has simply been deferred until such time as economic conditions are more favorable for production and sale of the book and full recovery of its costs.

Mr. Galland's suggestion that the approval and funding of this project somehow rises to the level of embezzlement is totally without basis in fact or in law.

Meeting adjourned at 1519 hours.

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COMMISSIONER (CHAIR) COMMISSIONER (VICE CHAIR)

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COMMISSIONER COMMISSIONER

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COMMISSIONER

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BOARD SECRETARY